



Award value: \$500

Closing: 5pm, Friday 26 February 2021

AWARD CATEGORIES AND ELIGIBILITY CRITERIA (PLEASE SELECT ALL THAT APPLY TO YOU)

Mature Age Student Encouragement Award (35 years or older) - Applicant who is currently enrolled, or planning to enrol, in a course delivered by TAFE NSW in the Hunter or Central Coast regions, and who is over the age of 35 years as of 31 December 2020

Aboriginal and Torres Strait Islander Encouragement Award - Applicant who is currently enrolled, or planning to enrol, in a course delivered by TAFE NSW in the Hunter or Central Coast regions, and who identifies as an Aboriginal or Torres Strait Islander and demonstrates a desire to be involved in indigenous community activities, as well as a commitment to the community

Kaiyu Mental Health Encouragement Award - Applicant who is currently enrolled, or planning to enrol, in a course delivered by TAFE NSW in the Hunter or Central Coast regions, and who is living with a mental health disorder, or studying a mental health related qualification

Student Encouragement Award (under 35 years) - Applicant who is currently enrolled, or planning to enrol, in a course delivered by TAFE NSW in the Hunter or Central Coast regions, and who is under the age of 35 years as of 31 December 2020

SELECTION CRITERIA

To be eligible for these awards, you must:

be able to demonstrate that financial and/or personal hardship is a barrier to their study and successful completion of their course, OR requires encouragement to successfully complete their course

be able to demonstrate commitment to the course of study and career goals

be a deserving student who would be an ideal ambassador for TAFE NSW and the Hunter TAFE Foundation

not be in receipt of another award or scholarship presented by the Hunter TAFE Foundation within the twelve (12) month period prior to the submission of the Hunter TAFE Foundation Scholarship.

IMPORTANT INFORMATION

Incomplete applications will not be accepted.

Please ensure that you provide a response to all sections of this application form and provide all the necessary documentation requested to support your application.

Please keep a copy of your application and attachments.

All applicants must agree to abide by the decision of the judging panel, and no appeals will be entered into.

Refer to award terms and conditions for further information.



SUBMIT YOUR APPLICATION BY 5PM, FRIDAY 26 FEBRUARY 2021

Email: hunter.foundation@tafensw.edu.au



**TAFE
NSW**



PART A - APPLICANT DETAILS

Family name:

First/other names:

Date of birth (dd/mm/yy):

Age:

Residential address:

Suburb:

State:

Postcode:

Mobile:

Student number:

Email:

Name of course you are enrolled in at TAFE NSW:

Location enrolled at:

Completion date:

Have you received an award or scholarship from the Hunter TAFE Foundation in the past 12 months? Yes No

If yes, please disclose the following:

Name of the award or scholarship received:

Value:

Date received:

If you have answered Yes, please refer to terms and conditions before continuing to determine if you are eligible to apply for this scholarship.

PART B - APPLICANT DECLARATION

- I declare that the information supplied on this form and attached documents, is true and correct.
- I authorise the Hunter TAFE Foundation to access details on my enrolment, for the purpose of assessing my application.
- I authorise the release of this application and supporting documents, to the convened panel reviewing applications for this award.
- I accept the panel's decision cannot be appealed and no correspondence concerning the decisions will be entered into.
- In signing this declaration, I acknowledge I have received, understood and accept the terms and conditions; a copy of which is attached to the application form.

Applicant name (printed)

Applicant signature

Date

Privacy

The information provided by you on this application form and attachments will be used by the Hunter TAFE Foundation for the purpose of administration and determining the award recipient(s). Provision of this information is essential to determine your eligibility for consideration for an award. Information will be stored securely. If you do not provide all information, then your application may not be eligible for entry.



PART C - APPLICANT STATEMENT

The applicant statement must include a 250 - 400 word response to all questions as listed below:

1. Please describe either your financial and/or personal hardship situation, or why you require encouragement to complete your course of study.


