

Oliver Shaul Scholarship

Application Form

Application closing date:

5pm (AEST) Sunday, 29 September 2024

The Oliver Shaul Scholarship provides an opportunity for a TAFE NSW Cookery graduate or final year student to train overseas in a restaurant or hotel kitchen of first class international reputation for a period of at least three months. Join previous scholarship recipients who have trained in London's Michelin-starred The Five Fields and The Savoy, San Francisco's Chez Panisse and Coi and Michelin-starred Relæ in Copenhagen.

Eligibility criteria

To be eligible for this scholarship, applicants must:

be in their final year of study at TAFE NSW in the Certificate III in Commercial Cookery or the Certificate III in Asian Cookery during 2024.

have achieved a high standard in most competencies of the apprenticeship.

demonstrate a commitment to achieving excellence in the field of cookery in Australia.

demonstrate the capacity to be an Australian goodwill ambassador overseas.

demonstrate the merit of the proposed study, training or work placement to be undertaken.

Selection process

- Applications will be reviewed against the Application Checklist (page 2 in the application form) to determine eligibility.
- Eligible applications will be reviewed by the selection committee against the selection criteria and other requested information.
- Short listed applicants will be invited to attend an interview with the selection committee.
- The selection committee will award the prize based on:
 - Commitment to the goal of achieving excellence in the field of cookery in Australia.
 - Capacity to be an Australian goodwill ambassador overseas.
 - The merit of the proposed study/training or work placement to be undertaken.
 - The ability of short listed applicants to confirm the study/training or work placement.
- Applicants will be notified in writing of the outcome of the selection process.

Submit your application by 5pm (AEST) Sunday, 29 September 2024

Email: scholarships@tafensw.edu.au

Application checklist

Please submit the following documentation:

Part A - Applicant information and letter of reference from Employer which endorses the application for the scholarship

Part B - Teacher endorsement

Part C - An application portfolio, which includes:

- a. Current academic transcript showing course results to date.
- b. Applicant portfolio showing:
 - Academic achievements in course competencies
 - Demonstrated commitment to achieving excellence in the field of cookery in Australia
 - Outline of any culinary achievements and/or participation in any competitions or special events
 - Demonstrated capability on how the applicant would be an Australian Ambassador (domestically and internationally)
- c. Proposed study/training or work placement
 - Destination - country, region/ province, city/town/village
 - Name of restaurant or hotel kitchen (venue)
 - Reasons for your choice and expected outcomes and enhancement to career success
 - Attach documented evidence of communication with venue and conformation of their offer
 - Outline of the activities that will be undertaken
 - Proposed itinerary, including travel dates, carrier(s), other transport, proposed length of placement, accommodation etc.
 - Budget outline including estimation of costs based on itinerary items, transport, accommodation, emails, living expenses, training programs tools and equipment, uniforms and any other associated costs.

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Part A - Applicant information

Student details

Family name: _____ First/other names: _____
Date of birth (dd/mm/yy): _____
Address: _____
Suburb: _____ State: _____ Postcode: _____
Mobile: _____ Student number: _____
Email: _____
Qualification Name: _____
TAFE NSW Campus: _____
Residency status: Australian Citizen or Permanent Resident: Yes No

Employer details

Business Name: _____
Employer/Supervisor Name: _____
Address: _____
Suburb: _____ State: _____ Postcode: _____
Phone: _____ Mobile: _____
Email: _____

 Please include a letter of reference from your employer, endorsing your application for the scholarship.

Applicant declaration

- I declare that the information supplied on this form and attached documents are true and correct.
- I authorise TAFE NSW to access details of my enrolment record for the purpose of assessing my application.
- I authorise the release of this application and supporting documents to the panel convened to review all applications for this scholarship.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.

Applicant signature _____ Witness signature _____

Applicant name _____ Witness name _____

Date _____ Date _____

Privacy

The information provided by you on this application form and attachments will be used by TAFE NSW for the purpose of administration and determining the award of the Oliver Shaul Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.

TAFE NSW RTO 90003

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Part B - Teacher endorsement

This section must be completed by the applicant's teacher. Use the ranking scale below to indicate the students level of performance, as well as providing written explanations, please use this section to provide specific examples of demonstrated skills, knowledge and behaviours that indicate the nominee's achievement against the selection criteria.

