



## APPLICATION FORM

## EDUCATION SUPPORT SCHOLARSHIP

### SPONSORED BY



### Application closing date: **Wednesday 15 January 2020**

Sam Adams College is a modern student accommodation village in Muswellbrook. The village gives students in the area affordable accommodation while they study at TAFE NSW. The College is open to full-time and part-time TAFE NSW, university and vocational students, as well as those doing work placement in the Upper Hunter.

The Education Support Scholarship will provide the recipient with one (1) year's accommodation in a residential room at the Sam Adams College at a reduced rate of \$77 per week (advertised rate \$154 per week) together with a package comprising of; three (3) months subscription to Netflix, three (3) months subscription to Spotify, a double pass to Muswellbrook Cinema and a \$50 Big W gift voucher.

### ELIGIBILITY

To be eligible to apply for the Education Support Scholarship, applicants must:

- be enrolled in a course delivered by TAFE NSW in 2020. The course must be in the Upper Hunter region, at either Muswellbrook, Scone or Singleton

- be over the age of 18 at the time of enrolment

- demonstrate commitment to their education, and a willingness to contribute to the local community

- demonstrate a need for the financial assistance provided by this Education Support Scholarship

- complete the application forms themselves

- keep a copy of your application and attachments

Please note that all applicants must agree to abide by the decision of the judging panel and no appeals will be entered into

### SUBMIT YOUR APPLICATION BY 5 PM WEDNESDAY 15 JANUARY 2020

**Email:** [hunter.foundation@tafensw.edu.au](mailto:hunter.foundation@tafensw.edu.au)





**PART A - APPLICANT DETAILS  
(USE BLOCK LETTERS)**

Family Name:		First / Other Names:	
Date of Birth: (DD/MM/YY)		Sex:    Male    Female	
Postal Address:			
Suburb:	State:	Postcode:	
Email:			
Mobile:	Student Number:		
Enrolled In Name of Course:	Campus:		
Contact Teacher's Name:	Contact Teacher's Telephone:		

Are you in receipt of another scholarship for this course?    Yes    No

Name of Scholarship: \_\_\_\_\_ Amount in \$: \_\_\_\_\_

**PART B - DECLARATION**

I declare that the information supplied on this form and attached documents is true and correct.

I authorise Hunter TAFE Foundation to access details of my enrolment for the purpose of assessing my application.

I authorise the release of this application and supporting documents to the panel convened to review all applications for this scholarship.

I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.

In signing this declaration, I acknowledge I have received, understand, and accept the terms and conditions for the Education Support Scholarship awarded by the Hunter TAFE Foundation, a copy of which is attached to the Education Support Scholarship application form.

.....  
Applicant Name

.....  
Witness Name

.....  
Applicant Signature

.....  
Witness Signature

.....  
Date

.....  
Date

**PRIVACY**

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Education Support Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.



### **PART C - APPLICANT STATEMENT**

Please attach your responses to the following questions (on a separate sheet of paper, minimum response 200 words per question)

1. Why did you chose to study in the Upper Hunter?
2. How would this Education Support Scholarship benefit your education?
3. What are your career aspirations?
4. Outline your commitment to your education.

### **PART D - EDUCATION DETAILS**

**What is the highest level of education you have successfully completed?**

- |                       |                       |                       |
|-----------------------|-----------------------|-----------------------|
| University            | TAFE NSW              |                       |
| Year 12 or equivalent | Year 11 or equivalent | Year 10 or equivalent |
| Year 9 or equivalent  | Year 8 or equivalent  | Never attended school |

**Note:** Attach evidence of education

**In the table below list any other course/s you have completed or in which you are currently enrolled.**

Course name	Level	Institution	State/country	Year completed

**Note:** Attach evidence of courses listed above



**PART E - REFEREES**

Please provide referee details, so the Hunter TAFE Foundation can consult them if they need to verify your commitment to study, and your suitability for this scholarship. One referee is mandatory (additional are optional).

Name:	Position:
Company:	Best contact number:
Email:	

Name:	Position:
Company:	Best contact number:
Email:	

Name:	Position:
Company:	Best contact number:
Email:	

**PART F - ADDITIONAL INFORMATION**

To support your application, you may also provide any additional information that you believe may be of assistance, i.e. academic awards, achievements such as work experience, references, extra-curricular activities, community involvement, etc.

Remember, the selection panel can only judge your application on the information that you provide.

**PART G - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?**

Received an email from TAFE NSW

Searching TAFE NSW website

Social Media *Please indicate which social media channel:* \_\_\_\_\_

Teacher informed me

Other *Please Provide Details:* \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date received:	Interview:
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## 1.0 ESTABLISHMENT AND PURPOSE

- 1.1 The Education Support Scholarship was established by Hunter TAFE Foundation, in partnership with the Muswellbrook Shire Council and Sam Adams College, as a means of providing support and encouragement through the provision of reduced accommodation rates for students studying in the Upper Hunter (Muswellbrook - Scone - Singleton).
- 1.2 A panel will be established to review scholarship applications, and provide Sam Adams College with a recommendation for their endorsement.
- 1.3 This scholarship delivers half priced accommodation at a rate of \$77 per week (advertised rate \$154 per week - correct as at January 2020) for a period of one (1) year from when the scholarship is awarded, together with a package comprising of;
  - Three (3) months subscription to Netflix
  - Three (3) months subscription to Spotify
  - A double pass to Muswellbrook Cinema
  - \$50 Big W Gift voucher