(As an example, you may like to advise what barriers you are up against in completing your studies; are you returning to study for the first time in years; have you recently been made redundant and are now having to retrain in a new vocation. These are just examples - please explain your own personal circumstances.)

2. Describe your commitment to your current studies, as well as your future goals and aspirations.

(As an example, have you always wanted to study this course? What will you do after this course? Where do you see yourself in 2, 5, 10 years time? Again these are just some examples of information that you may want to provide in response to this question.)

3. Complete an itemised account of what you would use the scholarship funds for, e.g. course fees, study material, etc.

Description	Approximate Value
	\$
	\$
	\$
	\$
Estimated Total	\$

 If there is insufficient space, please feel free to attach a separate sheet with your responses, to your application form.



PART D - ARE YOU APPLYING FOR THIS SCHOLARSHIP FOR FINANCIAL ASSISTANCE?

YES NO



If YES, provide copies of the following documentation as evidence demonstrating your need for financial assistance:

Current Centrelink Income Statement

Current bank statements for the past three (3) months

Copies of two (2) recent pay slips (if working)

PART E - REFEREE (TEACHER, COUNSELLOR, TEACHER CONSULTANT)

Referee full name:

Company:

Location:

Position:

Contact number:

Email:

Please prepare a response for each of the questions below. Please attach a sheet if there is insufficient space.

1. Outline the applicant's level of commitment to their current/proposed course of study, including their potential to complete their studies and their ability to transition into industry or further study.

(As an example, you may wish to comment on the individual's drive and determination, their dedication to learning, their eagerness to participate in extracurricular activities etc. Does the applicant display passion and desire to seek advancement? Do they have a clear vision in regards to their goals?)



2. Please provide a comment to validate the requirement of resources as outlined in the Applicant Statement (Part C, Question 3). If possible, please also provide further comment on the applicants personal or financial hardship situation

(Are the listed items essential to ensuring the completion of the course? Are you aware of the applicant experiencing personal hardship that might be affecting their progress? Is the applicant suffering due to a lack of necessary equipment to complete their studies?)

3. Is there any additional information that you would like to add to support this application for a Hunter TAFE Foundation Scholarship?



REFEREE DECLARATION

I declare that the information supplied on this form and attached documents is true and correct. I authorise the release of this referee statement and supporting documents, to the panel convened, to review all applications for this scholarship.

I accept the panel's decision cannot be appealed and no correspondence concerning the decision will be entered into.

Referee name (printed)

Referee signature

Date

PART E - ADDITIONAL INFORMATION



To verify your need for financial assistance, you may want to attach a copy of your Centrelink benefit statement (if applicable), together with copies of your most recent bank statements and pay slips (if relevant). In support of your application, you may also provide information on academic awards and other achievements, such as work experience, references, extracurricular activities, community involvement, etc. Please be reminded that the selection panel can only judge your application on the information that you provide.

PART F - HOW DID YOU HEAR ABOUT THIS SCHOLARSHIP?

Received an email from TAFE NSW

Searching TAFE NSW website

Social media post - please indicate which social media channel:

Teacher informed me

Other - please provide details:

Or email completed form to hunter.foundation@tafensw.edu.au



TERMS AND CONDITIONS

1.0 ESTABLISHMENT AND PURPOSE

- 1.1 The Hunter TAFE Foundation Scholarships were established by the Hunter TAFE Foundation as a means of providing support and encouragement, via the provision of financial assistance to TAFE NSW students who are in need of financial assistance or encouragement to complete their studies.
- 1.2 The Hunter TAFE Foundation Scholarships is funded, managed, and administered by the Hunter TAFE Foundation.
- 1.3 A selection panel will be established to determine successful applicants.
- 1.4 The scholarship delivers up to \$500 to help the successful applicant meet costs associated with their studies.

