



NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

APPLICATION FORM

Scholarship value: \$1,000





Closing date: 5pm Friday, 30 August 2019

ELIGIBILITY CRITERIA

Applicants must:

- Study in the Newcastle Council area
- Be under 30 years of age as of 30 June 2019
- Be financially disadvantaged (defined as in receipt of Centrelink Benefits or eligible for a Health Care Card or a Low Income Health Care Card)
- Be enrolled in a course of study at TAFE NSW related to art, music, drama, dance or writing
- Have achieved outstanding academic results in the relevant course area/s
- Have demonstrated a high level of professional practice in the relevant arts area/s
- Not hold another scholarship for the same course of equivalent or more substantial benefit

APPLICATIONS MUST INCLUDE

- A statement outlining financial need with supporting evidence i.e. Centrelink statement 
- Two examples of your work, as verified by your teacher 
- Evidence of professional practice e.g. resume, media clippings and programs 
- Verified copies of academic transcripts 

IMPORTANT INFORMATION

- Applicants must complete the application form and submit by the due date with all relevant attachments.
- Application form to be completed by student (applicant).
- Please keep a photocopy of your application and attachments.
- All applicants must agree to abide by the decision of the judging panel and no appeals will be entered into.
- Only one (1) scholarship recipient will be selected by the judging panel; up to five Encouragement Awards valued at \$200 each may also be awarded based on the selection criteria.

SUBMIT YOUR APPLICATION BY 5PM FRIDAY, 30 AUGUST 2019

Email: hunter.foundation@tafensw.edu.au

Postal address: Hunter TAFE Foundation
Locked Bag 45 HRMC 2310





PART A - NOMINEE DETAILS

Family name: _____ First/other names: _____

Date of birth (dd/mm/yy): _____ Age: _____ Sex: Male Female

Postal address: _____

Suburb: _____ State: _____ Postcode: _____

Mobile: _____ Student number: _____

Email: _____

Name of course you are enrolled in at TAFE NSW: _____

Location enrolled at: _____

Contact teacher's name: _____ Teacher's telephone: _____

Are you in receipt of another scholarship for this course? Yes No

If yes, please disclose the following:

Name of scholarship: _____ Value: _____

PART B - DECLARATION

- I declare that the information supplied on this form and attached documents are true and correct.
- I authorise Hunter TAFE Foundation to access details of my enrolment record for the purpose of assessing my application.
- I authorise the release of this application and supporting documents to the panel convened to review all applications for this scholarship.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.
- In signing this declaration I acknowledge I have received, understood and accept the Terms and Conditions for the Newcastle Lord Mayor's Arts Scholarship awarded by the Hunter TAFE Foundation, a copy of terms and conditions which was attached to the Newcastle Lord Mayor's Arts Scholarship Application Form.

Applicant name _____ Witness name _____

Applicant signature _____ Witness signature _____






Date _____ Date _____

Privacy

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Newcastle Lord Mayor's Arts Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide the requested information, your application may not be eligible for entry.



PART C - APPLICANT STATEMENT AND SUPPORTING EVIDENCE

-  Attach evidence of financial need i.e. Centrelink statement, bank statement etc.
-  Attach a statement outlining financial need (250-400 words)
-  Attach two (2) examples of your work, as verified by your teacher
-  Attach evidence of profession practice; resumé, media clippings and programs
-  Attach verified copies of academic transcripts.

PART D - REFEREES

Please provide the details of two referees, including at least one TAFE NSW staff member, who we may contact in relation to your application. You are also welcome to attach any written references you may have to support your application.

Name: _____ Position: _____
Company: _____ Contact number: _____
Email: _____

Name: _____ Position: _____
Company: _____ Contact number: _____
Email: _____

PART E - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?

- Received an email from TAFE NSW
- Searching TAFE NSW website
- Social media post - please indicate which social media channel:
- Teacher informed me
- Other - please provide details:

Submit your completed application by clicking the button on the right or email to hunter.foundation@tafensw.edu.au.

