



TREVOR DRAYTON SCHOLARSHIPS

APPLICATION FORM



Three scholarships valued at up to \$2,500 each Closing date: 5 pm, Friday 22 January 2021

Scholarships will be provided to the recipient through the purchase of resources, experiences, and opportunities.

ELIGIBILITY CRITERIA

Please indicate which category you are applying for: Culinary Hospitality Winemaking

Please indicate which eligibility criteria apply to you:

I am enrolled at TAFE NSW in the Hunter or Central Coast regions, in either a culinary, hospitality, or winemaking associated course, or

I have completed training with TAFE NSW in either a culinary, hospitality, or winemaking discipline within the last five (5) years, or

I have been employed within the culinary, hospitality, or winemaking industries for less than five (5) years. (Special consideration will be given to those applicants enrolled in training or recently graduated from TAFE NSW).

SELECTION CRITERIA

Please address the following criteria as they apply to you:

I have demonstrated a commitment to a career within the culinary, hospitality or winemaking industry

I have outlined how I would utilise the monies available through the scholarship, to advance my career

I have provided evidence of a consistent application to achieving my career goals

I have the ability and willingness to become an ambassador for my industry and for the Trevor Drayton Scholarship.

IMPORTANT INFORMATION

Shortlisted applicants may be invited to attend an interview

Please keep a copy of your application and attachments

All applicants must agree to abide by the decision of the judging panel and no appeals will be entered into

SUBMIT YOUR APPLICATION BY 5 PM, FRIDAY 22 JANUARY 2021

Email: hunter.foundation@tafensw.edu.au





PART A - APPLICANT DETAILS

Family name:

First/other names:

Date of birth (dd/mm/yy):

Sex: Male Female

Postal address:

Suburb:

State:

Postcode:

Mobile:

Email:

Previously completed course of study (if applicable):

Campus:

Year completed:

Current course of study: (if applicable):

Campus:

Expected completion date:

Currently employed by: (if applicable):

Commenced employment:

Current position held:

PART B - APPLICANT DECLARATION

- I declare that the information supplied on this form and attached documents is true and correct.
- I authorise the Hunter TAFE Foundation to access details of my enrolment and academic record for the purpose of assessing my application.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.
- In signing this declaration, I acknowledge I have received, understand, and accept the terms and conditions for the Trevor Drayton Scholarship awarded by the Hunter TAFE Foundation, a copy of which is attached to the Trevor Drayton Scholarship application form.

Applicant name (printed)

Referee name (printed)

Applicant signature

Referee signature

Date

Date

Privacy

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award of the Trevor Drayton Scholarship. Provision of this information is essential to determine your eligibility for consideration of a scholarship. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.



PART C - APPLICANT STATEMENT

Please provide your response to the following (250 - 400 words each response)

1. Provide an overview of your education, work history, and other relevant experience.

2. Outline your short and long term career aspirations.

3. Outline how the Trevor Drayton Scholarship would assist you in achieving your career aspirations.



PART D - EDUCATION DETAILS

What is the highest level of education you have successfully completed?

- University
- TAFE
- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent
- Year 8 or equivalent
- Never attended school

Note: Attach evidence of education, i.e. transcripts, certificates, etc.

List any courses you have completed, in the table below.

Course name	Level	Institution	State/country	Year completed

Note: Attach evidence of courses listed above.

PART E - REFEREE STATEMENT (EMPLOYER OR TEACHER)

Please note that referee may be contacted by the interview panel.

Name:

Position:

Contact number:

Email:

1. Describe why you believe the applicant is a deserving individual, and detail how they have applied themselves toward achieving their career goals.

2. Why would this applicant be an ideal ambassador for the Trevor Drayton Scholarship and for the industry?



PART F - ADDITIONAL INFORMATION



In support of your application, you may also provide information on academic awards and other achievements such as resume, work experience, references, extra-curricular activities, community involvement, etc.

PART G - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?

Received an email from TAFE NSW

Searching TAFE NSW website

Social media post - please indicate which social media channel:

Teacher informed me

Other - please provide details:

or email completed form to hunter.foundation@tafensw.edu.au

FOR OFFICE USE ONLY

Date received:

Interview:



TERMS AND CONDITIONS FOR TREVOR DRAYTON SCHOLARSHIP AWARDED BY THE HUNTER TAFE FOUNDATION

1.0 ESTABLISHMENT AND PURPOSE

- 1.1 Trevor Drayton Scholarship was established by the Trevor Drayton Foundation and the Hunter TAFE Foundation commenced administration in 2016. The scholarship is a means of providing TAFE NSW students with financial and/or practical support, to further advance the training and experience of an individual who has demonstrated a genuine and active interest in advancing their career in the wine/hospitality industry.
- 1.2 Trevor Drayton Scholarship is funded by the Trevor Drayton Foundation and managed by the Hunter TAFE Foundation.
- 1.3 A selection panel will be established comprising representatives from the Trevor Drayton Foundation and/or TAFE NSW and Hunter TAFE Foundation.
- 1.4 There will be three scholarship (culinary, hospitality, and winemaking) issued at a value of up to \$2,500 each and will be determined by the selection panel in its sole discretion.

2.0 DEFINITIONS

- 2.1 **"Applicant"** means an individual who applies for a Trevor Drayton Scholarship by completing and submitting a Trevor Drayton Scholarship application form in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the criteria for eligibility for the award of a Trevor Drayton Scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Selection panel"** means a panel assembled by representatives from the Trevor Drayton Foundation and/or TAFE NSW and Hunter TAFE Foundation, to assess applications and determine recipients.
- 2.5 **"Student"** means a currently enrolled or past student of TAFE NSW.
- 2.6 **"Successful applicant"** means an eligible individual who is offered a Trevor Drayton Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.
- 2.7 **"Trevor Drayton Scholarship"** means a financial grant up to a maximum value of \$2,500, awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.
- 2.8 **"Trevor Drayton Scholarship application"** means an application for a Trevor Drayton Scholarship made by an applicant, in accordance with these terms and conditions.

