



**TAFE**NSW

# Orientation & Enrolment

## International Students



# TAFE NSW CASTLE HILL

<b>DATE</b>	Friday 31 January 2020
<b>TIME</b>	9.45am for registration Orientation commences at 10.00am sharp
<b>VENUE</b>	TAFE NSW Castle Hill, Block F, Room F.G.33, Corner Showground & Green Roads, Castle Hill NSW 2154
<b>COURSES</b>	All
<b>PROGRAM FOR THE DAY</b>	<ul style="list-style-type: none"><li>• Registrations</li><li>• Presentation</li><li>• Orientations</li><li>• Enrolment</li></ul>

**DOCUMENTS TO BRING** Bring a copy of the following documents with you:

• Passport and a valid printed student visa	<input type="checkbox"/>
• Confirmation of Enrolment (CoE)	<input type="checkbox"/>
• Student Identifier (USI) number	<input type="checkbox"/>

**CONTACT PERSON**

Name	Tanvi Kothari -International Student Coordinator
Location	TAFE NSW Eastern Road, Quakers Hills, NSW 2763
Telephone	+61 439 489 203
Email	<a href="mailto:tanvi.kothari2@tafensw.edu.au">tanvi.kothari2@tafensw.edu.au</a>

## IMPORTANT INFORMATION

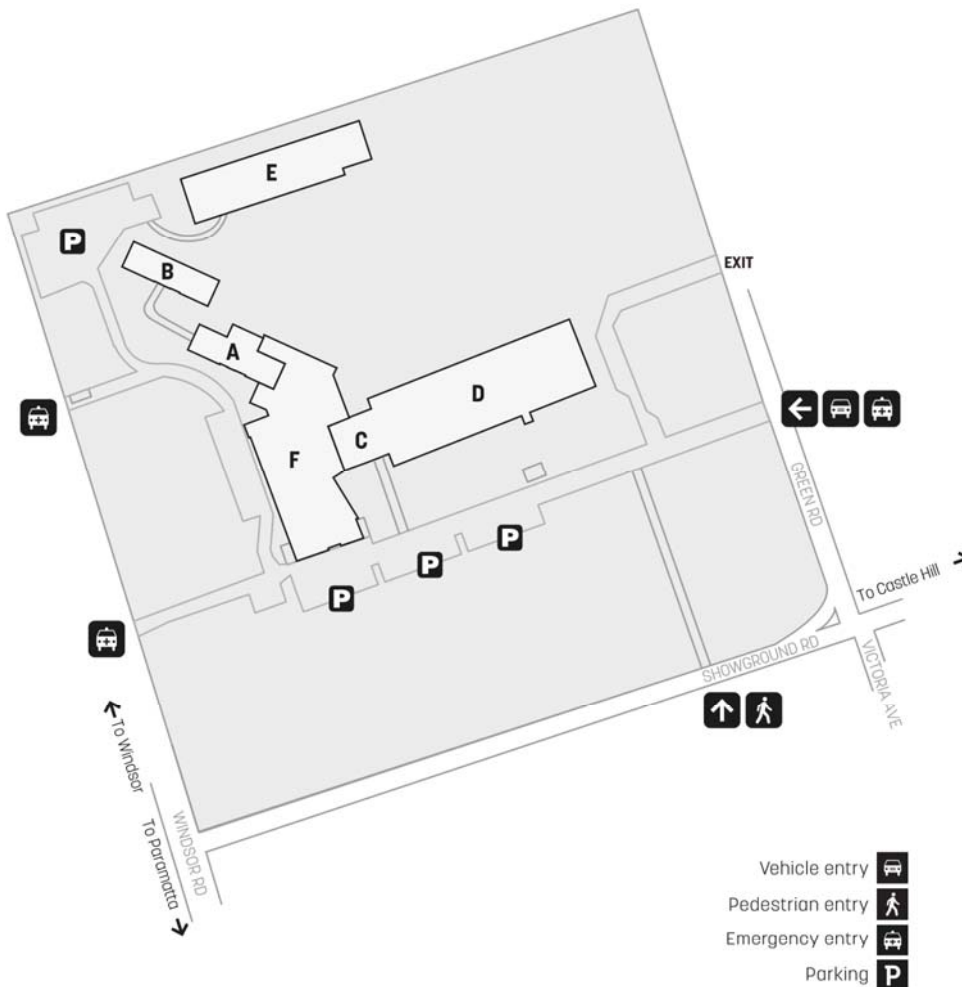
**Attendance is compulsory.**

If you are not present at orientation, you may lose your place in the course. You must contact us if you are unable to attend the program.

Students who do not enrol and start their course by the start date or by any approved late start date may be referred to the Department of Home Affairs, and may risk cancellation of their student visa.

# CASTLE HILL

## CAMPUS GUIDE



### A BLOCK

- Student Amenities
- Learner Lounge

### B BLOCK

- First Aid Room
- Staff Amenities
- Library
- Community Services

### E BLOCK

- Health Services

### F BLOCK

- Customer Service Centre
- Melelucca Room

- Vehicle entry
- Pedestrian entry
- Emergency entry
- Parking

Visit [tafensw.edu.au](http://tafensw.edu.au)  
Phone 131 601  
Connect



**TAFE**NSW



Green Road (Corner Showground Road)  
Castle Hill 2154



Ample car parking is available in the main car park (enter Green Rd).



Westbus Route 601 and 615. For transportation options or timetable information, please call 131 500 or visit [transportnsw.info](http://transportnsw.info)

## Important information about your USI (Unique Student Identifier)

To apply for your USI, please follow the steps below:

1. Go to [www.usi.gov.au](http://www.usi.gov.au)
2. Follow the steps on the website
3. Enter your personal detail on the USI website  
*Please note that your personal details must be exactly the same as in your passport.*
