

COURSE CODE

SIT50116

COURSE

Diploma of Travel and Tourism Management

ENROL TODAY

TAFENSW.EDU.AU or 131 601

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Diploma of Travel and Tourism Management

National Course Code: SIT50116 | TAFE NSW Code: SIT50116-01V01-20RYD-006

Qualification Level	Diploma
Study Type	Full Time
Course Start Date	Enquire Now
Hours Per Week	24
Duration	36 Weeks
Delivery Locations	Ryde
Course Fees	Subsidised Prices First Qualification: \$3,750.00 Subsequent Qualification: \$4,230.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government VET Student Loans Available

Course Description

The nationally accredited Diploma of Travel and Tourism Management is your management pathway to a career as a manager of a travel agency, tours, incentives, sales, or marketing in the exciting world of travel and tourism. Now is a great time to establish yourself as a leader in this exciting and booming industry.

LEARN NEW SKILLS

Through theory and practical course work, you will learn to:

- Lead and manage a team
- Coordinate tourism duties and promotional activities
- Manage competing priorities, finances and risk
- Produce marketing strategies
- Manage projects
- Analyse tourism data

DEVELOP YOUR TALENT

Develop the personal attributes that will help you get ahead in this career:

- Great communication skills
- Strong interpersonal skills and enjoy working with people
- Patience and attention to detail
- Advanced management skills and an established leadership style

ACHIEVE YOUR GOALS

Complete this course and gain:

- A nationally recognised Diploma qualification
- The confidence to work at a strategic level leading a team

Career opportunities:

- Product manager
- Reservations and sales manager
- Travel agency manager
- Tour operations manager

GROW YOUR CAREER

Take your career further:

- Advanced Diploma of Travel and Tourism Management
- Bachelor of Business with TAFE NSW Degrees

You could also undertake this course as part of a dual qualification through TAFE NSW and the University of Canberra:

- Bachelor of Events and Tourism Management

INDUSTRY DEMAND

Tourism is one of five super-growth sectors primed to drive new jobs and advance the economy over the next decade. Tourism is a \$100 billion industry and accounts for 10% of Australia's exports. There is an estimated shortage of 38,000 workers in this sector making now a great time to join the industry or establish yourself in a leadership roles with this course.

Entry Requirements

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section.

TRAINING PACKAGE REQUIREMENTS

There are no entry requirements for this qualification.

TAFE NSW REQUIREMENTS

There are no entry requirements for this qualification.

LICENSING REQUIREMENTS

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

BE PREPARED

To be prepared for this course, it is recommended that you have:

- A passion for the travel industry
- The ability to communicate and work well with others
- Attention to detail
- An aptitude for management and leadership

If you need support in preparation for study, contact us about your options.

Information Sessions and more about the course

INFORMATION SESSION

To find out more about this course, meet our teachers and receive information about enrolment and next steps, attend an information session.

STUDY COMMITMENT

This is a full-time face to face course. You will need to attend approximately 24 hours of class, over 3 days a week, for 36 weeks.

You may also be required to complete approximately 10 hours of additional study each week outside of class hours, including private study, online exercises and tasks, assignment preparation, work experience and research (independent study, research, practice and assignments).

IS THIS COURSE RIGHT FOR YOU?

This course offering is designed for people who:

The target participants for this cohort are learners seeking to start or transition into the travel and tourism industry as a career. This includes potential new entrants as well as existing workers seeking to upskill formalise their skills and knowledge.

SERVICES AND STUDY SUPPORT

There are additional learning and study tools available for this course, including:

Weekly tutorials/ workshops are timetabled for all students. These tutorials/workshops will be used to ensure the learners are on track with their learning and to allow time for support with individual needs. If you have any questions or wish to discuss courses and options further, please call us on (02) 9448 6301 or email the Head Teacher, Kathy Herd directly to discuss study options or arrange a meeting.