- 2.9 **"Trevor Drayton Scholarship application form"** means the form that must be completed by an applicant and is available at tafensw.edu.au/scholarships
- 2.10 **"Trevor Drayton Scholarship offer and acceptance form"** means the form that must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.11 **"Trevor Drayton Scholarship recipient"** means successful applicant who accepts the Trevor Drayton Scholarship, by completing and returning a Trevor Drayton Scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.

3.0 APPLICATION PROCESS

- 3.1 An applicant must complete a Trevor Drayton Scholarship application form and submit it to the Hunter TAFE Foundation via email, as detailed on the Trevor Drayton Scholarship application form.
- 3.2 The applicant must acknowledge and accept the Trevor Drayton Scholarship terms and conditions, by signing and dating the declaration on the form, prior to submitting it in the manner set out in clause 3.1.
- 3.3 Upon receipt of a Trevor Drayton Scholarship application form, the Hunter TAFE Foundation will complete an initial review of the form to ensure that all required information has been provided by the applicant.
- 3.4 Following the completion of an initial review of a Trevor Drayton Scholarship application, the Foundation will notify an applicant, in writing, of receipt of the Trevor Drayton Scholarship application and provide an outline of the next steps for that applicant.
- 3.5 Provided all aspects of a Trevor Drayton Scholarship application are correctly completed by the applicant, the Trevor Drayton Scholarship application will be referred to the selection panel for its assessment and determination.
- 3.6 The selection panel may, at its sole discretion, confer with the Hunter TAFE Foundation and/or TAFE NSW, to confirm the suitability of an applicant.



4.0 ELIGIBILITY FOR AWARD OF TREVOR DRAYTON SCHOLARSHIP

- 4.1 A Trevor Drayton Scholarship may be awarded to an eligible applicant who has completed and lodged a Trevor Drayton Scholarship application form and who, as determined by the Trevor Drayton Scholarship committee (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Is currently enrolled at TAFE NSW in either a culinary, hospitality, or winemaking associated course, or
 - 4.1.2 Has completed training with TAFE NSW in one of the afore mentioned disciplines within the last five (5) years, or
 - 4.1.3 Has been employed in the industry for no longer than five (5) years.
 - 4.1.4 Applicant must be able to demonstrate they are committed to a career in the industry.
 - 4.1.5 Has outlined their career aspirations and how they would utilise the monies available through the scholarship, to advance their career.
 - 4.1.6 Is a deserving individual who has consistently applied themselves to achieving their career goals and would be an Ambassador for the Trevor Drayton Scholarship and for the industry.
- 4.2 Incomplete Trevor Drayton Scholarship application forms will not be considered by the Trevor Drayton Scholarship committee.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not been completed correctly, in a Trevor Drayton Scholarship application form. Should all required information not be provided, the Trevor Drayton Scholarship application will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.

5.0 OFFER OF TREVOR DRAYTON SCHOLARSHIP

- 5.1 Following assessment by the selection panel of a Trevor Drayton Scholarship application, the selection panel will determine the outcome of the Trevor Drayton Scholarship application (in its sole discretion).
- 5.2 All successful applicants will be notified in writing of the outcome of their application of their Trevor Drayton Scholarship application being received and acknowledged by the Hunter TAFE Foundation in accordance with clause 3.4.
- 5.3 A successful applicant will be sent a Trevor Drayton Scholarship offer and acceptance form.
- 5.4 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 ACCEPTANCE OF TREVOR DRAYTON SCHOLARSHIP

- 6.1 A successful applicant must complete and return the Trevor Drayton Scholarship offer and acceptance form as soon as possible and as a pre-condition to payment of the Trevor Drayton Scholarship.

- 6.2 For the avoidance of doubt, a successful applicant acknowledges and agrees that the awarding of a Trevor Drayton Scholarship is conditional upon the successful applicant signing and returning to the Hunter TAFE Foundation the Trevor Drayton Scholarship offer and acceptance form.

7.0 AWARD AND PAYMENT OF THE TREVOR DRAYTON SCHOLARSHIP

- 7.1 Following the successful applicant's completion and return of the Trevor Drayton Scholarship offer and acceptance Form, the Trevor Drayton Scholarship will be presented at the annual Scholarship fundraising event, held in February.
- 7.2 No cash prizes will be administered. The scholarship will be provided to the recipient through the purchase of resources, experiences and opportunities.
- 7.3 Each scholarship will be tenable for two years following the official presentation.
- 7.4 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Trevor Drayton Scholarship until it has received a signed and completed Trevor Drayton Scholarship offer and acceptance form.

8.0 CONDITIONS OF TREVOR DRAYTON SCHOLARSHIP

- 8.1 A Trevor Drayton Scholarship recipient acknowledges and agrees that the following conditions apply to the awarding of a Trevor Drayton Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation or the selection panel, a Trevor Drayton Scholarship recipient must provide the Hunter TAFE Foundation with an update on how the scholarship has assisted them in their education at TAFE NSW.
 - 8.1.2 All Trevor Drayton Scholarship recipients must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish
 - 8.1.3 Any decision of the selection panel regarding an Applicant or a Trevor Drayton Scholarship application is final and no correspondence will be entered into.
 - 8.1.4 Trevor Drayton Scholarship recipients are expected to be ambassadors for the Hunter TAFE Foundation, upholding the values of TAFE NSW, and behaving in accordance with the TAFE NSW student code of conduct, at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded, should a Trevor Drayton Scholarship Recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9.0 VARIATION

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.