



## CENTRAL COAST CAMPUS FRIENDS INC. AWARD

### NOMINATION FORM

**Scholarship value: \$500**

**Closing date: 5pm Wednesday 26 August 2020**

The vision of Central Coast Campus Friends is for people within the community to realise their potential through education. The Central Coast Campus Friends have made a generous donation to award a student who has overcome exceptional circumstances and is committed to education.

### ELIGIBILITY CRITERIA

To be eligible for this award, the nominee must:

- have completed, or be due to complete, a qualification with TAFE NSW at either Gosford, Ourimbah, or Wyong in 2020.

- be a Central Coast resident.

- demonstrate a desire to be involved in community activities, and be committed to the community.

- be a motivated and deserving student, who has a genuine intention to complete further study at either TAFE NSW or the University of Newcastle's Central Coast campus, and would benefit from the assistance provided by this award.

- not have been a past recipient of this award.

For further information, please refer to the terms and conditions.

### IMPORTANT INFORMATION

Nomination form to be completed by the nominator (teacher).

Please keep a copy of your nomination and attachments.

All nominees and nominators must agree to abide by the decision of the selection panel. No appeals will be entered into.

## SUBMIT YOUR NOMINATION BY 5PM WEDNESDAY 26 AUGUST 2020

**Email:** [hunter.foundation@tafensw.edu.au](mailto:hunter.foundation@tafensw.edu.au)





**PART A - NOMINEE DETAILS**

Family name: \_\_\_\_\_ First/other names: \_\_\_\_\_

Date of birth (dd/mm/yy): \_\_\_\_\_ Age: \_\_\_\_\_ Sex: Male Female

Postal address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Course currently studying/studied in 2020: \_\_\_\_\_ Campus: \_\_\_\_\_

Proposed course of study in 2021/2022: \_\_\_\_\_ Campus: \_\_\_\_\_

Have you received a Central Coast Campus Friends Award previously? Yes No

Are you in receipt of another scholarship for this course? Yes No

If yes, please indicate the name of the scholarship and amount?



Please attach copy of driver's licence as proof of residential status.  
If you do not hold a current driver's licence, please provide documentation to verify your residential status.

**PART B - APPLICANT DECLARATION**

- I declare that the information supplied on this form and attached documents, is true and correct.
- I authorise the Hunter TAFE Foundation to access details of the nominee's enrolment and academic record for the purpose of assessing this nomination.
- I authorise the release of this nomination form and supporting documents for the panel to review, as a part of the nomination process for this award.
- I accept the panel's decision cannot be appealed, and no correspondence concerning the decisions will be entered into.
- In signing this declaration, I acknowledge I have received, understand, and accept the terms and conditions for Central Coast Campus Friends Award, awarded by the Hunter TAFE Foundation; a copy of which is attached to the nomination form.

Nominee (student) name (printed) \_\_\_\_\_ Nominator (teacher) name (printed) \_\_\_\_\_

Nominee signature \_\_\_\_\_ Nominator signature \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**Privacy**

The information provided by you on this nomination form and attachments will be used by the Hunter TAFE Foundation, for the purpose of administration and determining the Central Coast Campus Friends Inc. Award. Provision of this information is essential to determine your eligibility for consideration of an award. Information will be stored securely. If you do not provide all information, this nomination may not be eligible for entry.



## **PART C - NOMINATOR STATEMENT (TEACHER)**

Name:

Position:

Email:

Campus:

Phone:

**Please prepare a response for each of the below criteria (min. 250 words per response):**

1. Provide examples of how the nominee demonstrates their commitment to the local community.  
e.g. volunteer positions, involvement in community events, etc.

2. Provide comments and examples to confirm the nominee's commitment and motivation to their studies, including an outline of their future study plans.



**PART C - NOMINATOR STATEMENT (TEACHER) CONTINUED**

3. Outline how you believe the nominee would benefit from the assistance provided.

**Email your completed nomination to [hunter.foundation@tafensw.edu.au](mailto:hunter.foundation@tafensw.edu.au)  
or click on the "SUBMIT FORM" button.**



## **TERMS AND CONDITIONS FOR CENTRAL COAST CAMPUS FRIENDS AWARD AWARDED BY THE HUNTER TAFE FOUNDATION**

### **1.0 ESTABLISHMENT AND PURPOSE**

- 1.1 The Central Coast Campus Friends Award was established in 2008.
- 1.2 The Central Coast Campus Friends Award is funded by Central Coast Campus Friends Inc. and managed and administered by the Hunter TAFE Foundation.
- 1.3 A selection panel will be established comprising of representatives from TAFE NSW to recommend a recipient to Central Coast Campus Friends Inc.
- 1.4 The award delivers up to \$500 towards future study at TAFE NSW or the University of Newcastle's Ourimbah campus.

