

To be eligible for the **Student Concession fee** you must meet one of the entitlement criteria in Part A or B on this form and be receiving the entitlement **at enrolment**.

For Youth Allowance or Austudy, you must provide the Department of Human Services (Centrelink) approval letter as evidence that the commencement date of the benefit is within two weeks of enrolment, first class attendance or first participation in training. No other grounds will be recognised.

**Note:** Concessions are only available to students who meet the eligibility requirements under Smart & Skilled and for enrolment in government subsidised qualifications up to & including Certificate IV.

Family name	First name
Other name	Student number
Postal address	Postcode
Course name	Course number
College name	Date of birth:      day      month      year

## I seek application for the Student Concession fee.

### A. I am currently receiving the following entitlement(s)

Appropriate evidence to support your application under the following entitlements is listed on the reverse of this page.

Age Pension (AGEP)	Family Tax Benefit Part A (max rate) (FTBA)	Veterans' Affairs Payments (VAS)
Austudy (AUS)	Newstart Allowance (NEWS)**	Veterans' Child. Edu. Scheme (VCES)
Carer Payment (CARE)	** (excluding NSW Apprentices & New Entrant Trainees)	Widow Allowance (WPA)
Exceptional Circumstances Relief Payment (ECRP)	Parenting Payment (Single) (PPS)	Widow 'B' Pension (WIDP)
Farm Household Allowance (FHIS)	Sickness Allowance (SICK)	Wife Pension (WIFE)
	Special Benefit (SPEC)	Youth Allowance (YA)

### B. I am currently a dependant child, spouse or partner of a current recipient of an eligible entitlement

Please indicate dependency status:

Dependant Child of a Beneficiary (CHLD)      Dependant Spouse or Partner of a Beneficiary (PART)

**Note:** Evidence that the Entitlement Provider accepts the child/spouse/partner as a dependant must be sighted

CRN/DVA/Entitlement reference no. if applicable: \_\_\_\_\_ Valid to:      day      month      year

Note: Your CRN /DVA will be validated with Centrelink as part of the enrolment process

### I am a client of an Employment Services Provider (ESP) or Job Seeker Agency (JSA) – Yes/No

The ESP/JSA organisation is

ESP/JSA code

### I am also long-term unemployed

being continuously un-employed for 12 months or more, to be confirmed by written advice/letter from my Employment Services Provider or Job Seeker Agency

The Client ID number provided by my ESP/JSA is

The Training Referral ID provided by my ESP/JSA is

I will be aged between 15 and 30 yrs at commencement of training and may be eligible for a S&S Fee-Free Scholarship

I am living in social housing, or on the waitlist for NSW social housing (see definition at Note 4 on back of form)

## APPLICANT'S DECLARATION

I acknowledge that providing false or inaccurate information at the time of enrolment amounts to a breach of discipline. I warrant that all information provided in this form is accurate and that should any such statements and/or representations prove later to be false, any decision made as a result may be reversed and I will be required to pay appropriate fees without delay. I further acknowledge that I may be subject to penalty under the TAFE NSW Student Discipline Policy, which may include being excluded from TAFE NSW.

I consent and authorise TAFE NSW and the Department of Human Services (Centrelink) or Department of Veterans' Affairs for the release of information on the current status of my Entitlement solely in order to confirm and validate my eligibility for fee exemption or fee concession on enrolment into training subsidised by the NSW Government or identified TAFE NSW qualifications.

