



## **CROWNE PLAZA SCHOLARSHIP APPLICATION FORM**

**Proudly sponsored by Crowne Plaza Hunter Valley and Crowne Plaza Terrigal**

**Two (2) scholarships to be awarded - each scholarship is valued at \$1,500**

**Closing date: 5 pm Monday 9 September 2019**

**Successful applicants interview dates: Monday 16 September 2019 - Friday 20 September 2019**

### **APPLICANT CHECKLIST**

- Complete all parts of this form - Incomplete application forms will not be accepted
- Attach supporting documents wherever you see the paperclip symbol and label them with your name
- Do NOT send any original documents with your application - COPIES ONLY
- Keep one full photocopy of your application and attachments for your reference
- Sign and date the form yourself

### **ELIGIBILITY**

To be eligible for a scholarship, students must:

- Be enrolled at TAFE NSW in the Hunter or Central Coast regions in Certificate III in Hospitality (SIT30616), Certificate III in Events (SIT30516), Diploma of Hospitality Management (SIT50416) or Diploma of Event Management (SIT50316)
- Demonstrate commitment to studies and potential in the industry
- Be over the age of 18 years
- Be an Australian Citizen/Resident

### **IMPORTANT INFORMATION**

We support the Council of Australian Government's commitment to close the gap in Indigenous disadvantage. We therefore have a commitment to include Aboriginal and Torres Strait Islander people in this program and genuinely encourage our Indigenous community to apply.

Successful applicant must be able to undertake employment with Crowne Plaza Hunter Valley or Terrigal if offered.

### **RETURN COMPLETED APPLICATIONS BY 5 PM MONDAY 9 SEPTEMBER 2019**

**Email:** [hunter.foundation@tafensw.edu.au](mailto:hunter.foundation@tafensw.edu.au)

**Postal address:** Hunter TAFE Foundation  
Locked Bag 45 HRMC 2310





## PART A - APPLICANT DETAILS

Family name:	First/other names:
Date of birth (dd/mm/yy):	Age:                      Sex:    Male    Female
Postal address:	
Suburb:	State:                      Postcode:
Mobile:	Student number:
Email:	
Name of course you are enrolled in at TAFE NSW:	
Location enrolled at:	
Contact teacher's name:	Teacher's telephone
Are you in receipt of another scholarship for this course?	Yes    No
If yes, please disclose the following:	
Name of scholarship:	Value:

## PART B - DECLARATION

- I declare that the information supplied on this form and attached documents is true and correct.
- I authorise Hunter TAFE Foundation to access details of my enrolment record for the purpose of assessing my application.
- I authorise the release of this application and supporting documents to the panel convened to review all applications for this scholarship.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.
- In signing this declaration, I acknowledge I have received, understand and accept the terms and conditions for the Crowne Plaza Scholarship awarded by the Hunter TAFE Foundation, a copy of which was attached to the Crowne Plaza Scholarship application form.

Applicant name	Witness name
Applicant signature	Witness signature
Date	Date

### Privacy

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Crowne Plaza Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.



## **PART C - APPLICANT STATEMENT**

**Please attach your response to the following questions (Minimum response 100 words per question)**

1. Why did you apply for this scholarship?

2. How will this scholarship assist you?

3. Why have you chosen this specific course to study?

4. What are your career aspirations?

 If insufficient space to provide a response to each question please attach your responses to the application form.



**PART D - EDUCATION DETAILS**

**What is the highest level of education you have successfully completed?**

University

TAFE

Year 12 or equivalent

Year 11 or equivalent

Year 10 or equivalent

Year 9 or equivalent

Year 8 or equivalent

Never attended school



**Note:** Attach evidence of education, i.e. transcripts, certificates, etc.

In the table below list any course you have completed.

Course name	Level	Institution	State/country	Year completed



**Note:** Attach evidence of courses listed above, i.e. transcripts, certificates, etc.




**PART E - REFEREES**

**You are also welcome to attach any written references you may have to support your application. (Please note that referees may be contacted by the interview panel)**


Name:	Position:
Company:	Contact number:
Email:	

Name:	Position:
Company:	Contact number:
Email:	

Name:	Position:
Company:	Contact number:
Email:	

 If insufficient space to provide a response to each question, please attach your responses to the application form.

