



COURSE CODE

10583NAT

COURSE

Certificate I in Access to Work and Training

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate I in Access to Work and Training

National Course Code: 10583NAT | TAFE NSW Code: 10583NAT-01V01-19WIL-002

Qualification Level	Certificate I
Study Type	Part Time Day
Course Start Date	Anytime
Hours Per Week	10
Duration	46 Weeks
Delivery Locations	Wilcannia
Course Fees	Subsidised Prices Fee If Eligible For Subsidy: \$0.00 Non-subsidised Prices Full Fee: \$3,220.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government Fully Subsidised Course

Course Description

This course is intended to provide participants with the following general education outcomes:

- develop employability skills and knowledge at AQF level 1 to retrain or enter the workforce
- identify realistic education, employment or community engagement goals and appropriate training pathways, including pre-vocational pathways
- participate in a formal, supported or self-managed learning environment

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section

There are no essential educational requirements for this course.

ADDITIONAL REQUIREMENTS

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we may need you to demonstrate that you can meet any additional requirements. If this section is empty, there are no additional requirements for this course.

Information Sessions and more about the course

It's all happening at TAFE NSW InfoFest. Register for an information session, head to

www.tafensw.edu.au/infofest. Can't attend the Information Session? [Enquire Online](#) or call 131601
The earliest start date for this course will be 21/01/2019. This course is intended to provide participants with the following general education outcomes:

- develop employability skills and knowledge at AQF level 1 to retain or enter the workforce.
- identify realistic education, employment or community engagement goals and appropriate training pathways, including pre-vocational pathways.
- participate in a formal, supported or self-managed learning environment.

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

Attendance

Learners are required to attend 3 full day sessions. Sessions will commence at 9:30am and finish at 3:30pm with a 30 minute lunch break. Classes will run Tuesday, Wednesday and Thursday.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

How to Enrol

Please contact the TAFE West Region Hotline 131601

Find out more about [Applying and Enrolling](#)

Units

FSKOCM02	Engage in basic spoken exchanges at work
AWTCAP101	Explore personal safety and well-being options
AWTLRN104	Explore work and training opportunities
FSKNUM10	Identify and describe common 2D and some 3D shapes for work
FSKOCM03	Participate in simple spoken interactions at work
AWTENV102	Plan to reduce household energy use
AWTLRN101	Plan to use basic teamwork skills
FSKRDG06	Read and respond to simple informal workplace texts
AWTWTG101	Spell familiar English words
AWTDIG102	Use a simple spreadsheet
FSKLRG03	Use basic strategies for career planning
FSKDIG01	Use digital technology for basic workplace tasks
AWTCAP105	Use effective personal presentation skills
VCOCAP102	Use tools, resources and equipment for vocational learning
AWTDIG101	Word process a basic document

Career Opportunities

This course is a step in a series of courses to further training in employability skills. It helps you go on to further training and to get a job.