## 2.0 DEFINITIONS

- 2.1 **"Applicant"** means an individual who applies for an Education Support Scholarship, by completing and submitting an Education Support Scholarship application form in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the criteria for eligibility for the award of an Education Support Scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Education Support Scholarship"** means a reduced accommodation rate at Sam Adams College of \$77 per week for one (1) year, awarded by the Hunter TAFE Foundation in accordance with these terms and conditions. Please note that pricing is accurate as of January 2020 and may be subject to alteration.
- 2.5 **"Education Support Scholarship application"** means an application for an Education Support Scholarship, made by an applicant in accordance with these terms and conditions.
- 2.6 **"Education Support Scholarship application form"** means the form which must be completed by an applicant, and is available from [tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships)
- 2.7 **"Education Support Scholarship offer and acceptance form"** means the form which must be completed by the successful applicant, and is to be issued by the Hunter TAFE Foundation.
- 2.8 **"Education Support Scholarship recipient"** means a successful applicant who accepts the Education Support Scholarship, by completing and returning an Education Support Scholarships offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.9 **"Panel"** means a panel established to assess applicants on their application form and provide a recommendation to Sam Adams College.
- 2.10 **"Successful applicant"** means an eligible applicant who is offered an Education Support Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

## 3.0 APPLICATION PROCESS

- 3.1 The applicant must complete an Education Support Scholarship application form and submit the Education Support Scholarship application form to the Hunter TAFE Foundation by email, as detailed on the Education Support Scholarship application form.
- 3.2 The applicant must acknowledge and accept the Education Support Scholarship terms and conditions, by signing and dating the declaration on the Education Support Scholarship application form prior to submitting the Education Support Scholarship application form, in the manner set out in clause 3.1.
- 3.3 Upon receipt of an Education Support Scholarship application form, the Hunter TAFE Foundation will complete an initial review of the Education Support Scholarship application form to ensure that all required information has been provided by the applicant.



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- 3.4 Following the completion of an initial review of an Education Support Scholarship application, the Foundation will notify an applicant in writing of receipt of the Education Support Scholarship application, and provide an outline of the next steps for that applicant, in relation to their Education Support Scholarship application.
- 3.5 Provided all aspects of an Education Support Scholarship application are correctly completed by the applicant, the Education Support Scholarship application will be referred to the Education Support Scholarship panel for its assessment and determination.
- 3.6 The Education Support Scholarship panel may, at its sole discretion, confer with the Hunter TAFE Foundation and/or TAFE NSW, to confirm the suitability of an applicant.

## **4.0 APPLICANT ELIGIBILITY FOR AWARD OF EDUCATION SUPPORT SCHOLARSHIP**

- 4.1 An Education Support Scholarship may be awarded to an eligible applicant who has completed and lodged an Education Support Scholarship application form, and who, as determined by the panel (in its sole discretion), satisfies all of the following criteria:
  - 4.1.1 Is enrolled in a course delivered by TAFE NSW in 20 in the Upper Hunter at either Muswellbrook, Scone, or Singleton.
  - 4.1.2 Is over the age of 18 year at time of enrolment.
  - 4.1.3 Demonstrates commitment to their education and a willingness to contribute to the local community.
  - 4.1.4 Would benefit from the financial assistance provided by this scholarship.
- 4.2 Incomplete Education Support Scholarship application forms will not be considered by the panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form, and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in an Education Support Scholarship application form. Should all required information not be provided, the Education Support Scholarship application will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

## **5.0 OFFER OF EDUCATION SUPPORT SCHOLARSHIP**

- 5.1 The panel will determine the Education Support Scholarship recipients in its sole discretion.
- 5.2 The successful applicants will be notified by telephone and mail, and will be sent an Education Support Scholarship offer and acceptance form to complete.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

## **6.0 ACCEPTANCE OF EDUCATION SUPPORT SCHOLARSHIP**

- 6.1 A successful applicant must complete and return the Education Support Scholarship offer and acceptance form as soon as possible, and as a pre-condition to being awarded the Education Support Scholarship.
- 6.2 For the avoidance of doubt, a successful applicant acknowledges and agrees that the award of an Education Support Scholarship is conditional upon a successful applicant signing and returning the Education Support Scholarship offer and acceptance form to the Hunter TAFE Foundation.

## **7.0 AWARD AND PAYMENT OF THE EDUCATION SUPPORT SCHOLARSHIP**

- 7.1 Following the successful applicant's completion and return of the Education Support Scholarship offer and acceptance form, the Education Support Scholarship will be presented to the successful applicant at the Hunter TAFE Foundation Scholarship presentation ceremony.
- 7.2 The reduced accommodation rate of \$77 per week will be applied to accommodation fee when the successful applicant takes up residence at Sam Adams College.
- 7.3 The Hunter TAFE Foundation is under no obligation to advise Sam Adams College of a reduced accommodation rate until it has received a signed and completed Education Support Scholarship offer and acceptance form.



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## **8.0 CONDITIONS OF EDUCATION SUPPORT SCHOLARSHIP**

- 8.1 An Education Support Scholarship recipient acknowledges and agrees that the following conditions apply to the award of an Education Support Scholarship:
  - 8.1.1 On request by the Hunter TAFE Foundation or the panel, an Education Support Scholarship recipient must provide the Hunter TAFE Foundation with an update on how the Education Support Scholarship has assisted them in their education at TAFE NSW.
  - 8.1.2 All Education Support Scholarship recipients must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
  - 8.1.3 Any decision of the panel regarding an Education Support Scholarship application is final, and no correspondence will be entered into.
  - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, to uphold the values of the organisation, and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.
  - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw the reduced accommodation rate awarded as for the Education Support Scholarship, should a recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

## **9.0 VARIATION**

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.