**PART F - ADDITIONAL INFORMATION**

 Please feel free to attach any additional information that you feel may support your application, i.e. hobbies, reports from teachers, resume, testimonials, volunteer work, written references etc.

**PART G - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?**

- Received an email from TAFE NSW.
- Searching TAFE NSW website
- Social media post - please indicate which social media channel:
- Teacher informed me
- Other - please provide details:

**FOR OFFICE USE ONLY**

DATE RECEIVED

INTERVIEW



## **TERMS AND CONDITIONS FOR CROWNE PLAZA SCHOLARSHIP AWARDED BY THE HUNTER TAFE FOUNDATION**

### **1.0 ESTABLISHMENT AND PURPOSE**

- 1.1 The Crowne Plaza Scholarships were established by Crowne Plaza Hunter Valley, Crowne Plaza Terrigal and Hunter TAFE Foundation to award students currently undertaking either the Certificate III in Hospitality (SIT30616), Certificate III in Events (SIT30516), Diploma of Hospitality Management (SIT50416) or Diploma of Event Management (SIT50316) at TAFE NSW.
- 1.2 The Crowne Plaza Scholarships are funded by Crowne Plaza Hunter Valley and Crowne Plaza Terrigal and managed by the Hunter TAFE Foundation.
- 1.3 A panel will be established comprising a representative from the Crowne Plaza, TAFE NSW and/or Hunter TAFE Foundation to determine suitability of applicants to progress to interview stage and selection of successful applicants.
- 1.4 Two (2) Crowne Plaza Scholarships will be awarded each semester at a value of \$1,500.

### **2.0 DEFINITIONS**

- 2.1 **"Applicant"** means a student who applies for the Crowne Plaza Scholarship by completing and submitting a Crowne Plaza Scholarship application form in accordance with the application process.
- 2.2 **"Application Process"** means the process set out in clause 3.0 of these terms and conditions as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.3 **"Crowne Plaza Scholarship"** means a scholarship to the value of \$1,500 awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.4 **"Crowne Plaza Scholarship Application"** means an application for the Crowne Plaza Scholarship made by an applicant in accordance with these terms and conditions.
- 2.5 **"Crowne Plaza Scholarship Application Form"** means the form which must be completed by an applicant and which is available from [tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships)
- 2.6 **"Crowne Plaza Scholarship Offer and Acceptance Form"** means the form which must be completed by successful candidates and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Eligible Student"** means an applicant who meets the criteria for eligibility for the award of a scholarship as set out in clause 4.0 of the terms and conditions.
- 2.8 **"Panel"** means a panel assembled by Crowne Plaza, TAFE NSW and Hunter TAFE Foundation to assess applicants on their application form and interview.
- 2.9 **"Successful Applicant"** means an eligible student who is offered the Crowne Plaza Scholarship by the Hunter TAFE Foundation in accordance with the process set out in clause 5.0 of these terms and conditions.
- 2.10 **"Scholarship Recipient"** means successful applicant who accepts the Crowne Plaza Scholarship offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.11 **"Student"** means a currently enrolled student of TAFE NSW.

### **3.0 APPLICATION PROCESS**

- 3.1 An applicant must complete a Crowne Plaza Scholarship application form and submit to Hunter TAFE Foundation by the required close off date.
- 3.2 The applicant must acknowledge and accept the Crowne Plaza Scholarship terms and conditions by signing and dating their application form.
- 3.3 Provided all aspects of the Crowne Plaza Scholarship application form are sufficiently addressed by the applicant and the applicant is eligible, the applicant may be invited to attend an interview.
- 3.4 All successful applicants will receive formal notification from the Hunter TAFE Foundation as to their respective time and date of interview.
- 3.5 All applicants who were not successful in obtaining an interview will be notified by mail accordingly.
- 3.6 The panel, at its sole discretion, confer with the Hunter TAFE Foundation and/or TAFE NSW to confirm the suitability of an applicant.

