



TREVOR DRAYTON SCHOLARSHIPS

APPLICATION FORM



Three scholarships valued at up to \$2,500 each Closing date: Wednesday 20 November 2019

Scholarships will be provided to the recipient through the purchase of resources, experiences and opportunities.

ELIGIBILITY CRITERIA

Please indicate which category you are applying for: Culinary Hospitality Winemaking

Please indicate which eligibility criteria apply to you:

I am enrolled at TAFE NSW in the Hunter or Central Coast regions, in either a culinary, hospitality or winemaking associated course, or

I have completed training with TAFE NSW in either a culinary, hospitality or winemaking discipline within the last five (5) years, or

I have been employed within the culinary, hospitality or winemaking industries for less than five (5) years. (Special consideration will be given to those applicants enrolled in training or recently graduated from TAFE NSW)

SELECTION CRITERIA

Please address the following criteria as they apply to you:

I have demonstrated a commitment to a career within the culinary, hospitality or winemaking industry

I have outlined how I would utilise the monies available through the scholarship, to advance my career

I have provided evidence of a consistent application to achieving my career goals

I have the ability and willingness to become an ambassador for my industry and for the Trevor Drayton Scholarship.

IMPORTANT INFORMATION

Shortlisted applicants may be invited to attend an interview

Please keep a copy of your application and attachments

All applicants must agree to abide by the decision of the judging panel and no appeals will be entered into

SUBMIT YOUR APPLICATION BY 5PM WEDNESDAY 20 NOVEMBER 2018

Email: hunter.foundation@tafensw.edu.au





PART A - APPLICANT DETAILS

Family name:

First/other names:

Date of birth (dd/mm/yy):

Sex: Male Female

Postal address:

Suburb:

State:

Postcode:

Mobile:

Email:

Previously completed course of study (if applicable):

Campus:

Year completed:

Current course of study: (if applicable):

Campus:

Expected completion date:

Currently employed by: (if applicable):

Commenced employment:

Current position held:

PART B - APPLICANT DECLARATION

- I declare that the information supplied on this form and attached documents are true and correct.
- I authorise the Hunter TAFE Foundation to access details of my enrolment and academic record for the purpose of assessing my application.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.
- In signing this declaration I acknowledge I have received, understand and accept the terms and conditions for the Trevor Drayton Scholarship awarded by the Hunter TAFE Foundation, a copy of which was attached to the Trevor Drayton Scholarship application form.

Applicant name (printed)

Referee name (printed)

Applicant signature

Referee signature

Date

Date

Privacy

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Trevor Drayton Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.



PART D - EDUCATION DETAILS


What is the highest level of education you have successfully completed?

- University
- TAFE
- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent
- Year 8 or equivalent
- Never attended school

 **Note:** Attach evidence of education, i.e. transcripts, certificates, etc.

In the table below list any course you have completed.

Course name	Level	Institution	State/country	Year completed

 **Note:** Attach evidence of courses listed above.

PART E - REFEREE STATEMENT (EMPLOYER OR TEACHER)

Please note that referee may be contacted by the interview panel.

Name:

Position:

Contact number:

Email:

1. Describe why the applicant is a deserving individual who has consistently applied themselves to achieving their career goals.

2. Why would this applicant be an ideal ambassador for the Trevor Drayton Scholarship and for the industry?



PART F - ADDITIONAL INFORMATION



In support of your application you may also provide information on academic awards and other achievements such as resume, work experience, references, extra-curricular activities, community involvement, etc.

PART G - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?