4. Print your USI below and bring this to your orientation session.

USI Number: \_\_\_\_\_

### Example of USI Creation Notice

Dear Student,

#### SUCCESSFUL CREATION OF UNIQUE STUDENT IDENTIFIER (USI)

Your USI Account has been successfully created with the following details:

USI: ABCD1234

First Name: John

Middle Name: -

Last Name: Smith

Birth Year: 1988

Please take this creation notice with you when you enrol as you will need the above details for the training organisation to verify that your USI is correct.

You will only ever need one USI and it is yours for life. Please keep a record of your USI somewhere safe for future reference as you will need this every time you undertake training.

You can update your details, assign access rights and view any training outcomes (when available) by logging in to your USI account at any time. If you lose your USI or forget your password you can visit our website [www.usi.gov.au](http://www.usi.gov.au) to recover it.

#### Why do you need a USI

The USI is an important part of the national training data collection. It helps ensure that all records for the same person in the collection stay together regardless of which training provider delivers the training.

- Your training provider cannot issue you with a certificate or other evidence of your nationally recognised training outcomes without collecting and verifying your USI, except where special exemption exist.
- Nationally recognised training includes both long courses leading to diplomas and certificates as well as short courses (e.g. for first aid, trucking licenses).
- The USI can provide you with a password protected online access to your national training records.

More information is available at [www.usi.gov.au](http://www.usi.gov.au).

If you believe you are receiving this notification in error, please contact us through our website [www.usi.gov.au](http://www.usi.gov.au).

Regards,

Student Identifier Registrar USI Office

GPO Box 9880 Canberra ACT 2601 Australia

Phone: 1300 857 536 | Email: [isu@education.gov.au](mailto:isu@education.gov.au) | Web: [www.usi.gov.au](http://www.usi.gov.au)



TAFE NSW International

[www.tafensw.edu.au/international](http://www.tafensw.edu.au/international)

CRICOS Provider Name: TAFE NSW – Technical and Further Education Commission

CRICOS Provider Code: 00591E

Registered Training Organisation 90003

Higher Education Provider PRV12049