

# Lalitha Gupta Scholarship

## Application Form

**Application closing date:**  
**5pm Friday, 5 August 2022**

**Award value:**  
**up to \$250**

The Lalitha Gupta Scholarship was established in 2019 by Jagdish and Lalitha Gupta to support students enrolled in the Diploma of Remedial Massage (HLT52015) or Certificate IV in Massage Therapy (HLT42015) at TAFE NSW Randwick.

### Eligibility criteria

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To be eligible for the scholarship you must:

Be enrolled at TAFE NSW Randwick, throughout semester 2 2022, in either the Certificate IV in Massage Therapy or the Diploma of Remedial Massage

Be an Australian citizen or Australian permanent resident

Be receiving Centrelink benefits

Demonstrate your commitment and motivation to successful study and gain employment

Demonstrate that financial hardship is a barrier to study

Correctly complete this application form and attach all supporting documents as indicated by this symbol 

Not hold another scholarship for the same course of study

### Important information

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Late applications, or applications which are incomplete, will NOT be accepted

Handwritten applications will NOT be accepted

The referee statement (Part F) and applicant declaration (Part G) MUST both be signed

If your name on any of these documents is different to the name on your application form, you must provide evidence of a name change, for example, marriage, divorce, or change of name certificate

Those short listed may be invited to attend an interview

Please keep a copy of your application and attachments

All applicants must agree to abide by the decision of the assessment committee, and no appeals will be entered into

**Submit your application by 5pm Friday, 5 August 2022**

**Email:** [scholarships@tafensw.edu.au](mailto:scholarships@tafensw.edu.au)

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### Part A - Applicant details

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Family name:

First/other names:

Date of birth (dd/mm/yy):

Age:

Sex:

Male

Female

Postal address:

Suburb:

State:

Postcode:

Phone:

Mobile:

Email:

Student number (if applicable):

Residency status: Australian Citizen



**Note:** You must attach proof of citizenship e.g. birth certificate, passport or Australian citizenship certificate.

Australian Permanent Resident



**Note:** You must attach proof of permanent residency e.g. passport and visa grant notice.

### Part B - Course details

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Which course are you enrolled in?

I am enrolled in the Diploma of Remedial Massage

I am enrolled in the Certificate IV in Massage Therapy

TAFE NSW Campus:

Course number:

Start date:

End date:

### Part C - Financial information

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Have you received a TAFE NSW scholarship before?

Yes What year did you receive the scholarship?

How much did you receive?

How did the scholarship support you in completing your course?

No Have you applied for, or are you currently a recipient of, another scholarship/bursary?  Yes  No  
If yes, please provide details.

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Are you currently receiving Centrelink benefits?

- Yes If yes, please attach copies of your latest Centrelink Income Statement 
- No If you are NOT receiving Centrelink benefits, you are unfortunately not eligible for this scholarship program.

### Part D - Scholarship request

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Please describe how the scholarship will be used.

### Part E - Applicant statement

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This section is for you to provide the scholarship assessment committee with additional information to assist them in assessing your application. Statements can be provided on an attachment if preferred. (250 – 400 words each response). The scholarship is awarded on the basis of academic achievement and financial hardship, as well as personal qualities such as motivation, leadership potential, and contribution to both TAFE NSW and the wider community.

Please tell us about your commitment to your studies.

Please describe your future goals and aspirations.

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Please describe your financial hardship situation.

Please tell us how being a recipient of a scholarship will help you with achieving your study and career goals.

Please describe your contributions to the community, and highlight any achievements or involvement.

### Part F - Referee statement

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Please provide the details of one referee. Examples can include your teacher, head teacher, TAFE NSW or other registered counsellor, teacher consultant, case worker. The referee cannot be a family member, relative, or friend.

Please inform the referee that he/she may be contacted by TAFE NSW.

Full name:

Position:

Organisation:

Contact number:

Email:

Additionally, your referee must complete the following referee statement. The referee statement must be dated and signed.

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Please state your relationship with the applicant, as well as the length of time that you have known the applicant.

