

Higher Education Assessment Policy

Approved by: Chief Product & Quality Officer

Content Management Number: PROJ20/83

Approval Date: 7 December 2023

Review Date: 7 December 2026

1. Introduction

Assessment in TAFE NSW Higher Education courses is the process of collecting evidence and making judgements on whether a student has fulfilled subject learning outcomes, aims and objectives.

2. Purpose

This policy governs the processes by which learning is assessed and the integrity of assessment practices across all aspects of a TAFE NSW Higher Education course is assured.

3. Scope

This policy applies to all TAFE NSW Higher Education courses, subjects, students and academic staff.

4. Policy

Assessment conducted by TAFE NSW Higher Education will be:

- designed to enable students to demonstrate the achievement of subject learning outcomes and to facilitate intellectual development;
- consistent with the maintenance of academic standards and academic rigour;
- valid, reliable, consistent and equitable, and will allow for suitable adjustment for students with disabilities;
- moderated, monitored and reviewed to improve quality and address anomalies.

5. Responsibilities

Position	Responsibility
Higher Education Academic Council	The Higher Education Academic Council is the approver of this policy.
Chief Product & Quality Officer	The Chief Product & Quality Officer is the owner of this policy.
Senior Manager Higher Education Quality	The Senior Manager Higher Education Quality is the contact for this policy.
Dean of Higher Education	The Dean of Higher Education has overall responsibility for the effective administration and implementation of this policy.
Course Coordinators	Course Coordinators have local responsibility for the effective administration and implementation of this policy.

6. Definitions

Definitions applying to this policy are listed in the associated TAFE NSW Higher Education procedures available on the [TAFE NSW internet](#).

7. Related documents

This policy should be read in conjunction with the following related documents:

- [TAFE NSW Higher Education Assessment Procedure](#)
- [TAFE NSW Higher Education Academic Integrity Policy](#)
- [TAFE NSW Higher Education Academic Integrity Procedure](#)

8. Contacts

Accountable Officer	Chief Product & Quality Officer, TAFE NSW
Responsible Officer	Director Educational Quality, TAFE NSW

9. Document information and review

This policy document will be reviewed at least every three years.

Record No. PROJ20/83

Review Due: 7 DECEMBER 2026

Approval History

No	Effective	Approved by	Amendment
1	28 September 2010	TAFE NSW Higher Education Governing Council	Initial approval of policy statement.
2	5 November 2020	Head of Higher Education Standards	Policy statement updated into new Written Directions format. Minor content changes to reflect current versions of related procedures.
3	7 December 2023	Chief Product & Quality Officer	Reviewed and updated policy statement.