

**BE AMBITIOUS**

# BE EMPLOYED BY DEVELOPING JOB SEARCH STRATEGIES WITH ENGLISH FOR EMPLOYMENT

**ENROL IN COURSE 800-000357 TAFE STATEMENT IN  
ENGLISH FOR EMPLOYMENT**

## **COURSE DESCRIPTION:**

The TAFE Statement in English for Employment is a free job seeking course for migrants, that can provide qualified professionals with the necessary skills and knowledge to access the Australian job market.

**COURSE: 800-8000357 TAFE  
STATEMENT IN ENGLISH FOR  
EMPLOYMENT**

**Study type:** Part time

**Duration:** 10 weeks, 15 hours per week

**Cost:** English for Employment is fully funded by the NSW government and is delivered **free of charge by TAFE NSW, for eligible participants.**

### **Register your interest:**

Send the required documentation to:

**email:** [skillmax@tafensw.edu.au](mailto:skillmax@tafensw.edu.au)

**phone:** 9942 3768



**TAFE**NSW

# BE SKILLED FOR THE JOB MARKET BE AMBITIOUS

## COURSE DATES AND LOCATIONS

**Online courses** available at Northern Beaches TAFE from 27<sup>th</sup> January to 1<sup>st</sup> April 2021

Students to attend 3 days per week for 10 weeks.

## ENTRY REQUIREMENTS:

- IELTS of 5.5 or equivalent
- Permanent residency status†
- Overseas professional qualification

† Bridging Visa E (BVE), humanitarian visas and some other temporary visas are also eligible.

## REQUIRED DOCUMENTATION

- Visa Grant letter
- Your qualifications (English translations)
- IELTS Test Report Form (TRF) or equivalent

## REGISTER YOUR INTEREST

email: [skillmax@tafensw.edu.au](mailto:skillmax@tafensw.edu.au)

phone: 9942 376

## COURSE OUTLINE

### Throughout this course, you will:

- Improve workplace communication skills, both spoken and written
- Develop a greater awareness of workplace culture and trends in the Australian labour market
- Develop a career portfolio, including a professional résumé and cover letter
- Develop strategies to identify employment opportunities
- Prepare for job interviews
- Develop career management skills
- Market yourself effectively

CONTACT US 131 601 [tafensw.edu.au/student-services/skillmax](http://tafensw.edu.au/student-services/skillmax)



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This document is correct at the time of printing: July 2020. \*Terms and conditions may apply.



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