

COURSE CODE

SIT40116

COURSE

Certificate IV in Travel and Tourism

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate IV in Travel and Tourism

National Course Code: SIT40116 | TAFE NSW Code: SIT40116-01V01-190TE-041

Qualification Level	Certificate IV
Study Type	Online
Course Start Date	01 Jul 2019
Hours Per Week	Enquire
Duration	18 Months
Delivery Locations	TAFE Digital (Traineeship Only)
Course Fees	<p>Subsidised Prices First Qualification: \$1,570.00 Second Qualification: \$1,840.00 Traineeship: \$1,000.00 You may be eligible for the NSW Smart & Skilled Fee Free Traineeship which will be verified at enrolment. Concession: \$240.00</p> <p>Non-subsidised Prices Full Fee: \$8,560.00</p>
Course Features	Nationally Recognised Training Traineeship Allowed This training is subsidised by the NSW Government

Course Description

Embark on a global career with our nationally accredited Certificate IV in Travel and Tourism. Learn from seasoned travel professionals about how to create life-changing experiences for your clients in this growing industry.

LEARN NEW SKILLS

Through theory and practical course-work, you will learn to:

- Build customer relationships
- Operate tours
- Construct airfares
- Interpret product information
- Market travel and tourism destinations

DEVELOP YOUR TALENT

Develop the personal qualities and skills needed to get ahead in this field:?

- Communication skills to connect with clients
- Customer service, collaboration and consultation skills
- Patience and attention to detail

ACHIEVE YOUR GOALS

Completing this course will equip you with:?

- National recognition as a qualified travel consultant
- Strong foundation for an exciting pathway to higher level qualifications

GROW YOUR CAREER

Continue your education adventure with further study:

- Diploma of Travel and Tourism
- Advanced Diploma of Travel and Tourism Management

INDUSTRY DEMAND

Tourism is one of five key 'super-growth sectors' driving new jobs and growth in the economy over the next decade. It is a key driver of the Australian economy.

Tourism is a \$100 billion industry (total revenue for the last financial year) and accounts for 10% of Australia's exports. There is an estimated shortage of 38,000 workers in this sector.

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section

****TRAINING PACKAGE REQUIREMENTS****

There are no Training Package entry requirements for this qualification.

TAFE NSW REQUIREMENTS

There are no TAFE NSW entry requirements for this qualification.

LICENSING REQUIREMENTS

No licensing, legislative or certification requirements apply to this qualification.

WORK PLACEMENT

There is no work placement requirement for this qualification.

BE PREPARED

To be prepared for this course, it is recommended that you have:

- Literacy and numeracy skills comparable to successfully completing high school

If you need support in preparation for study, contact us about your options.

Information Sessions and more about the course

It's all happening at TAFE NSW InfoFest. [Register](#) for an information session to broaden your skills set to get ahead. Can't find an Information Session for you? [Enquire Online](#) or call 131601

TRAINEES ONLY

Before you can start a traineeship, you first need to find an employer in the industry you're interested in that will support you through your studies. You and your employer should contact an Apprenticeship Network Provider (ANP) and tell them you're interested in studying at TAFE NSW. The ANP will help you and your employer to complete a Training Contract. Once you have a Training Contract, we will help you, your employer and the ANP to complete a Training Plan Proposal. Once you have both these documents,

the ANP will lodge them with Training Services NSW and we will contact you to complete your enrolment.

Find out more:

https://www.training.nsw.gov.au/apprenticeships_traineeships/students/getting_started.html

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries

Attendance

An individual training plan will be provided to you upon enrolment in this course. This plan will outline the recommended study timetable and detail your units and assessment due dates on your course commencement date.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process. Payment plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

This training is subsidised by the NSW government under Smart and Skilled. The student fee you will need to pay, will be determined according to your personal circumstances and eligibility for a subsidised place, you may also be eligible for a concession fee, fee exemption or fee free scholarship. Payment by instalments is available.

You may continue with an enrolment into this course if you are not eligible for subsidised training, however the full training fee will be applicable. There are conditions to enrolment if you are a Temporary Visa Holder. To discuss your visa status and eligibility to enrol please phone 131 241. For further information on fees and charges please see <https://www.tafensw.edu.au/get-started-at-tafe-nsw/fees-information>

Please ensure you also read and understand the associated fee policies and conditions related to withdrawal from a course, applying for a refund of fees, applying for a deferral to your studies and if you are behind in payment of instalments.

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

How to Enrol

Please click on the Enquire Now button and one of our staff will contact you regarding this course.

Find out more about [Applying and Enrolling](#)

Units

SITTIND001	Source and use information on the tourism and travel industry
SITXCCS007	Enhance customer service experiences
SITXCOM002	Show social and cultural sensitivity
SITXCOM005	Manage conflict
SITXFIN002	Interpret financial information
SITXHRM001	Coach others in job skills
SITXWHS003	Implement and monitor work health and safety practices
FSKLRG11	Use routine strategies for work-related learning
BSBCMM401	Make a presentation
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL008	Book supplier products and services
SITTTSL009	Process travel-related documentation
SITTTSL010	Use a computerised reservations or operations system
SITTTSL012	Construct normal international airfares
SITTTSL013	Construct promotional international airfares
SITTTSL016	Provide specialist advice on cruises
SITXEBS001	Use social media in a business
SITXFIN001	Process financial transactions
SITXHRM003	Lead and manage people
SITXHRM006	Monitor staff performance
SITXMGT001	Monitor work operations
SITXMPRO05	Participate in cooperative online marketing initiatives
SITXWHS001	Participate in safe work practices
SITXWHS002	Identify hazards, assess and control safety risks

Information as of 12 Nov 2019