FOR OFFICE USE ONLY

Date received:



TERMS AND CONDITIONS FOR NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP AWARDED BY THE HUNTER TAFE FOUNDATION

1.0 ESTABLISHMENT AND PURPOSE

- 1.1 The Newcastle Lord Mayor's Arts Scholarship was established in 2004 to nurture young talent in their quest for excellence in all spheres of the Arts including, music, drama, dance and writing. It recognises the commitment of Newcastle City Council to the cultural development of the region. The scholarship is intended to offer financial support to young, financially disadvantaged students of TAFE NSW undertaking studies in the Arts.
- 1.2 The Newcastle Lord Mayor's Arts Scholarship is funded by Newcastle City Council and managed and administered by the Hunter TAFE Foundation.
- 1.3 A panel will be established to determine a successful Scholarship applicant.
- 1.4 The Scholarship delivers up to \$1,000 to be paid in a one lump sum payment to assist the successful applicant meet costs associated with their studies.

2.0 DEFINITIONS

- 2.1 **"Applicant"** means a Student who applies for the Newcastle Lord Mayor's Arts Scholarship by completing and submitting a Newcastle Lord Mayor's Arts Application Form in accordance with the Application Process.
- 2.2 **"Application Process"** means the process set out in clause 3.0 of these Terms and Conditions as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.3 **"Eligible Applicant"** means an Applicant who meets the criteria for eligibility for the award of a Newcastle Lord Mayor's Arts Scholarship as set out in clause 4.0 of the Terms and Conditions.
- 2.4 **"Encouragement Award Recipient"** means Successful Applicant who accepts the Newcastle Lord Mayor's Arts Encouragement Award by completing and returning the Newcastle Lord Mayor's Arts Encouragement Award Offer and Acceptance Form in accordance with the process set out in clause 6.0 of these Terms and Conditions.
- 2.5 **"Newcastle Lord Mayor's Arts Encouragement Award"** means an award to the value of \$200 as determined by the Panel and awarded by Hunter TAFE Foundation in accordance with these Terms and Conditions.
- 2.6 **"Newcastle Lord Mayor's Arts Encouragement Award Offer and Acceptance Form"** means the form which must be completed by the Successful Applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Newcastle Lord Mayor's Arts Scholarship"** means a Scholarship to the value of \$1,000 awarded by the Hunter TAFE Foundation in accordance with these Terms and Conditions.
- 2.8 **"Newcastle Lord Mayor's Arts Scholarship Application"** means an application for the Newcastle Lord Mayor's Arts Scholarship made by an Applicant in accordance with these Terms and Conditions.

- 2.9 **"Newcastle Lord Mayor's Arts Scholarship Application Form"** means the form which must be completed by an Applicant and which is available from tafensw.edu.au/scholarships
- 2.10 **"Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form"** means the form which must be completed by the Successful Applicant and is to be issued by the Hunter TAFE Foundation.
- 2.11 **"Panel"** means a panel comprised to assess Applicants on their Application Form.
- 2.12 **"Scholarship Recipient"** means Successful Applicant who accepts the Newcastle Lord Mayor's Arts Scholarship by completing and returning the Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form in accordance with the process set out in clause 6.0 of these Terms and Conditions.
- 2.13 **"Student"** means a currently enrolled student of TAFE NSW.
- 2.14 **"Successful Applicant"** means an Eligible Student who is offered the Newcastle Lord Mayor's Arts Scholarship by the Hunter TAFE Foundation in accordance with the process set out in clause 5.0 of these Terms and Conditions.

3.0 APPLICATION PROCESS

- 3.1 An Applicant must complete a Newcastle Lord Mayor's Arts Scholarship Application Form and submit to Hunter TAFE Foundation by the required close off date by either mail or email as detailed on the Application Form.
- 3.2 The Applicant must acknowledge and accept the Newcastle Lord Mayor's Arts Scholarship Terms and Conditions by signing and dating their Application Form prior to submitting the Newcastle Lord Mayor's Arts Scholarship Application Form in the manner set out in clause 3.1.