**SIGNATURE OF STUDENT:** \_\_\_\_\_

Date:      day      month      year

# Government subsidised training, including Smart and Skilled

## FEES AND CHARGES

- Fees are determined at time of enrolment. If your circumstances change after enrolment, this will not change your fees, including your eligibility for a Concession Fee.
- The Concession fee may be payable by instalments. Check with your College of enrolment.
- Commencing study from 1 July 2015, a single Smart & Skilled Fee-Free Scholarship may be available, in a financial year, to a student aged between 15yrs and 30yrs, and concession-eligible. Two Scholarships are available to eligible students across 4 financial years, up to 30/6/2019.
- If you are living in social housing, or on the waitlist for NSW social housing, and meet the S&S Fee-Free Scholarship eligibility criteria, you are guaranteed a Scholarship to start training. Definition for NSW social housing at [www.smartandskilled.nsw.gov.au](http://www.smartandskilled.nsw.gov.au)
- All Smart & Skilled and TAFE NSW fees and charges are reviewed on a yearly basis and are subject to change.

## LIST OF APPROPRIATE EVIDENCE TO SUPPORT YOUR APPLICATION

- A letter or Income Statement from the Department of Human Services (Centrelink) or the Department of Veterans' Affairs confirming that you are currently receiving the stated allowance or your current Pensioner Concession Card (may be via a DHS/Centrelink *Express Plus* mobile app).
- The validation of your CRN with Centrelink as part of the enrolment process.
- Austudy approval for 2018.
- Evidence that the benefit provider currently accepts you as the dependant child, spouse or partner of a beneficiary receiving a benefit or allowance at time of your enrolment.

**NOTE 1:** A Department of Human Services (Centrelink) Health Care Card is not acceptable proof of current beneficiary status.

**NOTE 2:** Entitlement - in the context of this form means a Department of Human Services (Centrelink) or Department of Veterans' Affairs benefit, pension, payment or allowance.

**NOTE 3:** A letter from an Employment Services Provider/Job Seekers Agency is required to confirm the status of Client and 'long-term unemployed'

**NOTE 4:** for the purposes of Smart & Skilled Fee-Free Scholarships, NSW Social Housing is defined as:

- Public housing (owned/managed by the NSW government)
- Community housing (owned/or managed by community housing providers)
- Aboriginal housing (owned/or managed by the Aboriginal Housing Office and Aboriginal Community Housing Providers)
- Crisis accommodation/supported accommodation (Specialist Homelessness Services)
- Private rental assistance managed by Housing NSW

## STUDENT PRIVACY

Information collected by the New South Wales TAFE Commission during a student's enrolment and attendance will be used for the purposes of general record administration, identification, communication, state and national reporting, program monitoring, evaluation and surveys.

Student information will be held securely and disposed of securely when no longer needed.

The information may be disclosed to the Department of Human Services (Centrelink), the Department of Veterans' Affairs, the Department of Education and Training, the Department of Industry, Innovation and Science, the Department of Immigration and Border Protection, Transport for NSW, NSW Department of Industry, the Australian Skills Quality Authority, the Tertiary Education Quality and Standards Agency, the Universities Admission Centre, Board of Studies Teaching and Educational Standards NSW and the National Centre for Vocational Education Research. In order to meet the requirements of Registered Training Organisations under the Apprenticeships and Traineeships Act 2001, apprentice and trainee information is provided to employers, Australian Apprenticeship Centres and Training Services NSW (or the relevant State Training Authority).

While the provision of the information requested on this form is not required by law, it is a requirement of TAFE NSW and your enrolment will not be accepted if it is not provided.

You may correct your personal details by contacting your TAFE NSW campus administration or by using the TAFE NSW Student Portal.

## OFFICE USE ONLY

Proof of Entitlement status must be sighted and verified before approval is granted.

Child, Spouse or Partner of a beneficiary refers to students who are dependent on a person who is currently receiving one of the listed Entitlements. They are eligible for a fee concession only on showing proof of their current dependency status.

**Delegate's decision:      Concession approved:    Yes      No**

**Reason for non-approval:** \_\_\_\_\_

**S&S Fee Free Scholarship:      Approved:    Yes      No**

**DELEGATE'S SIGNATURE:** \_\_\_\_\_

**DELEGATE'S TITLE:** \_\_\_\_\_ **Date:**      day      month      year