

COURSE CODE

10727NAT

COURSE

## Certificate I in Spoken and Written English

ENROL TODAY

TAFENSW.EDU.AU or 131 601

### WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

# Certificate I in Spoken and Written English

National Course Code: 10727NAT | TAFE NSW Code: 10727NAT-01V01-20MOR-002

Qualification Level	Certificate I
Study Type	Part Time Day
Course Start Date	Anytime
Hours Per Week	14
Duration	38 Weeks
Delivery Locations	Moree
Course Fees	<b>Subsidised Prices</b> Fee If Eligible For Subsidy: \$0.00 <b>Non-subsidised Prices</b> Full Fee: \$4,580.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government Fully Subsidised Course

## Course Description

Practice your English speaking, listening, reading and writing with the nationally accredited Certificate I in Spoken and Written English. You will learn how to use basic English in many settings to improve your communication skills.

### LEARN NEW SKILLS

Through your practical course work, you will learn:

- Short simple social conversations
- Short simple spoken transactions
- To read and write simple personal information
- To read and write simple social texts
- To read and write simple transactional texts
- To improve your learning skills
- To use technology to learn English

### DEVELOP YOUR TALENT

Develop other personal qualities while completing this course:

- Gain more confidence when using English
- Feel comfortable using English in social situations

### ACHIEVE YOUR GOALS

Completing this course will provide you with:

- A nationally recognised qualification at Certificate I level

### GROW YOUR CAREER

This course will improve your English Language skills and may allow you to enrol into Certificate II courses.

If you already have a job, this course can improve how you communicate with your colleagues.

### **INDUSTRY DEMAND**

In general, employers in Australia require their workers to have intermediate English language skills. No matter what industry you choose to work in, improved English language skills will help you grow your career.

If you are interested in the Adult Migrant English Program, phone 1800 114 707 to find out if you are eligible or visit [tafensw.edu.au/amep](http://tafensw.edu.au/amep) to find an AMEP campus near you.

## **Entry Requirements**

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section.

### **TRAINING PACKAGE REQUIREMENTS**

There are no Training Package entry requirements for this qualification.

### **TAFE NSW REQUIREMENTS**

- Learners entering this course are identified as Elementary learners of English language
- You will be required to complete a placement test to determine your correct English level

### **BE PREPARED**

To be prepared for this course, it is recommended that you come to class regularly and practice speaking English at home.

### **LICENSING REQUIREMENTS**

No occupational licensing, legislative or certification requirements apply to this unit at the time of publication.

### **COURSE ENTRY REQUIREMENTS**

You will undergo a pre training assessment to determine your entry point level for this course.

## **Information Sessions and more about the course**

It's all happening at TAFE NSW InfoFest. [Register](#) for an information session to broaden your skills set to get ahead. Can't find an Information Session for you? [Enquire Online](#) or call 131601.

### **INFORMATION SESSIONS**

There are no information sessions currently scheduled for this course.

### **STUDY COMMITMENT**

This is a part time day face to face course. You will need to attend approximately 14 hours of class, over 5 days a week, for 1 year.

You may also be required to complete approximately 1.3 hour of additional study each week outside of class hours. These hours may include private study, research and assessment preparation.

### **IS THIS COURSE RIGHT FOR YOU?**

Certificate I in Spoken and Written English is designed for learners who have had minimal exposure to the language and need to develop language and numeracy skills.

### **SERVICES AND STUDY SUPPORT**

There are additional learning and study tools available for this course, including:

- Accessibility
- Disability Services
- Personal Counselling
- Vocational Counselling

- Learning Support
- International Student Support
- Multicultural Support
- Designated Educational Support Officers

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

## Attendance

This course is currently scheduled between Monday and Friday from 9.30am to 3.00pm. This timetable may change and will be confirmed by your teacher.

## Fee Details

### SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

### ADDITIONAL RESOURCES

There are no additional costs for this course.

### READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

### RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

## How to Enrol

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it. Be sure to read all course information carefully to make sure it is the right qualification, location and study type for you. Enrol and pay online via our secure payment gateway to secure your place. As you progress through the enrolment process you will be prompted to provide additional

information.

For further information or assistance, call 131 601.

Find out more about [Applying and Enrolling](#)

## Units

SWEELC001	Listen to and engage in short simple social conversations
SWEELT001	Listen to and engage in short simple spoken transactions
SWERWI001	Read and write simple personal information
SWERWT001	Read and write simple social texts
SWERWT002	Read and write simple transactional texts