

FEE EXEMPTION APPLICATION

To be eligible for an exemption from the Smart and Skilled/government subsidised Student Fee you must meet one of the eligibility criteria listed below on this form.

You must be receiving the relevant entitlement at the time of enrolment in training.

Note 1: Fee exemptions are only available to students who are enrolled in government /TAFE NSW subsidised training and who meet the exemption eligibility requirements under Smart & Skilled.

Family Name	First Name	
Other Name	Student number	
Postal address		Post Code
Course name	Course number	Cal-Occ-Code (<i>office use</i>)
Campus name	Date of Birth (<i>in figures</i>)	

I SEEK A FULL EXEMPTION FROM THE STUDENT FEE. [Please tick box A, B i), B ii), C or D below].

A. I am an Australian Aboriginal and/or Torres Strait Islander (ABIN).

Definition of Australian Aboriginal or Torres Strait Islander: A person of Australian Aboriginal and/or Torres Strait Islander descent, who identifies as an Australian Aboriginal and/or Torres Strait Islander, and is accepted as such by the community with which he or she is associated.

Note 2: If you are applying for a Student Fee exemption on the basis that you are Aboriginal and/or Torres Strait Islander you must indicate this on your enrolment form. You must also live or work in NSW or live in identified border postcodes. By signing this form you consent to TAFE NSW:

- recording you as being an Aboriginal or Torres Strait Islander student (and if appropriate, changing any personal information you have previously provided)
- using this information for reporting purposes only
- using this information to offer Aboriginal student support services, which may involve being contacted by the Aboriginal Support Services Unit.

B. i) I am a person with a disability at the time of enrolment, requiring additional needs related to my training, and a client of a Teacher/Consultant for Students with Disabilities or specialist professional (DSA1).

ii) I am a person with a disability acquired during my training, requiring additional needs related to my training, and a client of a Teacher/Consultant for Students with Disabilities or specialist professional (DSA1).

I accept I will require a new course enrolment for the 'acquired' disability status, recognising the date of eligibility for a fee exemption on the basis of disability acquired during training, and not at time of original enrolment in existing course.

Application for fee exemption under this category, **it is confirmed the student has additional needs related to their disability** and supported by:

Name of Teacher/Consultant:

Signature of Teacher/Consultant

Date signed

Note 3: The Teacher/Consultant for Students with a Disability has sighted documentary evidence, including that provided by the specialist professional as identified on the reverse of this form, which confirms and/or states that at time of enrolment you are/continue to be a person with a disability with additional needs related to your training and a current client of this Teacher/Consultant or specialist professional. Documentary evidence, where provided, is to be held by the Teacher/Consultant. A student with a disability acquired during their training requires the same level of documentary evidence to be sighted/and/or held by the Teacher/Consultant.

I am currently receiving a Disability Support Pension (Centrelink/Veterans' Affairs)(DSP1)

Appropriate evidence to support your application under this entitlement is listed on the reverse of this page.

Note 4: If you are applying for a Student Fee exemption because you are receiving the Disability Support Pension (Centrelink/Veterans' Affairs) you are requested to indicate your disability, impairment or long-term condition on your enrolment form and/or during the on-line enrolment process. By signing this form you consent to TAFE NSW:

- recording you as being a person with a disability, impairment or long-term condition (and if appropriate, changing any personal information you have previously provided)
- using this information for reporting purposes only

D. I am a dependent child, spouse or partner of a recipient of the Disability Support Pension (Centrelink/Veterans' Affairs).

Please indicate dependency status:

Dependent Child of a Disability Support Pension Beneficiary (DCH1)

Dependent Spouse or Partner of a Disability Support Pension Beneficiary (DPA1)

Note 5: Evidence that the Entitlement provider (Centrelink/Veteran's Affairs) accepts the child/spouse/partner as a dependent must be sighted/provided.

Government subsidised training, including Smart and Skilled

CRN/DVA/Entitlement reference no(s). if applicable:

Valid to:

Note 6: Aboriginal and Torres Strait Islander students must meet the relevant Smart & Skilled eligibility and entitlement requirements to be enrolled in a Skills List/government subsidised qualification and be then eligible for a fee exemption. Exemptions are not transferrable.