Outline the applicant's academic performance and level of commitment to their studies.

To the best of your knowledge, please comment on the applicant's attendance and participation in class activities.

Please comment on the applicant's personal or financial hardship situation.

Please describe how the scholarship applicant will use the scholarship.

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Please provide comment on applicant's potential to complete their course, as well as their motivation and ability to transition into the health and wellbeing industry.

Is there any additional information that you would like to provide in support of this student's application for the Lalitha Gupta Scholarship?

### Part G - Declaration

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- I declare that the information supplied by me in this application and attached documents, is true and correct.
- I authorise the scholarship assessment committee to access details of my enrolment and academic records, for the purpose of assessing my application.
- I accept that the scholarship assessment committee's decision cannot be appealed, and no correspondence concerning the decision will be entered into.
- If requested, I agree to provide further evidence to substantiate the information provided within my application.
- I am aware that there are severe penalties for providing false or misleading information, and that I may be required to repay monies received (to which I am not entitled) as well as potentially having my enrolment terminated.
- I understand that my scholarship payment may affect my Centrelink payment rate, and that I am responsible for seeking my own advice. Further information is available on the Department of Human Services website ([humanservices.gov.au/individuals/enablers/income/30376](http://humanservices.gov.au/individuals/enablers/income/30376))
- In signing this declaration, I acknowledge I have read, understand and accept the terms and conditions for the Lalitha Gupta Scholarship, a copy of which is attached to the scholarship application.

Applicant name (printed)

Referee name

Applicant signature

Referee signature

Date

Date

or email completed form to [scholarships@tafensw.edu.au](mailto:scholarships@tafensw.edu.au)

# Lalitha Gupta Scholarship

## Terms and Conditions

### 1. Introduction

This document outlines the terms and conditions for the Lalitha Gupta Scholarship administered by TAFE NSW.

Before you accept your scholarship offer, you must read these terms and conditions in their entirety. When you accept your scholarship offer, you are agreeing to, and accepting, these terms and conditions, as well as any other requirements and conditions of your scholarship, as outlined in your offer letter.

### 2. Accepting your scholarship

All students who are offered scholarships will receive a scholarship offer pack containing a scholarship recipient agreement (offer letter) and these terms and conditions. You will be advised on how to accept (or reject) your scholarship in your offer letter. If you do not complete the acceptance as instructed, your scholarship may be withdrawn and/or reallocated.

### 3. Communication

It is up to you to ensure that your contact information is up to date. All correspondence during the application process will be sent to the email address submitted in your scholarship application. Please provide a valid email address, and check this email account at least weekly, ensuring that there is sufficient space to receive emails.

### 4. Eligibility criteria and conditions of scholarships

Scholarships are awarded based on established eligibility and selection criteria. You must meet the requirements to receive your scholarship payment. The eligibility and selection requirements for the Lalitha Gupta Scholarship are outlined on the website ([tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships))

Applicants must:

- be Australian citizens or Australian permanent residents
- be currently enrolled in a Diploma of Remedial Massage or Certificate IV in Massage Therapy
- be undertaking this study at TAFE NSW Randwick
- correctly and fully complete the application form

Applicants may apply for more than one scholarship, but will be eligible to hold only one scholarship at a time for the duration of the course. You will be reassessed for eligibility prior to each payment. If TAFE NSW determines that you do not meet the eligibility criteria or scholarship conditions at this or any other time, your scholarship may be suspended, pending further investigation, or terminated.

If you are offered a scholarship, your scholarship details may be passed on to your teaching section and scholarship donor (where applicable). Details of the selection process, or reasons you were awarded the scholarship, will remain confidential.

### 4.1 Enrolment requirements

All scholarships are awarded on the basis that you will maintain an active enrolled status in your course of study. Your scholarship may be ceased if your enrolment status becomes inactive.

### 4.2 Scholarship duration

Scholarships will normally be paid for the duration stated in your offer letter.

