



**TAFE**NSW

# INDUSTRY SCHOLARSHIPS

## GUIDE 2018



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**At TAFE NSW, we recognise the significance of access to education and training. Everyone deserves the opportunity to build their future, and that's why we offer a number of scholarships.**

### **WHAT SCHOLARSHIPS ARE AVAILABLE?**

We offer three types of scholarships to help you achieve your educational and career goals.

- **Equity Scholarships** are awarded to students who can demonstrate a genuine interest in and commitment to their chosen career but are experiencing educational disadvantage and financial hardship which prevents them from achieving their educational goals, including financial, medical or disability issues.
- **Merit Scholarships** are awarded to students who have achieved high results in their chosen vocational area, can demonstrate that they will do well in the industry in which they apply for the scholarship, have made significant contributions to their community and/or can demonstrate leadership or teamwork skills.
- **Aboriginal and Torres Strait Islander Scholarships** are designed to support students of Aboriginal or Torres Strait Islander descent who face significant challenges, including financial disadvantage that may prevent them from achieving their career and educational goals.

**Value:** Scholarship values range between \$300 and \$1,500 depending on the study area. Higher amounts may be awarded in exceptional individual circumstances.

These scholarships may be supported from a range of sources including the TAFE Director's Australia National Scholarships Foundation, Industry contributions and private donors.

### **IN WHAT AREAS ARE SCHOLARSHIPS AWARDED?**

Scholarships may be awarded in the following Faculties:

- Community Services and Health
- Construction, Engineering and Transport
- Creative Arts and Information Technology
- Foundation and Business
- Tourism, Hospitality and Service Industries

### **AM I ELIGIBLE?**

In addition to fulfilling the entry requirements for your chosen course, to be eligible to apply for a scholarship, you must be:

- an Australian citizen or Australian permanent resident
- a current student enrolled or a prospective student intending to enrol and commencing study in 2018, either full-time or part-time, in a Nationally Accredited Course from Certificate I level or above
- attending at one of the following TAFE NSW locations: Ultimo, Randwick, Petersham, Design Centre Enmore, Sutherland (GyMEA and Loftus), Eora Centre or St George Colleges.

While you may apply for more than one industry scholarship at the time, you will be able to hold only one at a time.

Employees of TAFE NSW are **not** eligible.

### **WHAT ARE THE SELECTION CRITERIA?**

In addition to the above eligibility criteria, the following selection criteria will be used by the Scholarship Assessment Committee when assessing your application:

- Demonstrated commitment and motivation to study and to successfully complete the course and gain employment;

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- For **equity scholarships** – assessment of educational disadvantage and financial hardship;
- For **merit scholarships** – demonstrated academic achievements in your chosen vocational area, industry experience, community contributions and/or leadership/teamwork skills;
- For **Aboriginal and Torres Strait Islander scholarships** – proof of Indigenous heritage and assessment of educational disadvantage.

### **WHAT ARE MY OBLIGATIONS IF AWARDED A SCHOLARSHIP?**

Scholarship recipients are required to maintain enrolment and satisfactory progress in their studies. You may also be asked to act as a positive ambassador and you may be invited to participate in events to promote our scholarship programs.

## HOW DO I APPLY?

To apply for an Industry Scholarship, you will need to complete the online application form which can be found at [sydneytafe.edu.au/courses/scholarships](http://sydneytafe.edu.au/courses/scholarships)

You will need to complete all relevant sections, ensuring you answer all questions.

In a maximum of 950 characters for each question, you will need to provide sufficient information to demonstrate commitment and motivation to study and to successfully complete the course and gain employment. For **equity scholarships**, you will also need to describe your personal circumstances and financial hardship; for **merit scholarships**, you will need to explain your career ambitions, your motivations and your achievements; and for **Aboriginal and Torres Strait Islander scholarships** you will need to provide proof of Indigenous heritage and describe personal circumstances.

You will also need to explain why you think you should receive a scholarship and you should attach evidence to support your application.

Before you apply, make sure you have read the Scholarships Terms & Conditions and take the time to ensure your application is complete.

**Incomplete applications will not be processed.**

**No late applications will be considered.**

## WHAT SUPPORTING DOCUMENTS DO I NEED TO PROVIDE?

You will need to attach copies of key documents as part of your application. The assessment committee will use this information to make sure you are eligible and to assess your application.

You must attach proof that you are an Australian citizen or Australian permanent resident.

If you apply for an **equity scholarship**, you will need to provide evidence of the circumstances that have affected your education, or access to education, including a copy of your Centrelink Income Statement (if Centrelink benefit recipient) or provide your weekly budget. You will also need to include your latest four consecutive payslips (if working) and a written declaration from your referee.

If you apply for a **merit scholarship**, you must attach evidence of achievement. This can be demonstrated through your most recent academic records; industry based awards and certificates; industry experience, including work placement, paid employment, volunteering and/or internships; community contributions, leadership and/or teamwork skills. You will also need to include a brief copy of your resume and a written declaration from your referee.

