

COURSE CODE

10591NAT

COURSE

Certificate II in Further Study Skills

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate II in Further Study Skills

National Course Code: 10591NAT | TAFE NSW Code: 10591NAT-01V02-190TE-020

Qualification Level	Certificate II
Study Type	Online
Course Start Date	Anytime
Hours Per Week	Enquire
Duration	1 Year
Delivery Locations	TAFE Digital
Course Fees	Subsidised Prices Fee If Eligible For Subsidy: \$0.00 Non-subsidised Prices Full Fee: \$3,770.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government Fully Subsidised Course

Course Description

This course is for people who wish to further their education or training and require the following skills and knowledge:

- reading, writing, numeracy, digital literacy, and humanities for continued engagement in further education.
- Science, technology, engineering and mathematics (STEM) units to successfully undertake vocational qualifications such as engineering, electro-technology, building and construction, manufacturing and automotive industries
- mathematics and science to prepare for employment in trades or traineeships.
- English, mathematics and science for general and trade level entry to the Australian Defence Forces.

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section

It is recommended that entrants should have ACSF level 2 to 3 language, literacy and numeracy sufficient to read and interpret basic documents and prepare written reports.

ADDITIONAL REQUIREMENTS

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we may need you to demonstrate that you can meet any

additional requirements. If this section is empty, there are no additional requirements for this course.

Information Sessions and more about the course

It's all happening at TAFE NSW InfoFest. Register for an information session, head to www.tafensw.edu.au/infofest. Can't attend the Information Session? [Enquire Online](#) or call 131601

This course is suitable for people who would like to gain entry to the Defence Force, have minimum entry requirements for TPC or HSC matriculation courses, or for people who need the equivalent of Year 10 qualifications to enter the work force, or as a requirement for an apprenticeship or traineeship.

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

Attendance

An individual training plan will be provided to you upon enrolment in this course. This plan will outline the recommended study timetable and detail your units and assessment due dates on your course commencement date.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

This training is subsidised by the NSW government under Smart and Skilled. The student fee you will need to pay, will be determined according to your personal circumstances and eligibility for a subsidised place, you may also be eligible for a concession fee, fee exemption or fee free scholarship. Payment by instalments is available.

You may continue with an enrolment into this course if you are not eligible for subsidised training, however the full training fee will be applicable. There are conditions to enrolment if you are a Temporary Visa Holder. To discuss your visa status and eligibility to enrol please phone 131 241.

For further information on fees and charges please see <https://www.tafensw.edu.au/get-started-at-tafe-nsw/fees-information>

Please ensure you also read and understand the associated fee policies and conditions related to withdrawal from a course, applying for a refund of fees, applying for a deferral to your studies and if you are behind in payment of instalments.

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

How to Enrol

To enrol in this course please click on the Enrol Now button. You may also enrol over the phone by calling TAFE Digital on 131 601

Find out more about [Applying and Enrolling](#)

Units

FSKRDG10	Read and respond to routine workplace information
FSKNUM28	Use routine formulas and algebraic expressions for work
FSKNUM27	Collect, organise and interpret statistical data for work
FSKNUM24	Use geometry to draw 2D shapes and construct 3D shapes for work
FSKNUM23	Estimate, measure and calculate measurements for work
FSKNUM22	Use and apply ratios, rates and proportions for work
FSKNUM21	Apply an expanding range of mathematical calculations for work
FSSSCN202	Conduct basic research and experiments into aspects of introductory chemistry
FSSSCN201	Conduct basic research and experiments into matter and electricity
FSSHMN202	Examine contemporary Australian issues
FSSHMN201	Examine Australia's national identity
FSSEGL202	Write routine literary texts
FSSEGL201	Examine routine literary and non-literary texts
FSKWTG09	Write routine workplace texts
TSSSCN206	Work safely in a science learning environment
FSSSCN203	Conduct basic research and experiments into scientific aspects of workplace health
FSKLRG09	Use strategies to respond to routine workplace problems
FSKDIG03	Use digital technology for routine workplace tasks
BSBWHS201	Contribute to health and safety of self and others
FSSEGL203	Compose basic creative texts
SITXFSA002	Participate in safe food handling practices
SITXFSA001	Use hygienic practices for food safety
ICTICT102	Operate word-processing applications
ICTICT101	Operate a personal computer

Career Opportunities

Further education or general and trade level entry to the Australian Defence Forces.