Received an email from TAFE NSW

Searching TAFE NSW website

Social media post - please indicate which social media channel:

Teacher informed me

Other - please provide details:

or email completed form to hunter.foundation@tafensw.edu.au

FOR OFFICE USE ONLY

Date received:

Interview:



TERMS AND CONDITIONS FOR TREVOR DRAYTON SCHOLARSHIP AWARDED BY THE HUNTER TAFE FOUNDATION

1.0 ESTABLISHMENT AND PURPOSE

- 1.1 Trevor Drayton Scholarship was established by the Trevor Drayton Foundation and the Hunter TAFE Foundation commenced administration in 2016. The scholarship is a means of providing TAFE NSW students financial and/or practical support to further advance the training and experience of individual demonstrating a genuine and active interest in advancing their career in the wine/hospitality industry.
- 1.2 Trevor Drayton Scholarship is funded by the Trevor Drayton Foundation and managed by the Hunter TAFE Foundation.
- 1.3 A selection panel will be established comprising representatives from the Trevor Drayton Foundation and/or TAFE NSW and Hunter TAFE Foundation.
- 1.4 There will be three scholarship (culinary, hospitality and winemaking) issued at a value of up to \$2,500 each and will be determined by the selection panel in its sole discretion.

2.0 DEFINITIONS

- 2.1 **"Applicant"** means an individual who applies for a Trevor Drayton Scholarship by completing and submitting a Trevor Drayton Scholarship application form in accordance with the application process.
- 2.2 **"Application Process"** means the process set out in clause 3.0 of these terms and conditions as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.3 **"Eligible Applicant"** means an applicant who meets the criteria for eligibility for the award of a Trevor Drayton Scholarship as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Selection Panel"** means a panel assembled by representatives from the Trevor Drayton Foundation and/or TAFE NSW and Hunter TAFE Foundation to assess applications and determine recipients.
- 2.5 **"Student"** means a currently enrolled or past student of TAFE NSW.
- 2.6 **"Successful Applicant"** means an eligible individual who is offered a Trevor Drayton Scholarship by the Hunter TAFE Foundation in accordance with the process set out in clause 5.0 of these terms and conditions.
- 2.7 **"Trevor Drayton Scholarship"** means a financial grant up to a maximum value of \$2,500 awarded by the Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.8 **"Trevor Drayton Scholarship Application"** means an application for a Trevor Drayton Scholarship made by an applicant in accordance with these terms and conditions.

- 2.9 **"Trevor Drayton Scholarship Application Form"** means the form which must be completed by an applicant and which is available from tafensw.edu.au/scholarships
- 2.10 **"Trevor Drayton Scholarship Offer and Acceptance Form"** means the form which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.11 **"Trevor Drayton Scholarship Recipient"** means successful applicant who accepts the Trevor Drayton Scholarship by completing and returning a Trevor Drayton Scholarship offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.

3.0 APPLICATION PROCESS

- 3.1 An applicant must complete a Trevor Drayton Scholarship application form and submit that Trevor Drayton Scholarship application form to the Hunter TAFE Foundation via email as detailed on the Trevor Drayton Scholarship application form.
- 3.2 The applicant must acknowledge and accept the Trevor Drayton Scholarship terms and conditions by signing and dating the declaration on the Trevor Drayton Scholarship application form prior to submitting that Trevor Drayton Scholarship application form in the manner set out in clause 3.1.
- 3.3 Upon receipt of a Trevor Drayton Scholarship application form, the Hunter TAFE Foundation will complete an initial review of the Trevor Drayton Scholarship application form to ensure that all required information has been provided by the applicant.
- 3.4 Following the completion of an initial review of a Trevor Drayton Scholarship application the Foundation will notify an applicant in writing of receipt of the Trevor Drayton Scholarship application and provide an outline of the next steps for that applicant in relation to their Trevor Drayton Scholarship application.
- 3.5 Provided all aspects of a Trevor Drayton Scholarship application are correctly completed by the applicant, the Trevor Drayton Scholarship application will be referred to the selection panel for its assessment and determination.
- 3.6 The selection panel may, at its sole discretion, confer with the Hunter TAFE Foundation and/or TAFE NSW to confirm the suitability of an applicant.



