

COURSE CODE

HLT33115

COURSE

Certificate III in Health Services Assistance

ENROL TODAY

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WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate III in Health Services Assistance

National Course Code: HLT33115 | TAFE NSW Code: HLT33115-01V02-19ULT-001

Qualification Level	Certificate III
Study Type	Full Time
Course Start Date	22 Jul 2019
Hours Per Week	21
Duration	1 Semester
Delivery Locations	Ultimo College, Main Campus
Course Fees	Subsidised Prices First Qualification: \$1,600.00 Second Qualification: \$1,930.00 Traineeship: \$1,000.00 Concession: \$240.00 Non-subsidised Prices Full Fee: \$9,280.00
Course Features	Nationally Recognised Training Traineeship Allowed This training is subsidised by the NSW Government

Course Description

This qualification reflects the role of a variety of workers who use a range of factual, technical and procedural knowledge to provide assistance to health professional staff for the care of clients. Health services assistance involves the worker in direct client contact under supervision.

No licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

ENROLLING IN FIRST AID UNITS OF COMPETENCY

If you are seeking to enrol in a First Aid unit of competency you are advised that to complete the unit you must be able to perform basic life support skills, for example control bleeding and perform cardiopulmonary resuscitation (CPR). If you have a disability that would prevent you from performing required basic life support skills you are advised that you will not be able to achieve the unit of competency.

Fee Details

Depending on your previous qualifications and experience your fee may decrease from the maximum shown.

Payment by instalment may also be available. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to Sydney TAFE and the government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

The fee category that will apply to you depends on your eligibility and your individual circumstances. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

For further information about eligibility and explanations of the different fee categories, visit <https://smartandskilled.nsw.gov.au/are-you-eligible>

PAYMENT OPTIONS AND ASSISTANCE

Fees: <https://www.tafensw.edu.au/enrol/fees>

Payment - funding: <https://www.tafensw.edu.au/enrol/payment-funding>

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Find out about recognition: <https://www.tafensw.edu.au/enrol/recognition-credit-transfers>

Units

BSBMED301	Interpret and apply medical terminology appropriately
BSBWOR301	Organise personal work priorities and development
CHCAGE005	Provide support to people living with dementia
CHCCCS002	Assist with movement
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
CHCPAL001	Deliver care services using a palliative approach
HLTAAP001	Recognise healthy body systems
HLTAID003	Provide first aid
HLTAIN002	Provide non-client contact support in an acute care environment
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
HLTAIN001	Assist with nursing care in an acute care environment

Entry Requirements

There are no entry requirements for this qualifications

Other Requirements

WORK PLACEMENTS

Many TAFE courses have a compulsory work placement component to assist you to apply your learning in a practical environment and you may be required to comply with some (or all) of the following.

1. NSW HEALTH

Before you commence any clinical placements in NSW Health facilities, you will be required to

- Meet NSW Health's - Criminal Record Check requirements;
- Sign the NSW Health Code of Conduct form and any other forms, as required by NSW Health;
- Undertake Occupational Assessment, Screening and Vaccination against Infectious Diseases and provide your Health Care Worker/Student Vaccination Record Card.

For specific information regarding NSW Health's requirements, and access to the required forms, it is recommended that you visit their FAQs for students at:

http://www.health.nsw.gov.au/careers/student_clearance/pages/default.aspx

2. AGED CARE WORK - Before you undertake any clinical placements in Aged Care Facilities you will be required to undertake a Federal Criminal Record Check. Visit:

<http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx>

3. COMMUNITY AND CHILDREN'S SERVICES

Anyone in child-related work (including student placements and volunteers) MUST have a current Working with Children Check (students/volunteers free) in line with the Office of Children's Guardian phase-in schedule and processes. Visit:

<http://www.kidsguardian.nsw.gov.au/Working-with-children/working-with-children-check>

4. STUDENT READINESS FOR WORK PLACEMENT

Generally work placements will only occur after there has been a reasonable amount of student/teacher contact and when the teacher is satisfied that you are ready to benefit from workplace learning and perform workplace duties. Your teacher can provide further information.

STUDENT RIGHTS AND RESPONSIBILITIES - For more information visit:

<https://www.tafensw.edu.au/courses/rights-and-responsibilities/index.htm>

Information Sessions and more about the course

MORE ABOUT THIS COURSE

The course will run over 1 semester. There is also a mandatory clinical placement of 80 hours.

You will also be required to undertake approximately 33 hours per week of unstructured learning including assessment preparation, skills practice, assignment research, pre and post reading and online learning tasks.

Did you know as a TAFE NSW student you have unlimited access to Lynda.com which is an online library of video courses in software, design, technology, communication, learning and business. These skills can help you to achieve your study goals. Visit the Student Portal to get started.

Attendance

You will need to attend approximately 21 hours (online and face to face) of class a week over 3 days per week for 18 weeks. An indication of how your weekly timetable may look is: Day 9.00am to 4:30pm.

How to Enrol

To apply for this course you must meet the Smart and Skilled eligibility criteria:
<https://smartandskilled.nsw.gov.au/are-you-eligible>

GET YOUR UNIQUE STUDENT IDENTIFIER (USI)

Before you enrol you must have a Unique Student Identifier (USI). Visit <http://www.usi.gov.au/students/create-your-usi> to request a USI. Remember to add Sydney TAFE to your account via the Manage Permissions page (code: 90003, name: TAFE NSW - Sydney Institute).

Find out more about applying and enrolling: <https://www.tafensw.edu.au/enrol/applying-enrolling>