### 4.3 Deferring your scholarship

Scholarships cannot be deferred. The scholarship offer must be taken up immediately. If you wish to defer, you will need to re-apply again at a later date. Please note that there is no guarantee that you will be offered the same scholarship.

### 4.4 Transferring to another course

If you transfer to a new course, your scholarship cannot be transferred.

### 4.5 Discontinuing your studies

If you withdraw from your course, your scholarship will cease. If you return to TAFE NSW, you are required to re-apply for scholarships and there is no guarantee that you will be offered the same scholarship.

### 5. Scholarship value and payments

#### 5.1 Scholarship value

- The total value of your scholarship will be outlined in your offer letter.
- Scholarship value is up to \$250 for the duration of your course.
- Funds may be applied to expenses at the discretion of the recipient e.g. course fees, books and texts, uniforms and material costs, and living expenses.

#### 5.2 Scholarship payment

Scholarships are not retrospective. The scholarship is paid to assist with course fees and other course related charges. Your scholarship offer letter will detail all information about the payment of your scholarship. You must accept your scholarship offer by the due date, as instructed in your offer letter, to be eligible to receive payment. You may be required to nominate a personal Australian bank account to which your scholarship money will be transferred in instalments, by direct debit, periodically throughout your enrolment. If you do not provide the scholarship coordinator with these details by the required date, your scholarship may be ceased. Scholarships will not be paid to cover the fee where there is a need for you to repeat units of competency and additional fees and charges may apply.

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### 6. Retention and academic performance

#### 6.1 Retaining your scholarship

To retain your scholarship, you must:

- advise the scholarship coordinator of any change to your enrolment, such as (but not limited to) cancellation of enrolment, change of program, etc.
- maintain enrolment in, and satisfactorily attend, a Diploma of Remedial Massage or Certificate IV in Massage Therapy course at TAFE NSW in Semester 2 2022, either full time or part time at TAFE NSW Randwick
- adhere to the TAFE NSW academic and administrative policies, including policies regarding student conduct and discipline
- adhere to the terms and conditions outlined in this document
- meet any additional criteria, as outlined in your offer letter and listed on the scholarship web page ([tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships)).

#### 6.2 Course progress

Your attendance and course progress will be reviewed periodically, to assess your continuing eligibility for your scholarship. Students who are in receipt of a scholarship, may have their scholarship discontinued if they fail to meet satisfactory course progress.

### 7. Centrelink and taxation

TAFE NSW cannot provide you with financial advice on taxation or Centrelink matters. You are responsible for seeking taxation advice regarding your own personal circumstances.

Information is available on the Department of Human Services website ([humanservices.gov.au/customer/enablers/income](http://humanservices.gov.au/customer/enablers/income))

### 8. Scholarship duration

Your scholarship will end once you have been paid the total scholarship value or your scholarship is terminated under these terms and conditions.

If your scholarship is ceased, you will not receive any further payments. You may be required to repay some or all of the scholarship monies paid to you if:

- you have failed to provide complete, true and correct information, in respect to your application
- you have failed to satisfactorily attend the course, or maintain your enrolment, without reasonable explanation
- scholarship monies are used for a purpose other than the

payment of course fees and other related charges.

### 9. Assignment

You may not assign any rights you have under the scholarship.

### 10. Appeals

The decision of the assessment committee is final. There are no appeals for unsuccessful scholarship applications.

### 11. Privacy

The personal information you supply to TAFE NSW on the scholarship application form will be used to assess your eligibility for scholarships. Other purposes of collection include dealing with administrative matters in relation to your application, corresponding with you, and the compilation of statistics. Your privacy will be respected at all stages of the process.

### 12. Promotions

If you choose to accept the scholarship, you may be asked to act as a positive ambassador on occasion, to help us promote TAFE NSW through your experience. This may include:

- your experiences with study and your course
- your perception of the effect that the scholarship has had in helping you to achieve your academic objectives for the year.

You may be invited to participate in events and activities to promote the scholarship programs, including public speaking, media interviews and photographs. Participation in these events and activities is always voluntary.