



Refund of fee

Section A - Student and Course information

Family name: _____ Given name/s: _____
International student number: _____ DOB (dd/mm/yyyy): _____
Address: _____

Telephone: _____ Mobile: _____
Email: _____
TAFE course code: _____ Course name: _____
Tuition fee paid \$: _____ for Semester _____ for Year 20 _____
Request for: Refund of fees only Refund of fees and withdrawal from TAFE NSW

Section B - Reason for Refund

Please check one of the boxes below and attach supporting documents.

Visa rejection

Please attach original DHA rejection letter

Excess payment

Changed Visa status

Please attach certified copy of the new Visa.

Please complete and attach a [Cancellation of Enrolment form](#).

Return to home country

Please complete and attach a [Cancellation of Enrolment form](#).

Provider default

Please complete and attach a [Cancellation of Enrolment form](#).

Withdrawal before course commencement

Please complete and attach a [Cancellation of Enrolment form](#).

Attach the following as applicable: Flight tickets Medical certificate Copy of new visa

Important information

If you are returning home TAFE NSW may access Visa Entitlement Verification Online (VEVO) to check the status of your student visa and confirm your location prior to processing the refund.

Section C - Nominated Bank Account

Please fill bank details clearly in BLOCK letters. Please ensure bank details are correct and legible as missing, unclear, or wrong information may lead to money loss or delays in processing your refund.

Bank name: _____ Account Name: _____
BSB number: _____ SWIFT code: _____
(Australian bank) (overseas bank)
Account number: _____ IFSC Code (India only): _____
Bank address: _____

Does the account nominated accept transfers in Australian Dollars? Yes No

If No, specify currency: _____

This Bank Account belongs to: Student Parent Other, please specify _____

Note: TAFE NSW will refund the money to the nominated account provided and is not responsible for any money loss or delays if you nominate a third party account to receive your refund.

Section D - Student/parent Declaration

Students aged 18 or over must sign this application. Students under 18 must have a parent sign the application.

- I authorise TAFE NSW to refund the fees to the bank account nominated in Section C.
- I declare that all information provided in this form is true to the best of my knowledge.
- I understand the risks associated with nominating a third party account and I take full responsibility of any monies lost if I choose to nominate a third party account to receive my refund.
- I understand that TAFE NSW will refund the fees in Australian dollars (AUD) and is not responsible for any monies lost due to currency exchange rates and transaction fees charged by the banks.
- I understand that this refund application will be assessed as per the Refund policy in the TAFE NSW terms and conditions that I had signed at the time of my application to study at TAFE NSW (See: [tafensw.edu.au/international/enrol/esos-framework-tafe-nsw-policies-and-forms](https://www.tafensw.edu.au/international/enrol/esos-framework-tafe-nsw-policies-and-forms))
- I understand that this application will be processed within 28 days after a complete application with all supporting documents is received by TAFE NSW.
- I understand that TAFE NSW may access VEVO to determine my location and visa status (if applicable) while assessing my refund application.
- I waive any future claims on TAFE NSW.

Student's signature:

Date (dd/mm/yyyy):

Parent's signature:

(If student is under
18 years old)

Please send the completed form and supporting documents to intcompliance@tafensw.edu.au