

1.0 Establishment and purpose

- 1.1 The Newcastle Lord Mayor's Arts Scholarship was established in 2004 to nurture young talent in their quest for excellence in all spheres of the arts including, music, drama, dance and writing. It recognises the commitment of the City of Newcastle to the cultural development of the region. The scholarship is intended to offer financial support to young, financially disadvantaged TAFE NSW students undertaking studies in the arts.
- 1.2 The Newcastle Lord Mayor's Arts Scholarship is funded by the City of Newcastle is managed and administered by the Hunter TAFE Foundation.
- 1.3 A panel will be established to determine a successful scholarship applicant.
- 1.4 The scholarship delivers up to \$1,000 to be paid in a single lump sum payment, to assist the successful applicant meet costs associated with their studies.

2.0 Definitions

- 2.1 **"Applicant"** means a student who applies for the Newcastle Lord Mayor's Arts Scholarship by completing and submitting a Newcastle Lord Mayor's Arts application form in accordance with the application process.
- 2.2 **"Application process"** means the process set out in clause 3.0 of these terms and conditions, as amended or varied by the Hunter TAFE Foundation from time to time, in its sole discretion.
- 2.3 **"Eligible applicant"** means an applicant who meets the eligibility criteria for the award of a Newcastle Lord Mayor's Arts Scholarship, as set out in clause 4.0 of the terms and conditions.
- 2.4 **"Encouragement Award recipient"** means successful applicant who accepts the Newcastle Lord Mayor's Arts Encouragement Award, by completing and returning the Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form in accordance with the process set out in clause 6.0 of these terms and conditions.
- 2.5 **"Newcastle Lord Mayor's Arts Encouragement Award"** means an award to the value of \$200 as determined by the panel and awarded by Hunter TAFE Foundation in accordance with these terms and conditions.
- 2.6 **"Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form"** means the form which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.7 **"Newcastle Lord Mayor's Arts Scholarship"** means a scholarship to the value of \$1,000 awarded by the Hunter TAFE Foundation, in accordance with these terms and conditions.

- 2.8 **"Newcastle Lord Mayor's Arts Scholarship application"** means an application for the Newcastle Lord Mayor's Arts Scholarship made by an applicant in accordance with these terms and conditions.
- 2.9 **"Newcastle Lord Mayor's Arts Scholarship application form"** means the form which must be completed by an applicant and which, is available from tafensw.edu.au/scholarships
- 2.10 **"Newcastle Lord Mayor's Arts Scholarship offer and acceptance form"** means the form which must be completed by the successful applicant and is to be issued by the Hunter TAFE Foundation.
- 2.11 **"Panel"** means the panel comprised to assess applicants on their application form.
- 2.12 **"Scholarship recipient"** means successful applicant who accepts the Newcastle Lord Mayor's Arts Scholarship by completing and returning the Newcastle Lord Mayor's Arts Scholarship offer and acceptance form in accordance with the process set out in clause 6.0 of these Terms and Conditions.
- 2.13 **"Student"** means a currently enrolled student at TAFE NSW.
- 2.14 **"Successful applicant"** means an eligible student who is offered the Newcastle Lord Mayor's Arts Scholarship by the Hunter TAFE Foundation, in accordance with the process set out in clause 5.0 of these terms and conditions.

3.0 Application process

- 3.1 An applicant must complete a Newcastle Lord Mayor's Arts Scholarship application form and submit it to the Hunter TAFE Foundation by the required close off date by either mail or email as detailed on the application form.
- 3.2 The applicant must acknowledge and accept the Newcastle Lord Mayor's Arts Scholarship terms and conditions, by signing and dating their application form prior to submitting the Newcastle Lord Mayor's Arts Scholarship application form, in the manner set out in clause 3.1.

4.0 Student eligibility for Newcastle Lord Mayor's Arts Scholarship

- 4.1 The Newcastle Lord Mayor's Arts Scholarship may be awarded to an eligible applicant who has completed and lodged an application form and who, as determined by the panel as eligible (in its sole discretion), satisfies all of the following criteria:
 - 4.1.1 Studies in Newcastle local government.
 - 4.1.2 Is under 30 years of age as of 30 June 2024.
 - 4.1.3 Is financially disadvantaged (defined as in receipt of Centrelink benefits or eligible for a Health Care Card or a Low Income Health Care Card).
 - 4.1.4 Is currently enrolled in a course of study at TAFE NSW related to arts, music, drama, dance, or writing.
 - 4.1.5 Has achieved outstanding academic results in the relevant course area/s.

