

COURSE CODE

HLT47815

COURSE

Certificate IV in Optical Dispensing

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate IV in Optical Dispensing

National Course Code: HLT47815 | TAFE NSW Code: HLT47815-01V01-GR-200TE-020

Qualification Level	Certificate IV
Study Type	Online
Course Start Date	Anytime
Hours Per Week	21
Duration	18 Months
Delivery Locations	TAFE Digital
Course Fees	<p>Subsidised Prices First Qualification: \$1,990.00 If you are 35 years old or over and are looking for work you may be eligible for the mature age workers Fee-Free scholarship which will be verified at enrolment. Subsequent Qualification: \$2,320.00 Traineeship: \$1,000.00 You may be eligible for the NSW Smart & Skilled Fee-Free Traineeship which will be verified at enrolment. Concession: \$240.00</p> <p>Non-subsidised Prices Full Fee: \$10,020.00</p>
Course Features	Nationally Recognised Training Traineeship Allowed This training is subsidised by the NSW Government

Course Description

The nationally accredited Certificate IV in Optical Dispensing will see you training with industry professionals using the latest in optical technology. Learn skills to work as part of an eye care team, find the right eyewear solutions for your customers and support your optometrist and ophthalmologist colleagues.

LEARN NEW SKILLS

Through work placement and theory, you will learn how to:

- Provide advice on frames, lens selection, contact lenses, sunglasses and safety eyewear
- Dispense optical appliances and atypical prescriptions
- Process and manage optical appliance orders
- Deliver great customer service selling products and services
- Contribute to workplace health and safety
- Work with diverse coworkers and customers

DEVELOP YOUR TALENT

Develop the personal qualities and interpersonal skills needed in this sector:

- Great communication
- Caring and empathetic nature

ACHIEVE YOUR GOALS

Success in this course will provide you with:

- A nationally recognised qualification at Certificate IV level

Career opportunities:

- Optical dispenser

GROW YOUR CAREER

Take your career further with the skills to move into management or consulting or start your own business:

- Diploma of Business
- Bachelor of Business with TAFE NSW Degrees

INDUSTRY DEMAND

The Health Care industry workforce is expected to grow significantly over the next five years, with forecasts indicating it will reach 1.9 million workers in 2023. The industry stands to benefit from Australia's ageing population, a greater awareness of the need for early prevention and management to maintain eye health.

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section.

ENTRY REQUIREMENTS

TAFE NSW offers the Certificate IV in Optical Dispensing as either a traineeship or non-traineeship, so you can create the career you want.

Non-traineeship

There are no entry requirements for non-trainees. You can enrol in this course now.

Traineeship

To be eligible for this course you must:

- Be employed in the optical dispensing industry as this course is delivered in the workplace
- Have a signed traineeship contract

Thinking about a traineeship? Enquire today.

COURSE SUCCESS REQUIREMENTS

During your study, you will need to meet specific requirements that are necessary for you to complete your course work and be successful.

Our SkillsTeam will carry out an assessment to identify whether you need support with your language,

literacy and numeracy (LLN) skills to ensure you are at the standard of Level 4 proficiency.

Work placement is an important part of your learning experience. Depending on the work placement provider you choose, you may be required to provide evidence of:

- Australian National Police Record Check
- Working with Children Check (WWCC)
- Vaccination and health screenings
- Any additional evidence your work placement provider requires

Your teacher will advise you if and when you need to provide this information.

WORK PLACEMENT

Work placement provides you with opportunities to practise responding to situations and circumstances that cannot be replicated in a learning or simulated environment. Work placement strengthens your training and supports continued learning and assessment in the workplace.

During your course you will undertake a mandatory 100 hours of work placement with a suitable industry employer.

You are responsible for arranging your own work placement. Our team can offer support and guidance to assist you.

Work placement generally only begins once you have had significant contact with your teacher and they are satisfied that you are ready to benefit from on-the-job industry learning.

IS THIS COURSE RIGHT FOR YOU?

To be prepared for this course, it is recommended that you:

- Have intermediate English language proficiency
- Are sensitive to working with a range of diverse people
- Have a positive outlook and enjoy working with people

If you need help preparing for study, contact us about your options.

LICENSING REQUIREMENTS

This qualification supports industry accreditation as a dispensing optician in New Zealand.

ADDITIONAL REQUIREMENTS

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we will need you to demonstrate that you can meet the additional requirements below.