Kathleen.Herd@tafensw.edu.au

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries
- Accessibility and Disability Support Services
- Access to Read&Write learning support software at TAFE and at home

Attendance

To keep you safe while studying, some of our face to face classes may be replaced with online or connected learning. We have also modified our face to face classes to meet physical distancing

requirements and increased cleaning on campus. As restrictions ease, the way you attend your class may change again. If work placement and the demonstration of practical skills are requirements of your course, due to the impacts of COVID 19 there may be a delay or modification in being able to undertake these aspects of your course in the planned timeframe. Be assured, we'll keep you informed every step of the way.

This course is currently scheduled on Monday, Wednesday and Thursday from 9:00am to 4.30pm. This course is delivered over 3 days per week in face-to-face classes.

Fee Details

SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

PAYMENT OPTIONS AND ASSISTANCE

This course is approved for a Commonwealth VET Student Loan (VSL). If you meet the VSL eligibility and academic suitability requirements, you are able to apply to the Commonwealth for a loan to cover all or part of your course fee. We will ask you whether you would like to apply for a VET Student Loan when you enrol and advise you of the process.

To complete your VET Student Loan application, you will need to provide:

- Your Tax File Number (TFN). If you don't have a TFN, [click here](#) for information on how to apply for one. You can complete your loan application with a Certificate of Application for a TFN, but must provide your TFN as soon as it is issued. If you don't provide your TFN before your first census day, you will need to pay the tuition fees for that unit of study.
- Your Commonwealth Higher Education Student Support Number (CHESSN). If you have previously accessed a loan via the Higher Education Loan Program (HELP), either at TAFE or university, you will already have a CHESSN. You must use the same CHESSN whenever you access a student loan. If you don't have CHESSN, we will allocate one on your behalf.

To be eligible for a VET Student Loan, you will need to be assessed as academically suitable to undertake high level VET study. You will need to provide:

- A copy of your Australian Year 12 Certificate; OR
- A copy of a certificate showing that you have been awarded a qualification at level 4 or above in the Australian Qualifications Framework (where the language of instruction was English). If you previously completed a Certificate IV or higher qualification at TAFE NSW, just let us know where and when you studied in your application; OR
- Display competence at Exit Level 3 in the Australian Core Skills Framework in both reading and numeracy through an approved Language, Literacy and Numeracy test. We will let you know if this

is required once you apply.

If you intend to apply for a VET Student Loan, its important you know your [student obligations](#).

Find out more about [VET Student Loans](#)

Direct payment by Unit of Study instalments is available for this course.

The Units of Study and associated fees for this course are detailed above. Fees are charged on the census day for each Unit of Study. To secure a loan for part or all of your course, you must be eligible and submit a valid application to the Commonwealth for a VET Student Loan. You may withdraw prior to the census date without incurring a fee.

READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

Incidental Cost

- Student Association - \$20.00

How to Enrol

Enquire now for Semester 2 2020 and be notified when enrolments open.

TAFE NSW is open for business so to find out more information on this course including when it will start and how it will be delivered (face-to-face, in a virtual classroom, self-paced, online or a mixture), submit an online enquiry by clicking the Enquire Now button on this page. You can also call 131 601 during business hours* to chat with a member of our friendly customer service team.

*** Our customer service team are available from Monday to Friday, 9am to 5pm AEST.**

Units

BSBDIV501	Manage diversity in the workplace
SITTIND001	Source and use information on the tourism and travel industry
SITXCCS007	Enhance customer service experiences
SITXCCS008	Develop and manage quality customer service practices
SITXCOM005	Manage conflict

SITXFIN002	Interpret financial information
SITXFIN003	Manage finances within a budget
SITXFIN004	Prepare and monitor budgets
SITXHRM003	Lead and manage people
SITXMGT001	Monitor work operations
SITXMGT002	Establish and conduct business relationships
SITXWHS003	Implement and monitor work health and safety practices
SITTTSL002	Access and interpret product information
SITTTSL003	Provide advice on international destinations
SITTTSL004	Provide advice on Australian destinations
SITTTSL005	Sell tourism products and services
SITTTSL006	Prepare quotations
SITTTSL010	Use a computerised reservations or operations system
SITTTSL012	Construct normal international airfares
SITTTSL013	Construct promotional international airfares
SITTTSL016	Provide specialist advice on cruises
HLTAID003	Provide first aid
SITTTSL008	Book supplier products and services