4.1.6 Has demonstrated a high level of professional practice in the relevant Arts area/s.

4.1.7 Does not hold another scholarship for the same course of equivalent or more substantial benefit.

4.2 Incomplete Newcastle Lord Mayor's Arts Scholarship application forms will not be considered by the panel.

4.3 The Hunter TAFE Foundation is under no obligation to attempt to contact any applicant who incorrectly completes and/or submits an application form and will, at his or her discretion, contact an applicant on not more than two (2) occasions in an effort to obtain information which is missing, or has not correctly completed a Newcastle Lord Mayor's Arts Scholarship application form. Should all required information not be provided, the Newcastle Lord Mayor's Arts Scholarship application forms will be withdrawn by the Hunter TAFE Foundation, and notice sent to the applicant.

5.0 Offer of Newcastle Lord Mayor's Arts Scholarship

- 5.1 The panel, in its sole discretion, will determine the Newcastle Lord Mayor's Arts Scholarship recipient.
- 5.2 The successful applicant will be notified by telephone and email, and will be sent a Newcastle Lord Mayor's Arts Scholarship offer and acceptance form to complete.
- 5.3 If unsuccessful, an applicant will be notified in writing of that outcome.

6.0 Acceptance of Newcastle Lord Mayor's Arts Scholarship

- 6.1 The scholarship recipient must complete and return the Newcastle Lord Mayor's Arts Scholarship offer and acceptance form as a pre-condition to payment of the Scholarship.
 - 6.1.1 The Encouragement Award recipient must complete and return the Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form as a pre-condition to the payment of the scholarship.
- 6.2 For the avoidance of doubt, the scholarship recipient acknowledges and agrees that the award of a scholarship is conditional upon the signing and returning to the Hunter TAFE Foundation, the Newcastle Lord Mayor's Arts Scholarship offer and acceptance form.
 - 6.2.1 For the avoidance of doubt, the Encouragement Award recipient acknowledges and agrees that being awarded the Encouragement Award, is conditional upon signing the Newcastle Lord Mayor's Arts Encouragement Award offer and acceptance form, and returning it to the Hunter TAFE Foundation.

7.0 Award and payment of the Newcastle Lord Mayor's Arts Scholarship

- 7.1 Following the completion and return of the Newcastle Lord Mayor's Arts Scholarship offer and acceptance form, the Scholarship funds will be paid to the value of \$1,000.
 - 7.1.1 At the discretion of the panel, up to five (5) Newcastle Lord Mayor's Arts Encouragement Awards to the value of \$200 (two hundred dollars) each, may be presented to individuals as determined by the panel.
 - 7.1.2 These Newcastle Lord Mayor's Arts Encouragement Awards will be paid into the recipient's nominated bank account.
- 7.2 The Hunter TAFE Foundation is under no obligation to pay or make available, any part of the Newcastle Lord Mayor's Arts Scholarship, until it has received a signed and completed Newcastle Lord Mayor's Arts Scholarship offer and acceptance form.

8.0 Conditions of the Newcastle Lord Mayor's Arts Scholarship

- 8.1 The recipient acknowledges and agrees that the following conditions apply to the awarding of the Newcastle Lord Mayor's Arts Scholarship:
 - 8.1.1 On request of the Hunter TAFE Foundation, the successful recipient must provide an update on how the Newcastle Lord Mayor's Arts Scholarship has assisted them in their career journey.
 - 8.1.2 The successful recipient must agree to be available for promotional and marketing photography in line with Hunter TAFE's Authority to Publish.
 - 8.1.3 Any decision made by the panel regarding a Newcastle Lord Mayor's Arts Scholarship application, is final and no correspondence will be entered into.
 - 8.1.4 The successful recipient is expected to be an ambassador for the Hunter TAFE Foundation, upholding the values of the organisation and behaving in accordance with the TAFE NSW Student Code of Conduct at all times.
 - 8.1.5 The Hunter TAFE Foundation reserves the right to withdraw any unpaid monies, or request repayment of monies awarded for the Newcastle Lord Mayor's Arts Scholarship, should a recipient fail to meet any of the requirements as outlined in these terms and conditions (as determined by the Hunter TAFE Foundation).

9.0 Variation

- 9.1 The Hunter TAFE Foundation may vary these terms and conditions or any form or process referred to herein, at any time and without notice.