2.0 DEFINITIONS

- 2.1 **"Applicant"** means an individual who applies for a Hunter TAFE Foundation Scholarship, by completing and submitting a Hunter TAFE Foundation Scholarship application form, in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation, from time to time, in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the criteria for eligibility for the award of a scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Scholarship application"** means an application for a Hunter TAFE Foundation Scholarship, made by an applicant, in accordance with these terms and conditions.
- 2.5 **"Scholarship application form"** means the form that must be completed by an applicant, and is available from tafensw.edu.au/scholarships
- 2.6 **"Scholarship offer and acceptance form"** means the form that must be completed by the successful applicant, and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Scholarship recipient"** means the successful applicant who accepts the Hunter TAFE Foundation Scholarship, by completing and returning the scholarship offer and acceptance form, in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.8 **"Selection panel"** means a panel comprised of TAFE NSW representatives, to assess applicants on their scholarship application.

2.9 **"Hunter TAFE Foundation Scholarship"** means a financial grant, up to a maximum value of \$500, awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.

2.10 **"Successful applicant"** means an eligible applicant who is offered the Hunter TAFE Foundation Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 APPLICATION PROCESS

- 3.1 An applicant must complete a scholarship application form, and submit it via email, to the Hunter TAFE Foundation by the required closing date, as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Hunter TAFE Foundation Scholarship terms and conditions, by signing and dating their scholarship application form, prior to submitting it, in the manner set out in clause 3.1

4.0 ELIGIBILITY

- 4.1 The Hunter TAFE Foundation Scholarship may be awarded to an eligible applicant who has completed and lodged an application form, and who, as determined by the panel being as eligible (in its discretion), satisfies all of the following criteria:
 - 4.1.1 Is enrolled in a course delivered by TAFE NSW at the time of receiving the Hunter TAFE Foundation Scholarship
 - 4.1.2 Is able to demonstrate that financial and/or personal hardship is a barrier to their study, and/or encouragement is required for successful completion of their course
 - 4.1.3 Demonstrates commitment to the course of study and career goals
- 4.2 Incomplete Hunter TAFE Foundation Scholarship application forms will not be considered by the selection panel.
- 4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits a scholarship application form, and will, at his or her discretion, contact and applicant on not more than two (2) occasions in an effort to obtain information which is missing or has not been completed correctly, on the scholarship application form. Should all required information not be provided, the scholarship application form will be withdrawn by the Hunter TAFE Foundation and notice sent to the applicant.



5.0 OFFER OF THE SCHOLARSHIP

- 5.1 The selection panel will determine the Hunter TAFE Foundation Scholarships successful applicants in their sole discretion.
- 5.2 The successful applicants will be notified by telephone and email, and will be sent a scholarship offer and acceptance form to be completed.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 ACCEPTANCE OF THE SCHOLARSHIP

- 6.1 A successful applicant must complete and return the scholarship offer and acceptance form as soon as possible, and as a pre-condition to payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the awarding of a scholarship is conditional upon signing the scholarship offer and acceptance form, and returning it to the Hunter TAFE Foundation.

7.0 AWARD AND PAYMENT

- 7.1 Following the completion and return of the scholarship offer and acceptance form, the scholarship funds (to the value of \$500) will be paid by electronic funds transfer.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay, or make available, any part of the Hunter TAFE Foundation Scholarship until it has received a signed and completed scholarship offer and acceptance form.

8.0 CONDITIONS

- 8.1 The scholarship recipient acknowledges and agrees that the following conditions apply to the award of the Hunter TAFE Foundation Scholarship:
 - 8.1.1 On request by the Hunter TAFE Foundation, the successful recipient must provide an update on how the Hunter TAFE Foundation Scholarship has assisted them in their studies and career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography, in line with TAFE NSW's Authority to Publish.
 - 8.1.3 Any decision of the selection panel regarding a Hunter TAFE Foundation Scholarship application is final, and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation, and behaving at all times in accordance with the TAFE NSW Student Code of Conduct.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any of the requirements, as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation)

9.0 VARIATION

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions, or any form or process referred to herein, at any time and without notice.