



CENTRAL COAST CAMPUS FRIENDS INC. AWARD

NOMINATION FORM

Scholarship value: \$500

Closing date: Monday 2 September 2019

The vision of Central Coast Campus Friends is for people within the community to realise their potential through education. The Central Coast Campus Friends have made a generous donation to award a student who has overcome exceptional circumstances and is committed to education.

ELIGIBILITY CRITERIA

To be eligible for this award, the nominee must:

Have completed, or be due to complete, a qualification with TAFE NSW at either Gosford, Ourimbah or Wyong in 2019.

Be a Central Coast resident, residing in either the Gosford or Wyong local government area).

Demonstrate a desire to be involved in community activities and be committed to the community.

Be a motivated and deserving student, who has a genuine intention to complete further study at either TAFE NSW or UON Central Coast Campus and would benefit from the assistance provided by this award.

Not have been a past recipient of this award.

For further information, please refer to the terms and conditions.

IMPORTANT INFORMATION

Nomination form to be completed by the nominator (teacher).

Please keep a copy of your application and attachments.

All nominees and nominators must agree to abide by the decision of the judging panel. No appeals will be entered into.

SUBMIT YOUR APPLICATION BY 5PM MONDAY 2 SEPTEMBER, 2019

Email: hunter.foundation@tafensw.edu.au





PART A - NOMINEE DETAILS

Family name:	First/other names:		
Date of birth (dd/mm/yy):	Age:	Sex:	Male Female
Postal address:			
Suburb:	State:	Postcode:	
Phone:	Mobile:		
Email:			
Course currently studying/studied in 2019:	Campus:		
Proposed Course of Study in 2020/2021:	Campus:		
Have you received a Central Coast Campus Friends Award previously?	Yes	No	
Are you in receipt of another scholarship for this course?	Yes	No	

If yes, please indicate the name of the scholarship and amount?



Please attach copy of driver's licence as proof of residential status.
If you do not hold a current driver's licence please provide documentation to verify your residential status..

PART B - APPLICANT DECLARATION

- I declare that the information supplied on this form and attached documents, is true and correct.
- I authorise the Hunter TAFE Foundation to access details of the nominee's enrolment and academic record for the purpose of assessing this nomination.
- I authorise the release of this nomination form and supporting documents, for the panel to review, as a part of the nomination process for this award.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decisions will be entered into.
- In signing this declaration, I acknowledge I have received, understand and accept the terms and conditions for Central Coast Campus Friends Award, awarded by the Hunter TAFE Foundation; a copy of which is attached to the nomination form.

Nominee (student) name (printed)

Nominator (teacher) name (printed)

Nominee signature

Nominator signature

Date

Date

Privacy

The information provided by you on this nomination form and attachments will be used by the Hunter TAFE Foundation, for the purpose of administration and determining the Central Coast Campus Friends Inc. Award. Provision of this information is essential to determine your eligibility for consideration of an award. Information will be stored securely. If you do not provide all information, this nomination may not be eligible for entry.



PART C - NOMINATOR STATEMENT (TEACHER)

Name:

Position:

Email:

Campus:

Phone:

Please prepare a response for each of the below criteria (min. 250 words per response):

1. Provide examples of how the nominee demonstrates their commitment to the local community.
e.g. volunteer positions, involvement in community events, etc.

2. Provide comments and examples to confirm the nominee's commitment and motivation to their studies.



PART C - NOMINATOR STATEMENT (TEACHER) CONTINUED

3. Provide a brief outline of the nominees future study plans.

4. Outline how you believe the nominee would benefit from the assistance provided.

**Email your completed application to hunter.foundation@tafensw.edu.au
or click on the "SUBMIT FORM" button.**

FOR OFFICE USE ONLY

Date received:



TERMS AND CONDITIONS FOR CENTRAL COAST CAMPUS FRIENDS AWARD AWARDED BY THE HUNTER TAFE FOUNDATION

1.0 ESTABLISHMENT AND PURPOSE

- 1.1 The Central Coast Campus Friends Award was established in 2008.
- 1.2 The Central Coast Campus Friends Award is funded by Central Coast Campus Friends Inc. and managed and administered by the Hunter TAFE Foundation.
- 1.3 The Hunter TAFE Foundation will collate all nominations and submit them to the Campus Manager, Central Coast to determine the successful nominee.
- 1.4 The Award delivers up to \$500 towards future study at TAFE NSW or University of Newcastle Ourimbah campus.

