

ACCESS TO NSW GOVERNMENT SUBSIDISED TRAINING PROOF OF NSW EMPLOYMENT APPLICATION FORM

- Learners who will be participating and/or attending training must also have a NSW residential address or be employed within NSW to be eligible to access NSW Government subsidised training places in TAFE NSW. (See Conditions for eligible access on reverse).
- If you reside or work outside NSW, fees may differ from the advertised Student fee. Please contact your local campus.
- Fees and charges are due at time of enrolment. Until your fees and charges are paid, or alternate arrangements are accepted, you are not enrolled and training will not be provided.

Family name	First name
Other name	Learner number
Postal address	Postcode
Course name	Course number
College name	

I seek access to government subsidised training due to my employment being in New South Wales.

I am a non-resident of New South Wales, but my employment is within New South Wales.

Definition: To be eligible to access government subsidised training places in TAFE NSW, enrolling students must have a NSW residential address or be employed within NSW.

Note: Examples of acceptable proof of employment would be letter on company letterhead, identifying the company address and your employment status; i.e. Part-time or full-time, with no restriction on hours. This demonstrates an 'on-going' employment status and not a 'casual' employment status.

I acknowledge that providing false or inaccurate information at the time of enrolment amounts to a breach of discipline. I warrant that the information provided in this form is accurate and that should any such statements and/or representations prove later to be false, any decision made as a result may be reversed and I will be required to pay appropriate fees without delay. I further acknowledge that I may be subject to penalty under the TAFE NSW Student Discipline Policy, which may include being excluded from TAFE NSW.

SIGNATURE OF LEARNER: _____ **Date:** day month year

Office use only

Proof of Employment in New South Wales must be sighted before approval to access government subsidised training in NSW is granted.

Note: A copy of the proof of employment must be attached to the application form.

Delegate's decision:

Approved: **Yes** **No**

Reason for non-approval: _____

DELEGATE'S SIGNATURE: _____

DELEGATE'S TITLE: _____ **Date:** day month year

Government subsidised training, including Smart and Skilled

CONDITIONS

To be eligible to access government subsidised training places in TAFE NSW, learners must meet eligibility criteria of being an Australian citizen, an Australian Permanent Resident, a NZ Citizen or a Permanent Humanitarian visa holder and have a NSW residential address or be employed within NSW.

If a learner is not a resident of NSW or working within NSW, fees may vary.

Conditions:

- To be eligible to access government subsidised training in TAFE NSW a person must meet the criteria of being an Australian Citizen, an Australian Permanent Resident, a New Zealand Citizen or a Permanent Humanitarian visa holder.
- Australian Aboriginal and/or Torres Strait Islander learners living or working within NSW or resident within identified postcodes bordering New South Wales have access to government subsidised training places in TAFE NSW.
- Learners who will be participating and/or attending training must also have a NSW residential address or be employed within NSW to be eligible to access government subsidised training places in TAFE NSW .
- Apprentices who are registered in NSW and training at TAFE NSW will continue to be eligible to access government subsidised training places.
- Trainees who are registered in NSW and training at TAFE NSW will continue to be eligible to access government subsidised training places.
- Separate arrangements apply for apprentices who are registered in other States and Territories and undertake their required training at TAFE NSW.
- If a student is not a resident of NSW or working within NSW, fees will vary and these fees will be determined by each Institute.

LEARNER PRIVACY

Information collected by the New South Wales TAFE Commission during a learner's enrolment and attendance will be used for the purposes of general record administration, identification, communication, state and national reporting, program monitoring, evaluation and surveys.

Learner information will be held securely and disposed of securely when no longer needed.

The information may be disclosed to the Department of Human Services (Centrelink), the Department of Veterans' Affairs, the Department of Education and Training, the Department of Industry and Science, the Department of Immigration and Border Protection, Transport for NSW, NSW Department of Industry, Skills & Regional Development, the Australian Skills Quality Authority, the Tertiary Education Quality and Standards Agency, the Universities Admission Centre, Office of the Board of Studies and the National Centre for Vocational Education Research. In order to meet the requirements of Registered Training Organisations under the Apprenticeships and Traineeships Act 2001, apprentice and trainee information is provided to employers, Australian Apprenticeship Centres and NSW Skills and Industry Policy Division (or the relevant State Training Authority).

While the provision of the information requested on this form is not required by law, it is a requirement of TAFE NSW and your enrolment will not be accepted if it is not provided.

You may correct your personal details by contacting your TAFE NSW campus administration or by using the TAFE NSW Learner Portal.