### **2.0 DEFINITIONS**

- 2.1 **"Award recipient"** means the successful nominee who accepts the Central Coast Campus Friends Award, by completing and returning the award offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.2 **"Central Coast"** means the cities and towns of the Central Coast Council local government area.
- 2.3 **"Central Coast Campus Friends Award"** means a financial grant to the value of \$500 awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.
- 2.4 **"Eligible nominee"** means a nominee who meets the criteria for eligibility for a Central Coast Campus Friends Award, as set out in clause 4.0 of these terms and conditions.
- 2.5 **"Nomination"** means a nomination for the Central Coast Campus Friends Award, made by a nominator, in accordance with these terms and conditions.
- 2.6 **"Nomination form"** means the form that must be completed by the nominator, and is available at [tafensw.edu.au/scholarships](http://tafensw.edu.au/scholarships).
- 2.7 **"Nomination process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.8 **"Nominator"** means a teacher who has nominated a student for the Central Coast Campus Friends Award, by completing and submitting a nomination form, in accordance with the nomination process.
- 2.9 **"Nominee"** means a student who has been nominated for the Central Coast Campus Friends Award.
- 2.10 **"Offer and acceptance form"** means the form that must be completed by the successful nominee, and is issued by the Hunter TAFE Foundation.
- 2.11 **"Selection panel"** means a panel comprising of representatives from TAFE NSW, to recommend a recipient to the Central Coast Campus Friends Inc. committee.
- 2.12 **"Student"** means a person who has either completed a course in the current year, or is currently studying, at the TAFE NSW Gosford, Ourimbah, or Wyong campuses.
- 2.13 **"Successful nominee"** means an eligible nominee who is offered the Central Coast Campus Friends Award by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

### **3.0 NOMINATION PROCESS**

- 3.1 A nominee and nominator must complete a nomination form and submit it to the Hunter TAFE Foundation by the required closing date.
- 3.2 The nominee and nominator must acknowledge and accept the Central Coast Campus Friends Award Terms and Conditions, by signing and dating the declaration on their nomination form.

### **4.0 STUDENT ELIGIBILITY FOR CENTRAL COAST CAMPUS FRIENDS AWARD**

- 4.1 The Central Coast Campus Friends Award may be awarded to an eligible nominee who, as determined by the selection panel (in its sole discretion), satisfies all of the following criteria:
  - 4.1.1 Has completed a qualification or is due to complete a qualification with TAFE NSW at a Central Coast campus (Gosford, Ourimbah or Wyong) in the same year.
  - 4.1.2 Is a resident of the Central Coast.
  - 4.1.3 Demonstrates a desire to be involved in community activities, and a commitment to the community.
  - 4.1.4 Is a motivated and deserving student, with a genuine intention to complete further study at either TAFE NSW or UON Central Coast campus, in the same or subsequent year, and would benefit from the assistance provided by this award
  - 4.1.5 Has not been a past recipient of the Central Coast Campus Friends Award.
- 4.2 Incomplete nomination forms will not be considered by the panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any nominee or nominator, who incorrectly completes and/or submits an incomplete nomination form, and will, at his or her discretion, contact a nominee or nominator on not more than two (2) occasions, in an effort to obtain missing or incorrect information. Should all required information not be provided, the nomination form will be withdrawn by the Hunter TAFE Foundation and notice sent to the nominee and nominator.

### **5.0 OFFER AND ACCEPTANCE OF CENTRAL COAST CAMPUS FRIENDS AWARD**

- 5.1 The selection panel will determine the successful nominee in its sole discretion.
- 5.2 The successful nominee will be notified by telephone and mail, and will be sent an offer and acceptance form to complete.
- 5.3 Unsuccessful nominators will be notified by email.
- 5.4 The successful nominee must complete and return the offer and acceptance form as soon as possible, and as a pre-condition to payment of the award.
- 5.5 For the avoidance of doubt, the successful nominee acknowledges and agrees that receiving the Central Coast Campus Friends Award is conditional upon the signing a completed Offer and Acceptance Form, and returning it to the Hunter TAFE Foundation.



## **6.0 AWARD AND PAYMENT OF THE CENTRAL COAST CAMPUS FRIENDS AWARD**

- 6.1 Following the completion and return of the offer and acceptance form, the Central Coast Campus Friends Award will be presented, and award funds will be paid via electronic transfer.

## **7.0 CONDITIONS OF THE CENTRAL COAST CAMPUS FRIENDS AWARD**

- 7.1 The award recipient acknowledges and agrees that the following conditions apply to the awarding of the Central Coast Campus Friends Award:
  - 7.1.1 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Central Coast Campus Friends Award, should the successful nominee fail to meet any of the requirements outlined in these terms and conditions (and determined by the Hunter TAFE Foundation).
  - 7.1.2 On request by the Hunter TAFE Foundation, the award recipient must provide an update on how the Central Coast Campus Friends Award has assisted them in their education and career journey.
  - 7.1.3 The award recipient must agree to be available for promotional and marketing photography, in accordance with TAFE NSW's Authority to Publish.
  - 7.1.4 Any decision of the selection panel regarding a nomination is final, and no correspondence will be entered into.
  - 7.1.5 The award recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of TAFE NSW and behaving in accordance with the TAFE NSW Student Code of Conduct at all times, at all times.

## **8.0 VARIATION**

- 8.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.