If you apply for an **Aboriginal and Torres Strait Islander scholarship**, you must attach proof of your Indigenous heritage (for new students), a copy of your Centrelink Income Statement (if Centrelink benefit recipient) or provide your weekly budget. You will also need to include your latest four consecutive payslips (if working) and a written declaration from your referee.

The Scholarships Assessment Committee will assess your application based on the information you provide, the eligibility and selection criteria described in this document.

## WHEN WILL I BE ADVISED OF THE OUTCOME OF MY SCHOLARSHIP APPLICATION?

Applications received are assessed on an ongoing basis. All applicants will be notified of the outcome of their application, by email, shortly after the selection process has been completed. This can generally take six weeks from the time of the application closing date. However, it may take longer based on the number of applications received.

## WHERE CAN I GET MORE INFORMATION?

The scholarships information contained in this document is a guide only.

For up to date and more information about scholarships, please look at the TAFE NSW – Sydney website ([sydneytafe.edu.au/courses/scholarships](http://sydneytafe.edu.au/courses/scholarships)), or contact the Scholarship Team on [SI.Scholarship@tafensw.edu.au](mailto:SI.Scholarship@tafensw.edu.au) or (02) 9217 4641 or (02) 9217 4642.

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## FREQUENTLY ASKED QUESTIONS

### **Who can apply for scholarships?**

All scholarships have particular eligibility and selection criteria, so it is a good idea to read these criteria carefully before applying. If you believe you fulfil the eligibility and selection criteria for a scholarship, you are welcome to apply.

### **Can I apply for an industry scholarship if I am an international student?**

No. Industry scholarships are for Australian citizens or Australian permanent residents only. For International Student Scholarships please visit <http://www.studyintafe.edu.au/how-to-apply/scholarships>

### **Can I apply for more than one scholarship?**

Yes. You may apply for more than one Industry scholarship (e.g. Equity and Merit). However, you will only be eligible to hold one scholarship at a time.

### **How are scholarship applications assessed?**

The Scholarship Assessment Committee will assess the information provided in your application form and form a shortlist of appropriate candidates. These candidates may then be invited to attend an interview.

### **What information will I need to provide with my application?**

You will need to provide copies of key documents as part of your application. The Scholarship Assessment Committee uses this information to make sure you are eligible to apply and to assess your application.

Only complete applications with all documentation will be considered. So before you submit your application, please make sure you have attached all the required information.

All information you supply will be treated as confidential.

### **How will I be notified of the outcome of my application?**

All applicants will be notified by email of the outcome of their scholarship application shortly after the selection process has been completed. This can generally take six weeks from the time of the application closing date. However, it may take longer based on the number of applications received.

### **What happens if I am awarded a scholarship?**

You will receive notification that you have been awarded the scholarship, as well as a Scholarship Recipient Agreement (offer letter) that outlines the terms and conditions of accepting the scholarship. You can also view the Scholarship Terms & Conditions on the TAFE NSW Sydney website ([sydneytafe.edu.au/courses/scholarships](http://sydneytafe.edu.au/courses/scholarships))

### **Can I defer a scholarship offer?**

No. The scholarship offer must be taken up immediately. If you wish to defer, you will need to re-apply again at a later date. Please note that there is no guarantee that you will be offered the same scholarship.

### **How can I spend the scholarship money?**

You will be asked to provide a statement detailing how you will spend the scholarship amount. The scholarship is paid to assist with course fees and other course-related charges.

You may be required to nominate a personal Australian bank account to which your scholarship money will be transferred in instalments each semester.

### **What happens if I want to transfer to another course during the scholarship period?**

If you transfer to another course, your scholarship cannot be transferred.

### **Will receiving a scholarship affect my taxable income or my Centrelink benefits?**

TAFE NSW cannot provide you with financial advice on taxation or Centrelink matters. You are responsible for seeking taxation advice regarding your own personal circumstances.

Information is available on the Department of Human Services website (<https://www.humanservices.gov.au/individuals/enablers/income>)

### **How do I apply?**

To apply for an industry scholarship you will need to complete the online application form which can be found at [sydneytafe.edu.au/courses/scholarships](http://sydneytafe.edu.au/courses/scholarships)

### **When is my application due?**

Please check [sydneytafe.edu.au/courses/scholarships](http://sydneytafe.edu.au/courses/scholarships) for opening and closing dates. For more information, you can contact the Scholarship Team on (02) 9217 4641 or (02) 9217 4642 or email [SI.Scholarship@tafensw.edu.au](mailto:SI.Scholarship@tafensw.edu.au)

Applications received are assessed on an ongoing basis.

### **Are there any other requirements of me if I am successful in being awarded a scholarship?**

You must agree to maintain enrolment and satisfactory progress in your studies. You may also be asked to act as a positive ambassador for TAFE NSW and you may be invited to events which relate to scholarship programs.

If your study circumstances change, please contact the Scholarship Team immediately for advice.