### **4.0 STUDENT ELIGIBILITY FOR CROWNE PLAZA SCHOLARSHIP**

- 4.1 The Crowne Plaza Scholarship may be awarded to an eligible applicant who has completed and lodged an application form and who, as determined by the panel as eligible (in its sole discretion), satisfies all of the following criteria:
  - 4.1.1 Is currently enrolled in either the Certificate III in Hospitality (SIT30616), Certificate III in Events (SIT30516), Diploma of Hospitality Management (SIT50416) or Diploma of Event Management (SIT50316) at TAFE NSW at the time of applying for and receiving the Crowne Plaza Scholarship.
  - 4.1.2 Is over the age of 18 at close of application date.
  - 4.1.3 Demonstrate commitment to studies and potential in the industry.
  - 4.1.4 Is able to accept employment with Crowne Plaza should it be offered.
  - 4.1.5 Has supplied all required information as requested in the Crowne Plaza Scholarship application form including (but not limited to) applicant details and declaration, applicant response of a minimum of 100 words to each of the following questions:
    - a. Why did you apply for this scholarship?
    - b. How will this scholarship assist you?
    - c. Why have you chosen this specific course to study?
    - d. What are your career aspirations?
- 4.2 Incomplete Crowne Plaza Scholarship application forms will not be considered by the panel.
- 4.3 The panel is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in a Crowne Plaza Scholarship application form. Should all required information not be provided, the Crowne Plaza Scholarship application forms will be withdrawn by the panel and notice sent to the applicant.



#### **5.0 OFFER OF CROWNE PLAZA SCHOLARSHIP**

- 5.1 The Panel will determine the two (2) Crowne Plaza Scholarship recipients in its sole discretion.
- 5.2 The successful recipients will be notified by telephone and mail and will be sent a Crowne Plaza Scholarship offer and acceptance form to complete.
- 5.3 Unsuccessful interviewed applicants will be notified by mail.

#### **6.0 ACCEPTANCE OF CROWNE PLAZA SCHOLARSHIP**

- 6.1 The scholarship recipients must complete and return the Crowne Plaza Scholarship Offer and Acceptance Form prior to the presentation event and as a pre-condition to payment of the Scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the award of a Scholarship is conditional upon the signing and returning to the Hunter TAFE Foundation the Crowne Plaza Scholarship offer and acceptance form.

#### **7.0 AWARD AND PAYMENT OF THE CROWNE PLAZA SCHOLARSHIP**

- 7.1 Following the completion and return of the Crowne Plaza Scholarship offer and acceptance form, the scholarship funds will be paid as follows:
  - 7.1.1 A cheque to the value of \$750.00 will be presented at the presentation ceremony.
  - 7.1.2 A cheque to the value of \$750.00 will be issued once the scholarship recipient has successfully completed their course.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available any part of the Crowne Plaza Scholarship until it has received a signed and completed Crowne Plaza Scholarship offer and acceptance form.

#### **8.0 CONDITIONS OF THE CROWNE PLAZA SCHOLARSHIP**

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the award of the Crowne Plaza Scholarship:
  - 8.1.1 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded should the successful recipient withdraw from studies or not successfully complete or fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).
  - 8.1.2 On request by the Hunter TAFE Foundation the recipient must provide an update on how the Crowne Plaza Scholarship has assisted them in their career journey.
  - 8.1.3 The recipient must agree to be available for promotional and marketing photography in line with TAFE NSW's Authority to Publish.
  - 8.1.4 Any decision of the panel regarding a Crowne Plaza Scholarship application is final and no correspondence will be entered into.
  - 8.1.5 The recipient is expected to be an ambassador for the Hunter TAFE Foundation and uphold the values of the organisation and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.
  - 8.1.6 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded as for the Crowne Plaza Scholarship should a recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

#### **9.0 VARIATION**

- 9.1 The Hunter TAFE Foundation in consultation with Crowne Plaza may vary these terms and conditions or any form or process referred to herein at any time and without notice.