

1 Establishment and purpose

- 1.1 The Walkom Real Estate Encouragement Scholarship was established in 2020, by Scott Walkom and the team at Walkom Real Estate, to encourage and support students interested in pursuing a career in real estate. The scholarship will be presented to a student enrolled in CPP40307 – Certificate IV in Property Services (Real Estate) at TAFE NSW Newcastle, TAFE NSW Cessnock, TAFE NSW Maitland, or TAFE Digital.
- 1.2 The Walkom Real Estate Encouragement Scholarship is funded by Walkom Real Estate, and managed and administered by the Hunter TAFE Foundation.
- 1.3 One Walkom Real Estate Encouragement Scholarship, to the value of \$500, will be awarded per semester, to a TAFE NSW student enrolled in CPP40307 Certificate IV in Property Services (Real Estate) at TAFE NSW Newcastle, TAFE NSW Cessnock, TAFE NSW Maitland, or TAFE Digital.
- 1.4 A selection panel will be established to determine successful applicants.

2 Definitions

- 2.1 **“Applicant”** means an individual who applies for the Walkom Real Estate Encouragement Scholarship, by completing and submitting Walkom Real Estate Encouragement Scholarship application form, in accordance with the application process.
- 2.2 **“Application process”** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **“Recipient”** means successful applicant who accepts the Walkom Real Estate Encouragement Scholarship, by completing and returning the Walkom Real Estate Encouragement Scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.4 **“Walkom Real Estate Encouragement Scholarship”** means a scholarship to the value of \$500, awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.5 **“Walkom Real Estate Encouragement Scholarship application form”** means the form which must be completed by a nominator, and is available at tafensw.edu.au/scholarships
- 2.6 **“Walkom Real Estate Encouragement Scholarship offer and acceptance form”** means the form that must be completed by the successful applicant, and is to be issued by the Hunter TAFE Foundation.
- 2.7 **“Student”** means a currently enrolled student at TAFE NSW.
- 2.8 **“Successful applicant”** means an eligible applicant, who is offered the Walkom Real Estate Encouragement Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3 Application process

- 3.1 An applicant must complete an application form, and submit it via email, to the Hunter TAFE Foundation by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Walkom Real Estate Encouragement Scholarship terms and conditions, by signing and dating their application form, prior to submitting it, in the manner set out in clause 3.1.

4 Eligibility

- 4.1 The Walkom Real Estate Encouragement Scholarship may be awarded to an eligible applicant who has completed and lodged an application form, and who, as determined by the panel being as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 The applicant is enrolled in CPP40307 Certificate IV in Property Services (Real Estate) course at either TAFE NSW Newcastle, TAFE NSW Cessnock, TAFE NSW Maitland, or TAFE Digital
 - 4.1.2 The applicant must reside within the Newcastle local government area or surrounding areas
 - 4.1.3 The applicant must be committed to their studies and have a good attendance record
 - 4.1.4 The applicant must be motivated to work in the real estate sector
 - 4.1.5 The applicant must be professional and be self-disciplined
 - 4.1.6 The applicant must not hold another Award for the same course of study.
- 4.2 Incomplete Walkom Real Estate Encouragement Scholarship application forms will not be considered.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly on the application form. Should all required information not be provided, the application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5 Offer of the scholarship

- 5.1 The selection panel will determine the Walkom Real Estate Encouragement Scholarship successful applicants in their sole discretion.
- 5.2 The successful applicants will be notified by telephone and email, and will be sent a scholarship offer and acceptance form to be completed.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

Please retain a copy of these terms and conditions for future reference.

6 Acceptance of the scholarship

- 6.1 A successful applicant must complete and return the scholarship offer and acceptance form as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the scholarship is conditional upon signing the offer and acceptance form, and returning it to the Hunter TAFE Foundation.

7 Award and payment

- 7.1 Following the completion and return of the offer and acceptance form, the scholarship funds (to the value of \$500) will be paid by electronic funds transfer.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay, or make available, any part of the Walkom Real Estate Encouragement Scholarship, until it has received a signed and completed offer and acceptance form.

8 Conditions

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the Walkom Real Estate Encouragement Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Walkom Real Estate Encouragement Scholarship has assisted them in their studies and career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the selection panel regarding a Walkom Real Estate Encouragement Scholarship application is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behave in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.