Ranking Scale:

0 = Not Yet Competent

1 = Satisfactory

2 = Recommended

3 = Highly Recommended

Employer details

Teacher Name:

Location:

Phone:

Mobile:

Email:

Teacher signature

Head Teacher signature

Teacher name

Head Teacher name

Date

Date

Selection criteria

1. Is the above named student progressing toward successful completion of Certificate III in Commercial Cookery or Certificate III in Asian Cookery?

Yes

No

Comment if required:

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2. Please provide a ranking and comment (using a minimum of two examples) on the applicant's level of achievement across all aspects of the course.

Comment:

Ranking (0-3)

3. Please provide a ranking and comment (using a minimum of two examples) on the applicant's commitment to the goal of achieving excellence in the field of cookery in Australia.

Comment:

Ranking (0-3)

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4. Please provide a ranking and comment (using a minimum of two examples) on the applicant's capacity to be an Australian goodwill ambassador overseas.

Comment:

Ranking (0-3)

5. Please provide a ranking and comment on the merit of the applicant's proposed study, training or work placement to be undertaken overseas.

Comment:

Ranking (0-3)

Part C - Applicant portfolio and scholarship proposal

I. Applicant Portfolio

The following questions provide a template that will guide you through the process of developing a portfolio. Please ensure each question is addressed. The portfolio can be formatted to suit your preferred layout and design. There is no word count or limit for your portfolio.

 Please attach your portfolio that provide information listed below, along with this application form when submitting.

1. Provide a current academic transcript showing your course results to date. Ask your campus student services team, your teacher or your head teacher for assistance in obtaining this document.
2. Comment on your achievements in cookery course competencies.
3. By providing statements, examples, testimonials, references or other evidence, describe your commitment towards achieving excellence in the field of cookery in Australia. This may include:
 - an explanation of why you chose to study cookery
 - details of any culinary achievements
 - details of participation in any special events
 - details of participation in any competitions and resulting awards, prizes or certificates
 - any other relevant information
4. Australian goodwill ambassadors are people who make a positive impression on people while overseas representing our country. This can occur in the workplace or in any public or social situations, by making a difference to others through friendly communication, acts of kindness, helpfulness, encouraging inclusiveness, embracing diversity and by trying to make a difference.

Describe the attitudes you possess, that would make you a great goodwill ambassador for Australia while overseas. You may also include examples, testimonials, references or other evidence to support your statement.

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II. Scholarship Proposal

The following will provide a template that will guide you through the process of developing and documenting the details of your proposed study, training or work placement. The proposal can be formatted to suit your preferred layout and design. There is no word count limitation for the scholarship proposal, but please ensure that each point is addressed.

 Please attach your Scholarship Proposal that outline the information listed below, along with this application form.

1. State your proposed destination country, region/province, city/town/village
2. State the name of the restaurant, hotel kitchen or other suitable venue where you will undertake your proposed study, training or work placement and detail your reasons for choosing this particular venue.

This should include the career outcomes or enhancement to career success that you are hoping to achieve through placement at this venue. Please provide visual evidence of the venue such as menu, web address and/or other promotional materials.

If you are intending to undertake more than one placement within the minimum three month duration, provide details for all venues.

3. Outline the communication you have had with the venue or multiple venues, that includes:
 - Name of restaurant/venue and its address.
 - Name of the contact person and contact details (phone and email)
 - How initial introductions were made:
 - Confirmation that they are willing to offer you the proposed study/training or work placement.
4. Provide a proposed itinerary including travel dates, potential carrier(s) (i.e. airlines, ships, etc.), other transport, accommodation etc.
5. Provide an estimate of the costs based on the itinerary items, including:
 - Transport
 - Accommodation
 - Meals
 - Living expenses
 - Training programs
 - Tools and equipment
 - Uniforms
 - Other associated costs
 - Provide total estimated cost

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Terms and Conditions

1.0 Establishment and purpose

- 1.1 The Oliver Shaul Scholarship was established to provide committed students with the financial assistance to continue their learning with masterful chefs internationally. The TAFE NSW Bicentenary Oliver Shaul Scholarship comprises:
 - 1.1.1 One return air ticket to an international destination, and
 - 1.1.2 Living expenses and additional travel costs of the recipient for a period of not less than 3 months, (as determined by the Statutory Trustee of the Fund) for the purpose of undertaking a proposed study or training program in a restaurant or hotel kitchen of international reputation.
- 1.2 The scholarship is funded by the TAFE NSW Bicentenary Oliver Shaul Scholarship Fund.
- 1.3 A panel will be established to determine successful scholarship applicants.