LIST OF APPROPRIATE EVIDENCE TO SUPPORT YOUR APPLICATION

- Endorsement of this application form by a Teacher/Consultant for Students with Disabilities who has determined, or sighted a letter from a medical practitioner, a school counsellor or special education coordinator, a Disability Service Provider or Job Capacity Assessor, or a specialist allied health professional (including rehabilitation counsellor, psychologist, speech pathologist or occupational therapist) stating that, at time of enrolment, you are a person with a disability with additional needs related to your training and a current client of this Teacher Consultant or specialist professional.
- Department of Veterans' Affairs Gold Repatriation Health Card indicating that you are in receipt of an Extreme Disablement Adjustment (EDA) or Total and Permanent Incapacity (T&PI) payment
- A current Services Australia (Centrelink) Income Statement (may be via a DHS/Centrelink Express Plus mobile app).
- The validation of your CRN to Centrelink as part of the enrolment process
- Evidence that the benefit Provider (Centrelink/Veterans' Affairs) currently accepts you as the dependent child, spouse or partner of a beneficiary receiving a benefit or allowance.

Note 1: A Services Australia (Centrelink) Health Care Card is not acceptable proof of current beneficiary status.

Note 2: Entitlement - in the context of this form this means a Services Australia (Centrelink) or Department of Veterans' Affairs benefit, pension, payment or allowance.

Note 3: Exemption from the government/TAFE NSW subsidised Student Fee is determined on proof of eligibility status at time of enrolment or by course commencement at the latest. Wherever possible, the application for a fee exemption is to be undertaken and finalized prior to course commencement, and specifically the initial training activity submission.

Note 4: From 2017, a student can declare and apply for a government/TAFE NSW subsidised fee exemption on the basis of ATSI or disability status after enrolment and during their training. Proof of eligibility requirements remain the same.

Note 5: The Teacher/Consultant for Students with a Disability must sight and/or maintain evidence which supports the student's eligibility for a fee exemption on the basis of disability status.

APPLICANT'S DECLARATION

I acknowledge that providing false or inaccurate information at the time of enrolment amounts to a breach of discipline. I warrant that the information provided in this form is accurate and that should any such statements and/or representations prove later to be false, any decision made as a result may be reversed and I will be required to pay appropriate fees without delay. I further acknowledge that I may be subject to penalty under the TAFE NSW Student Conduct and Discipline Policy, which may include being excluded from TAFE NSW.

I consent and authorise TAFE NSW and the Services Australia (Centrelink) or Department of Veterans' Affairs for the release of information on the current status of my Entitlement solely in order to confirm and validate my eligibility for fee exemption or fee concession on enrolment into training subsidised by the NSW Government or identified TAFE NSW qualifications.

SIGNATURE OF APPLICANT

Date:

STUDENT PRIVACY

Information collected by TAFE NSW (the New South Wales TAFE Commission) during a student's enrolment and attendance will be used for the purposes of student record administration, identification, communication, state and national reporting, program monitoring, evaluation and surveys.

Student information will be held securely and disposed of securely when no longer needed.

The information may be disclosed when required by law and to government departments and agencies, including for example to the Services Australia (Centrelink), the Department of Home Affairs, Transport for NSW, NSW Department of Education, the Australian Skills Quality Authority, the Tertiary Education Quality and Standards Agency, the Universities Admission Centre, Board of Studies Teaching and Educational Standards NSW and the National Centre for Vocational Education Research. In order to meet the requirements of Registered Training Organisations under the Apprenticeships and Traineeships Act 2001, apprentice and trainee information is provided to employers, Australian Apprenticeship Centres and Training Services NSW (or the relevant State Training Authority).

While the provision of the information requested on this form is not required by law, it is a requirement of TAFE NSW and your enrolment will not be accepted if it is not provided.

You may correct your personal details by contacting your TAFE NSW campus administration or by using the TAFE NSW Student Portal. Refer to <https://www.tafensw.edu.au/privacy> for more details.

DISCLOSURE

Persons with a disability requiring additional needs related to their training are not obligated to disclose their disability with any TAFE NSW staff member, other than a Teacher/Consultant for Students with Disabilities for the purpose of discussing additional needs and reasonable adjustment where appropriate.

This consultation should occur, wherever possible, prior to or at the time of enrolment, and prior to course commencement.

OFFICE USE ONLY

Proof of Entitlement, Client of a Teacher/Consultant for Students with Disabilities/identified specialist professional status must be sighted and verified before approval is granted.

Child, Spouse or Partner of a Disability Support Pension beneficiary refers to persons who are dependent on a person who is currently receiving the Disability Support Pension (Services Australia (Centrelink) or the Department of Veterans' Affairs). They are eligible for the Smart & Skilled/government subsidised Student Fee exemption on showing proof of their dependency status.

Approver's decision Approved: Yes No

Reason for non-approval:

APPROVER'S SIGNATURE

Date:

APPROVER'S TITLE:

Acquired Disability ONLY:

- a) discontinue existing enrolment & CID, assess refund eligibility and process
- b) new enrolment & CID, including Credit Transfer from original enrolment