2.0 DEFINITIONS

- 2.1 **"Application process"** means the process set out in clause 3.0 of these terms and conditions as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.2 **"Award recipient"** means successful nominee who accepts the Central Coast Campus Friends Award, by completing and returning the Central Coast Campus Friends Award offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.3 **"Central Coast"** means the cities and towns of either the Gosford or Wyong local government area.
- 2.4 **"Central Coast Campus Friends Award"** means an award to the value of \$500 awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.
- 2.5 **"Central Coast Campus Friends Award application"** means an application for the Central Coast Campus Friends Award, made by a nominee/nominator in accordance with these terms and conditions.
- 2.6 **"Central Coast Campus Friends Award application form"** means the form which must be completed by a nominee/nominator.
- 2.7 **"Central Coast Campus Friends Award offer and acceptance form"** means the form which must be completed by the successful nominee and is to be issued by the Hunter TAFE Foundation.
- 2.8 **"Eligible nominee"** means a nominee who meets the criteria for eligibility for a Central Coast Campus Friends Award, as set out in clause 4.0 of the terms and conditions.
- 2.9 **"Nominator"** means a teacher who has nominated a student for the Central Coast Campus Friends Award, by completing and submitting a Central Coast Campus Friends Award application form in accordance with the application process.
- 2.10 **"Nominee"** means a student who has been nominated for the Central Coast Campus Friends Award, by completing and submitting a Central Coast Campus Friends Award application form in accordance with the application process.

2.11 **"Student"** means a person who has either completed a course in the current year, or is currently studying at the TAFE NSW Gosford, Ourimbah or Wyong campuses.

2.12 **"Successful nominee"** means an eligible student who is offered the Central Coast Campus Friends Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 APPLICATION PROCESS

- 3.1 A nominee and nominator must complete a Central Coast Campus Friends Award application form and submit it to the Hunter TAFE Foundation by the closing date, via email, as detailed on the application form.
- 3.2 The nominee and nominator must acknowledge and accept the Central Coast Campus Friends Award terms and conditions, by signing and dating their application form prior to submitting the Central Coast Campus Friends Award application form, in the manner set out in clause 3.1.

4.0 STUDENT ELIGIBILITY FOR CENTRAL COAST CAMPUS FRIENDS AWARD

- 4.1 The Central Coast Campus Friends Award may be awarded to an eligible nominee who has completed and lodged an application form and who, as determined by the Campus Manager, Central Coast (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Has completed a qualification or is due to complete a qualification with TAFE NSW at a Central Coast campus (Gosford, Ourimbah or Wyong) in the same year
 - 4.1.2 Is a resident of the Central Coast
 - 4.1.3 Demonstrates a desire to be involved in community activities and a commitment to the community
 - 4.1.4 Is a motivated and deserving student, with a genuine intention to complete further study at either TAFE NSW or UON - Central Coast campus in the same or subsequent year and would benefit from the assistance provided by this award
 - 4.1.5 Has not been a past recipient of the Central Coast Campus Friends Award.
- 4.2 Incomplete Central Coast Campus Friends Award application forms will not be considered by the panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any nominee or nominator who incorrectly completes and/or submits an application form, and will, at his or her discretion, contact a nominee or nominator on not more than two (2) occasions, in an effort to obtain missing information, or has not been completed correctly, in a Central Coast Campus Friends Award application form. Should all required information not be provided, the Central Coast Campus Friends Award application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the nominee and nominator.



5.0 OFFER OF CENTRAL COAST CAMPUS FRIENDS AWARD

- 5.1 The Campus Manager, Central Coast will determine the Central Coast Campus Friends Award recipients in its sole discretion.
- 5.2 The successful nominee will be notified by telephone and mail and will be sent a Central Coast Campus Friends Award offer and acceptance form to complete.

6.0 ACCEPTANCE OF CENTRAL COAST CAMPUS FRIENDS AWARD

- 6.1 The award recipient must complete and return the Central Coast Campus Friends Award offer and acceptance form prior to the presentation event and as a pre-condition to payment of the award.
- 6.2 For the avoidance of doubt, the award recipient acknowledges and agrees that receiving the award is conditional upon the signing and signing and returning of a completed Central Coast Campus Friends Award offer and acceptance form, to the Hunter TAFE Foundation.

7.0 AWARD AND PAYMENT OF THE CENTRAL COAST CAMPUS FRIENDS AWARD

- 7.1 Following the completion and return of the Central Coast Campus Friends Award offer and acceptance form, the award funds will be paid as a cheque and presented at an upcoming presentation event.
- 7.1 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Central Coast Campus Friends Award, until it has received a signed and completed Central Coast Campus Friends Award offer and acceptance form.

8.0 CONDITIONS OF THE CENTRAL COAST CAMPUS FRIENDS AWARD

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the awarding of the Central Coast Campus Friends Award:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Central Coast Campus Friends Award has assisted them in their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in accordance with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the panel regarding a Central Coast Campus Friends Award application is final and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the TAFE NSW Foundation, to uphold the values of the organisation and to behave at all times, in accordance with the Hunter TAFE Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Central Coast Campus Friends Award, should a recipient fail to meet any of the requirements outlined in these terms and conditions (and determined by the Hunter TAFE Foundation).

9.0 VARIATION

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.