2.0 Definitions

- 2.1 **“Applicant”** means an individual who applies for the Oliver Shaul Scholarship by completing and submitting a scholarship application form in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions as amended or varied by TAFE NSW from time to time in its sole discretion.
- 2.3 **“Eligible applicant”** means an applicant who meets the criteria for eligibility for the award of an Oliver Shaul Scholarship as set out in clause 4.0 of the terms and conditions.
- 2.4 **“Panel”** means a panel to assess applicants on their scholarship application
- 2.5 **“Oliver Shaul Scholarship”** TAFE NSW provides an opportunity for a Commercial Cookery graduate or final year student to train overseas in a restaurant or hotel kitchen of first class international reputation for a period of at least three months.
- 2.6 **“Scholarship application”** means an application for an Oliver Shaul Scholarship made by an applicant in accordance with these terms and conditions.
- 2.7 **“Scholarship application form”** means the form which must be completed by an applicant and which is available from tafensw.edu.au/scholarships
- 2.8 **“Scholarship offer and acceptance form”** means the form which must be completed by the successful applicant and is to be issued by TAFE NSW.
- 2.9 **“Scholarship recipient”** means the successful applicant who accepts the Oliver Shaul Scholarship by completing and returning the scholarship offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.

2.10 **“Student”** means a currently enrolled student of TAFE NSW

2.11 **“Successful applicant”** means an eligible applicant who is offered the Oliver Shaul Scholarship by TAFE NSW in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 Application process

- 3.1 An applicant must complete a scholarship application form (including all required attachments) and submit to TAFE NSW by the required close off date, by email as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the scholarship terms and conditions by signing and dating their application form prior to submitting the scholarship application form in the manner set out in clause 3.1

4.0 Eligibility

- 4.1 The Oliver Shaul Scholarship may be awarded to an eligible applicant who has completed and lodged an application form and who, as determined by the panel as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 Applicant must be in their final year of study at TAFE NSW in the Certificate III in Commercial Cookery, or the Certificate III in Asian Cookery, during 2023.
 - 4.1.2 Applicant must have achieved a high standard of academic achievement in their studies
 - 4.1.3 Applicant must demonstrate a commitment to achieving excellence in the field of cookery in Australia
 - 4.1.4 Applicant must demonstrate the capacity to be an Australian goodwill ambassador overseas
 - 4.1.5 Applicant must demonstrate the merit of the proposed study, training or work placement to be undertaken
- 4.2 Incomplete scholarship application form will not be considered by the panel.
- 4.3 TAFE NSW is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly. Should all required information not be provided, the scholarship application form will be withdrawn and notice sent to the applicant.

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5.0 Offer of scholarship

- 5.1 The panel will determine the Oliver Shaul Scholarship recipients in its sole discretion.
- 5.2 The successful applicant will be notified by telephone and email and will be sent a scholarship offer and acceptance form to complete.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 Acceptance of scholarship

- 6.1 The scholarship recipient must give the following undertakings:
 - 6.1.1 To commence the proposed study or training program within 6 months of being awarded the scholarship
 - 6.1.2 To report on the study or training program, on its completion
 - 6.1.3 To refund any part or the whole of the TAFE NSW Bicentenary Oliver Shaul Scholarship if the recipient fails to fulfil either or both of the undertakings outlined in paragraphs 6.1.1 and 6.1.2.
- 6.2 A scholarship recipient must complete and return the scholarship offer prior to the payment of the scholarship.
- 6.3 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the award of a scholarship is conditional upon the signing and returning to TAFE NSW the scholarship offer and acceptance form.

7.0 Award and payment of the scholarship

- 7.1 Completion and return of the offer and acceptance form is required to formally accept the scholarship.
- 7.2 TAFE NSW is under no obligation to pay or make available any part of the scholarship until it has received a signed and completed scholarship offer and acceptance form.

8.0 Conditions of the scholarship

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the award of the Oliver Shaul Scholarship:
 - 8.1.1 On request by the TAFE NSW, the successful recipient must provide an update on how the scholarship has assisted them in their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the panel regarding a scholarship application is final and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the TAFE NSW and uphold the values of the organisation and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.

9.0 Variation

- 9.1 TAFE NSW may vary these terms and conditions or any form or process referred to herein at any time and without notice.