4.0 ELIGIBILITY FOR AWARD OF TREVOR DRAYTON SCHOLARSHIP

- 4.1 A Trevor Drayton Scholarship may be awarded to an eligible applicant who has completed and lodged a Trevor Drayton Scholarship application form and who, as determined by the Trevor Drayton Scholarship committee (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Is currently enrolled at TAFE NSW in either a culinary, hospitality or winemaking associated course, or
 - 4.1.2 Has completed training with TAFE NSW in one of the before mentioned disciplines within the last five (5) years, or
 - 4.1.3 Has been employed in the industry for no longer than five (5) years.
 - 4.1.4 Applicant must be able to demonstrate they are committed to a career in the industry.
 - 4.1.5 Applicant to outline their career aspirations and how they would utilise the monies available through the scholarship to advance their career.
 - 4.1.6 Applicant to be a deserving individual who has consistently applied themselves to achieving their career goals and would be an Ambassador for the Trevor Drayton Scholarship and for the industry.
- 4.2 Incomplete Trevor Drayton Scholarship application forms will not be considered by the Trevor Drayton Scholarship committee.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in a Trevor Drayton Scholarship application form. Should all required information not be provided, the Trevor Drayton Scholarship application will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5.0 OFFER OF TREVOR DRAYTON SCHOLARSHIP

- 5.1 Following assessment by the Selection Panel of a Trevor Drayton Scholarship application, the selection panel will determine the outcome of the Trevor Drayton Scholarship application (in its sole discretion).
- 5.2 All successful applicants will be notified in writing of the outcome of their Trevor Drayton Scholarship application of their Trevor Drayton Scholarship application being received and acknowledged by the Hunter TAFE Foundation in accordance with clause 3.4.
- 5.3 A successful applicant will be sent a Trevor Drayton Scholarship offer and acceptance form.
- 5.4 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 ACCEPTANCE OF TREVOR DRAYTON SCHOLARSHIP

- 6.1 A successful applicant must complete and return the Trevor Drayton Scholarship offer and acceptance form as soon as possible and as a pre-condition to payment of the Trevor Drayton Scholarship.

- 6.2 For the avoidance of doubt, a successful applicant acknowledges and agrees that the award of a Trevor Drayton Scholarship is conditional upon a successful applicant signing and returning to the Hunter TAFE Foundation the Trevor Drayton Scholarship offer and acceptance form.

7.0 AWARD AND PAYMENT OF THE TREVOR DRAYTON SCHOLARSHIP

- 7.1 Following the Successful Applicant's completion and return of the Trevor Drayton Scholarship offer and acceptance Form, the Trevor Drayton Scholarship will be presented at the annual Scholarship fundraising event, held in February.
- 7.2 No cash prizes will be administered. Scholarship will be provided to the recipient through the purchase of resources, experiences and opportunities.
- 7.3 Each scholarship will be tenable for one year following the official presentation.
- 7.4 The Hunter TAFE Foundation is under no obligation to pay or make available any part of the Trevor Drayton Scholarship until it has received a signed and completed Trevor Drayton Scholarship offer and acceptance form.

8.0 CONDITIONS OF TREVOR DRAYTON SCHOLARSHIP

- 8.1 A Trevor Drayton Scholarship recipient acknowledges and agrees that the following conditions apply to the award of a Trevor Drayton Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation or the selection panel, a Trevor Drayton Scholarship Recipient must provide the Hunter TAFE Foundation with an update on how the Trevor Drayton Scholarship assisted them in their education at TAFE NSW.
 - 8.1.2 All Trevor Drayton Scholarship recipients must agree to be available for promotional and marketing photography in line with TAFE NSW's Authority to Publish
 - 8.1.3 Any decision of the selection panel regarding an Applicant or a Trevor Drayton Scholarship application is final and no correspondence will be entered into.
 - 8.1.4 Trevor Drayton Scholarship recipients are expected to be an ambassador for the Hunter TAFE Foundation and uphold the values of TAFE NSW and to behave at all times in accordance with the TAFE NSW Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserve the right to withdraw any unpaid monies or request repayment of monies awarded as a Trevor Drayton Scholarship should a Trevor Drayton Scholarship Recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9.0 VARIATION

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions or any form or process referred to herein at any time and without notice.