To successfully complete this course, you will need:

- access to computer
- reliable internet connection, to be able to complete your course work online via Student online learning support system (OLS).

Work Placement is a requirement of this course. You will need to complete:

- Minimum 100 hours of direct client contact work in a real workplace.
- Three (3) one full week blocked, face to face practical sessions, in a simulated environment that is reflective of industry standards and activities, organised at TAFE NSW Kingswood campus. The simulated environment at TAFE includes undertaking practice with required resources/equipment, which replicate optical dispensing practice environments, and provides equipment and resources

where possible. Please contact the teaching section for more information on course and work placement requirements on 02 97158538.

Work placement and the demonstration of practical skills are requirements of this course. Due to the impacts of COVID 19 and the disruption to service provision in the Early Childhood, Aged Care, Health and Community Services Sectors, there may be a delay or modification in being able to undertake these aspects of your course in the planned timeframe.

Information Sessions and more about the course

INFORMATION SESSIONS

There are no information sessions currently scheduled for this course.

STUDY COMMITMENT

This is an online course. You will need to complete approximately 10 hours of online study, over a week, for your enrolment duration of 18 months.

You can increase the hours of online study per week to complete the course sooner.

As well as the online component, there is a requirement to do (equivalent of) one hour of face to face or other study per week. Students are required to attend only three (3), one full week blocked, face to face practical sessions, in a simulated environment that is reflective of industry standards and activities, organised at TAFE's Nepean Campus.

You can also expect to complete approximately 9 hours of additional study each week outside of class hours, including independent study, research, practice and assignments, including 100 hours of work placement.

IS THIS COURSE RIGHT FOR YOU?

This course offering is designed for people who:

- are new entrants in the industry or,
- want to upskill/ career change or,
- are planning to return to the workplace
- this qualification reflects the role of optical dispensers who dispense and supply optical appliances as prescribed by optometrists and/or ophthalmologists in accordance with Australian standards. Optical dispensers practice in a range of environments including optical dispensaries, optometric practices and laboratories. They may be self-employed or employed by another optical dispenser, an optometrist, a major optical dispensing company or other retailers.

Through work, study and life experience ideally you will have:

- intermediate digital skills,
- good time management and organisational skills, to take responsibility for following the timetable and managing the study schedule.

SERVICES AND STUDY SUPPORT

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Smarthinking - after hours online study support service
- Easy computing online short courses
- Access to local TAFE libraries
- Accessibility and Disability Support Services
- Access to Read&Write learning support software at TAFE and at home

Attendance

An individual training plan will be provided when you enrol in this course. Your plan will outline the recommended study timetable and detail your units and assessments. Practical sessions are held at TAFE NSW Kingswood campus.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

This training is subsidised by the NSW government under Smart and Skilled. The student fee you will need to pay, will be determined according to your personal circumstances and eligibility for a subsidised place, you may also be eligible for a concession fee, fee exemption or fee free scholarship. Payment by instalments is available.

You may continue with an enrolment into this course if you are not eligible for subsidised training, however the full training fee will be applicable. There are conditions to enrolment if you are a Temporary Visa Holder. To discuss your visa status and eligibility to enrol please phone 131 241. For further information on fees and charges please see <https://www.tafensw.edu.au/get-started-at-tafe-nsw/fees-information>

Please ensure you also read and understand the associated fee policies and conditions related to withdrawal from a course, applying for a refund of fees, applying for a deferral to your studies and if you are behind in payment of instalments.

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

How to Enrol

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it. Be sure to read all course information carefully to make sure it is the right qualification, location and study type for you. Enrol and pay online via our secure payment gateway to secure your place. As you progress through the enrolment process you will be prompted to provide additional information.

For further information or assistance, call 131 241.

Find out more about [Applying and Enrolling](#)

Units

BSBCUS301	Deliver and monitor a service to customers
SIRXSLS201	Sell products and services
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTOPD001-GRADED	Provide advice on optical appliances
HLTOPD005-GRADED	Process and manage optical appliance orders
HLTOPD003-GRADED	Dispense atypical prescriptions
HLTOPD002-GRADED	Dispense optical appliances
HLTWHS001	Participate in workplace health and safety
BSBADM311	Maintain business resources
BSBFLM312	Contribute to team effectiveness
BSBSMB403	Market the small business
HLTOPD004-GRADED	Edge and fit ophthalmic appliances
BSBLDR403	Lead team effectiveness
BSBWOR404	Develop work priorities

Information as of 29 Sep 2020