



+9k
more NSW jobs
over the next
3 years*

Business Services: Business Operations

with TAFE NSW Schools Launchpad

The what

Every organisation, from big business to small operators, needs employees who have top class admin and operational skills. This **BSB30120 Certificate III in Business** course teaches you not only how to operate in a business environment and how organisations are structured, but will also give you an opportunity to learn insider tips from experts and guest lecturers on how to succeed.

You'll learn administration and operational skills, as well as gain real world experience through work placements. We're excited for you to be a part of the virtual TAFE-delivered Vocational Education and Training (TVET) program to maximise your learning and complete your HSC with highly relevant and real world skills. Success is doing what you love, so discover your perfect career path with TAFE NSW.

The why	The how
<p>TAFE NSW Schools Launchpad:</p> <ul style="list-style-type: none">▪ Is future-focussed, geared towards emerging and growth industries▪ Teaches in-demand skills that employers want▪ Contributes towards your HSC and ATAR*▪ Gives you a head start in your career▪ Allows you to try a career and/or ignite a passion▪ Get a nationally recognised Certificate III qualification upon successful completion▪ Provides you with credit towards further study at TAFE NSW*	<p>TAFE NSW Schools Launchpad offers:</p> <ul style="list-style-type: none">▪ Teacher-led structured virtually delivered classes in real time▪ Work placements in real world industries▪ 24/7 access to content – anywhere, anytime▪ Collaboration with other students around NSW▪ Access to leading industry software, simulated workplaces and tools

Possible course pathways

BSB40120 Certificate IV in Business.*

Next steps

Speak to your school Careers Adviser to explore your virtual TVET study options.



Scan the code for more information.
[tafensw.edu.au/launchpad](https://www.tafensw.edu.au/launchpad)



The information provided herein should be used as a guide only. Qualification codes and content may change from time to time, and qualifications may be superseded or removed without replacement. If a qualification is superseded or removed, TAFE NSW will make reasonable efforts to provide students with the course outcome, including providing credit transfer for equivalent units and actively programming units that optimise credit transfer within your enrolment period. For up to date information on each qualification, visit www.tafensw.edu.au. *Upon successful course completion. Eligibility criteria may apply. *Source: Employment forecast data from TAFE NSW - Strategy and Research 2022 and Deloitte Access Economics 2022. RTO 90003 | CRICOS 00591E © TAFE NSW. Published May 2023.

Why choose TAFE NSW?



89%

of graduates would recommend TAFE NSW as a training provider*



90%

graduate satisfaction with overall quality of training at TAFE NSW*



88%

teaching satisfaction rating*

The head start you need



TAFE NSW teaches future-focussed, in-demand skills that will give you a head start when you leave school.

Support when you need it



Our extensive range of support services are on hand to help you succeed.

Practical experience



It's not just book learning – work placements in your chosen career area ensures you get real world skills.

Networking opportunities



We have over 25,000 industry connections* to help you build an invaluable professional network.

Passing on experience



Our teachers know their stuff. They've worked in the industry they teach in and are passionate about passing on their skills.

High School Students

Speak to your school Careers Adviser or scan the code for more information.
tafensw.edu.au/school-students

Parents and Carers

Speak to your school Careers Adviser or scan the code for more information.
tafensw.edu.au/parents-carers

Careers Advisers and High School Support Staff

Discover our dedicated Careers Advisers webpage or scan the code for more information.
tafensw.edu.au/careers-adviser

For more info:



tafensw.edu.au/launchpad

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