

COURSE CODE

ICT30115

COURSE

## Certificate III in Information, Digital Media and Technology

**ENROL TODAY**

**TAFENSW.EDU.AU or 131 601**

### WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

# Certificate III in Information, Digital Media and Technology

National Course Code: ICT30115 | TAFE NSW Code: ICT30115-01V02-19GRA-102

|                     |   |
|---------------------|---|
| Qualification Level | Certificate III   |
| Study Type          | Full Time   |
| Course Start Date   | Enquire Now   |
| Hours Per Week      | 20  |
| Duration            | 18 Weeks  |
| Delivery Locations  | Grafton   |
| Course Fees         | <p><b>Subsidised Prices</b><br/>           First Qualification: \$1,740.00<br/>           Second Qualification: \$2,080.00<br/>           Traineeship: \$1,000.00<br/>           Concession: \$240.00</p> <p><b>Non-subsidised Prices</b><br/>           Full Fee: \$7,890.00</p> |
| Course Features     | Nationally Recognised Training<br>Traineeship Allowed<br>This training is subsidised by the NSW Government  |

## Course Description

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user.

Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including: \*\* technical support, \*\* network administration, \*\* web technologies, \*\* software applications and \*\* digital media technologies.

Licensing/Regulatory Information No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section

There are no formal Training Package entry requirements for this course.

### ADDITIONAL REQUIREMENTS

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we may need you to demonstrate that you can meet any

additional requirements. If this section is empty, there are no additional requirements for this course. There are no entry requirements for this course, however, a Certificate II in Information, Digital Media and Technology Qualification or equivalent skills and knowledge is recommended.

## Information Sessions and more about the course

It's all happening at TAFE NSW InfoFest. Register for an information session, head to [www.tafensw.edu.au/infofest](http://www.tafensw.edu.au/infofest). Can't attend the Information Session? [Enquire Online](#) or call 131601. Face to face attendance for 20 hours per week for 18 weeks and 12.22 hours of prescribed self-paced activities. Depending upon each student's existing skillset and experience self-directed study may be required.

Please make an **online enquiry** or contact us on **131 601** for more information about the course. This qualification has become superseded across Australia and an updated version will soon be available. This means that we may continue to deliver the old qualification for 12 months from the date of change. Students enrolling must complete the qualification by the transition date or will be transitioned to the new qualification. Transitioning to a new qualification will not result in financial penalty. Further information will be provided during the time of your enrolment. To talk about transition dates or for help to identify the right course for you, please contact us on **131 601**.

A message for young people under 17 years of age: If you are under 17 years and wish to enrol you will need to have completed Year 10, or have special permission from school and TAFE to do so.

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

## Attendance

This course will be delivered on Tuesdays and Wednesdays from 9:00am to 3:30pm and Thursdays from 9:00am to 5:30pm starting Tuesday, 23/07/2019.

## Fee Details

### SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

A range of criteria apply for course fees and to access government subsidised training. Remember, TAFE NSW provides a range of easy and flexible payment options for students or a nominated third party. (If a nominated third party is covering the cost of your fees, a letter of authority or purchase order will be

required). Use the Calculate Your Fee button for your indicative course fee and to check if you qualify for government subsidised training, including an exemption or concession. When your enrolment is complete, and you have paid the applicable fees, you will be entitled to attend class, participate in training, sit for examinations, receive educational awards, use amenities and services and receive an active TAFEcard (which provides access to library resources). In addition to your course fee, there may be some additional charges to cover the costs of undertaking this training. Costs associated with work experience and field trips such as food, transport and accommodation are at the students own expense. Students will need to provide their own general stationery, (ie, pen, pencil, eraser, highlighters and stapler), including an A4 ring binder/dividers and plastic sleeves for handouts. A USB storage device or access to a cloud storage account will also be required for document storage.

### READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

### RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

## How to Enrol

Enrolments will open from 4 November 2019 for our February 2020 intake.

To find out more information on this course including the next start date, submit an online enquiry by clicking the **Enquire Now** button on this page, or call 131 601 during business hours\* to chat with a member of our friendly customer service team.

\*Our customer service team are available from Monday to Friday, 9am to 5pm AEST.

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it.

Be sure to read your chosen course information carefully to make sure it is the right qualification, location and study type for you.

Enrol and pay online via our secure payment gateway to secure your place.

As you progress through the enrolment process you will be prompted to provide additional information. If you are interested in studying as a Trainee or Apprentice please call 131 601 for full details.

## Units

|           |   |
|-----------|---|
| BSBSUS401 | Implement and monitor environmentally sustainable work practices        |
| BSBWHS304 | Participate effectively in WHS communication and consultation processes |
| ICTICT202 | Work and communicate effectively in an ICT environment                  |
| ICTICT301 | Create user documentation   |
| ICTICT302 | Install and optimise operating system software                          |
| ICTSAS301 | Run standard diagnostic tests   |
| ICTICT203 | Operate application software packages                                   |
| ICTICT303 | Connect internal hardware components                                    |
| ICTNWK301 | Provide network systems administration                                  |
| ICTNWK302 | Determine and action network problems                                   |

|           |   |
|-----------|---|
| ICTNWK305 | Install and manage network protocols                                |
| ICTPRG301 | Apply introductory programming techniques                           |
| ICTSAS303 | Care for computer hardware  |
| ICTSAS304 | Provide basic system administration                                 |
| ICTSAS305 | Provide ICT advice to clients                                       |
| ICTSAS306 | Maintain equipment and software                                     |
| ICTSAS307 | Install, configure and secure a small office or home office network |

## Career Opportunities

technical support, network administration, web technologies, software applications and digital media technologies.