4.0 STUDENT ELIGIBILITY FOR NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

- 4.1 The Newcastle Lord Mayor's Arts Scholarship may be awarded to an Eligible Applicant who has completed and lodged an Application Form and who, as determined by the Panel as eligible (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Studies in Newcastle Council area.
 - 4.1.2 Is under 30 years of age as of 30 June 2019..
 - 4.1.3 Is financially disadvantaged (defined as in receipt of Centrelink Benefits or eligible for a Health Care Card or a Low Income Health Care Card).
 - 4.1.4 Is currently enrolled in a course of study at TAFE NSW related to Arts, music, drama, dance or writing.
 - 4.1.5 Has achieved outstanding academic results in the relevant course area/s.
 - 4.1.6 Has demonstrated a high level of professional practice in the relevant Arts area/s.
 - 4.1.7 Does not hold another scholarship for the same course of equivalent or more substantial benefit.



- 4.2 Incomplete Newcastle Lord Mayor's Arts Scholarship Application Forms will not be considered by the Panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any Applicant who incorrectly completes and/or submits an Application Form and will, at his or her discretion, contact an Applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in a Newcastle Lord Mayor's Arts Scholarship Application Form. Should all required information not be provided, the Newcastle Lord Mayor's Arts Scholarship Application Forms will be withdrawn by the Hunter TAFE Foundation and notice sent to the Applicant.

5.0 OFFER OF NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

- 5.1 The Panel will determine the Newcastle Lord Mayor's Arts Scholarship recipients in its sole discretion.
- 5.2 The successful applicant will be notified by telephone and email and will be sent a Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form to complete.
- 5.3 If unsuccessful, an Applicant will be notified in writing of that outcome.

6.0 ACCEPTANCE OF NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

- 6.1 The Scholarship Recipient must complete and return the Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form as a pre-condition to payment of the Scholarship.
- 6.1.1 The Encouragement Award Recipient must complete and return the Newcastle Lord Mayor's Arts Encouragement Award Offer and Acceptance Form as a pre-condition to the payment of the Scholarship.
- 6.2 For the avoidance of doubt, the Scholarship Recipient acknowledges and agrees that the award of a Scholarship is conditional upon the signing and returning to the Hunter TAFE Foundation the Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form.
 - 6.2.1 For the avoidance of doubt, the Encouragement Award Recipient acknowledges and agrees that the award of an Encouragement Award is conditional upon the signing and returning to the Hunter TAFE Foundation the Newcastle Lord Mayor's Arts Encouragement Award Offer and Acceptance Form.

7.0 AWARD AND PAYMENT OF THE NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

- 7.1 Following the completion and return of the Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form, the Scholarship funds will be paid as a cheque to the value of \$1,000.
- 7.1.1 At the discretion of the Panel up to five (5) Newcastle Lord Mayor's Arts Encouragement Awards to the value of \$200 (two hundred dollars) each may be presented to individuals as determined by the panel.
- 7.1.2 These Newcastle Lord Mayor's Arts Encouragement Awards will be paid as a cheque to the Encouragement Award Recipient.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available any part of the Newcastle Lord Mayor's Arts Scholarship until it has received a signed and completed Newcastle Lord Mayor's Arts Scholarship Offer and Acceptance Form.

8.0 CONDITIONS OF THE NEWCASTLE LORD MAYOR'S ARTS SCHOLARSHIP

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the award of the Newcastle Lord Mayor's Arts Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation the Successful Recipient must provide an update on how the Newcastle Lord Mayor's Arts Scholarship has assisted them in their career journey.
 - 8.1.2 The Successful Recipient must agree to be available for promotional and marketing photography in line with Hunter TAFE's Authority to Publish.
 - 8.1.3 Any decision of the Panel regarding a Newcastle Lord Mayor's Arts Scholarship Application is final and no correspondence will be entered into.
 - 8.1.4 The Successful Recipient is expected to be an ambassador for the Hunter TAFE Foundation and uphold the values of the organisation and to behave at all times in accordance with the Hunter TAFE Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded as for the Newcastle Lord Mayor's Arts Scholarship should a Recipient fail to meet any of the requirements as outlined in these Terms and Conditions (as determined by the Hunter TAFE Foundation).

9.0 VARIATION

- 9.1 The Hunter TAFE Foundation may vary these Terms and Conditions or any form or process referred to herein at any time and without notice.