

COURSE CODE

ICT30115

COURSE

Certificate III in Information, Digital Media and Technology

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate III in Information, Digital Media and Technology

National Course Code: ICT30115 | TAFE NSW Code: ICT30115-01V02-19MBK-231

Qualification Level	Certificate III
Study Type	Full Time
Course Start Date	Enquire Now
Hours Per Week	32.3
Duration	18 Weeks
Delivery Locations	Meadowbank
Course Fees	Subsidised Prices First Qualification: \$1,740.00 Second Qualification: \$2,080.00 Traineeship: \$1,000.00 Concession: \$240.00 Non-subsidised Prices Full Fee: \$7,890.00
Course Features	Nationally Recognised Training Traineeship Allowed This training is subsidised by the NSW Government

Course Description

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user.

Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including: ** technical support, ** network administration, ** web technologies, ** software applications and ** digital media technologies.

Licensing/Regulatory Information No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section

There are no formal Training Package entry requirements for this course.

ADDITIONAL REQUIREMENTS

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we may need you to demonstrate that you can meet any

additional requirements. If this section is empty, there are no additional requirements for this course.

STUDY COMMITMENT This is a full time face to face offering and is intended to run mostly during the day. You will need to attend approximately 26.5 hours of class a week over 3-4 days per week. As well as the in-class component, you will need to complete approximately 6 hours of online study and assessment each week. You also should expect to do approximately 5.8 hours per week of additional study including independent study, revision of content, research, preparation for assessments outside of class hours. You will need to bring a USB storage device or hard disk to save backups of you class work and assessments as well as have access to a computer with internet access to complete the online learning component. Computers can be accessed by students in TAFE Libraries.

RECOMMENDED FOR SUCCESS TAFE NSW will make every reasonable effort to ensure that it can accommodate your Language, Literacy and Numeracy needs. Support is based on a review your LLN skills prior to or within the first 2 weeks of the commencement of your study.

Information Sessions and more about the course

It's all happening at TAFE NSW InfoFest. Register for an information session, head to www.tafensw.edu.au/infofest. Can't attend the Information Session? [Enquire Online](#) or call 131601

INFORMATION SESSION There are no Information Sessions scheduled at this time. Please get in touch with the TAFE NSW Student Contact Centre on 131601 for more information.

IS THIS COURSE RIGHT FOR YOU? This qualification provides knowledge and skills for individuals to be able to provide basic level support in the workplace across a wide range of ICT areas, including technical support and network administration.

This course is designed for students who have digital literacy skills that they have acquired through school and life experience such as basic skills in working with computers, working on digital documents and using the Internet.

Through school and life experience you will have capability in: -reading and understanding a range of material; -writing including taking notes and completing written assignments at Certificate III level; - interacting with others; -basic time management and organisational skills to take responsibility for following their timetable and managing your study schedule.

GET PREPARED FOR SUCCESS

TAFE NSW provides a range of services to ensure a supported and successful learning environment for all students. Detailed information on support services is available at [Student Services](#).

The following additional support is also available to you:

- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Library resources

Did you know as a TAFE NSW student you have unlimited access to Lynda.com which is an online library of video courses in software, design, technology, communication, learning and business. These skills can help you to achieve your study goals. You will be able to access Lynda.com via the Student Portal.

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

Attendance

You will need to attend approximately 26.5 hours of class a week over 3-4 days per week. Our regular class sessions are scheduled between 9:00am-1:00pm, 1:30pm-5:30pm Mon to Sat and 6:00pm-10:00pm Mon-Thurs.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

The fee category that will apply to you depends on your eligibility and your individual circumstances.

Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

For further information about eligibility and explanations of the different fee categories, visit

<https://smartandskilled.nsw.gov.au/are-you-eligible>

PAYMENT OPTIONS AND ASSISTANCE

Fees: <https://www.tafensw.edu.au/enrol/fees>

Payment - funding: <https://www.tafensw.edu.au/enrol/payment-funding>

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Find out more about recognition: <https://www.tafensw.edu.au/enrol/recognition-credit-transfers>

Student Associations are dedicated to making campus life better. You may elect to join the Student Association and enjoy additional benefits from being a TAFE NSW student.

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

Incidental Cost

- Student Association - \$20.00

How to Enrol

Enrolments will open from 4 November 2019 for our February 2020 intake.

To find out more information on this course including the next start date, submit an online enquiry by clicking the **Enquire Now** button on this page, or call 131 601 during business hours* to chat with a member of our friendly customer service team.

*Our customer service team are available from Monday to Friday, 9am to 5pm AEST.

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it.

Be sure to read your chosen course information carefully to make sure it is the right qualification, location and study type for you.

Enrol and pay online via our secure payment gateway to secure your place.

As you progress through the enrolment process you will be prompted to provide additional information.

If you are interested in studying as a Trainee or Apprentice please call 131 601 for full details.

Units

BSBSUS401	Implement and monitor environmentally sustainable work practices
BSBWHS304	Participate effectively in WHS communication and consultation processes
ICTICT202	Work and communicate effectively in an ICT environment
ICTICT301	Create user documentation
ICTICT302	Install and optimise operating system software
ICTSAS301	Run standard diagnostic tests
ICTICT203	Operate application software packages
ICTICT303	Connect internal hardware components
ICTNWK301	Provide network systems administration
ICTNWK302	Determine and action network problems
ICTNWK304	Administer network peripherals
ICTNWK305	Install and manage network protocols
ICTSAS303	Care for computer hardware
ICTSAS304	Provide basic system administration
ICTSAS305	Provide ICT advice to clients
ICTSAS306	Maintain equipment and software
ICTSAS307	Install, configure and secure a small office or home office network

Career Opportunities

technical support, network administration, web technologies, software applications and digital media technologies.