

COURSE CODE

SIT50416

COURSE

## Diploma of Hospitality Management

ENROL TODAY

TAFENSW.EDU.AU or 131 601

### WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

# Diploma of Hospitality Management

National Course Code: SIT50416 | TAFE NSW Code: SIT50416-01V02-20NBC-202

|                     |  |
|---------------------|--|
| Qualification Level | Diploma  |
| Study Type          | Full Time  |
| Course Start Date   | Enquire Now  |
| Hours Per Week      | 24   |
| Duration            | 36 Weeks   |
| Delivery Locations  | Northern Beaches   |
| Course Fees         | <b>Subsidised Prices</b><br>First Qualification: \$3,750.00<br>Subsequent Qualification: \$4,230.00                |
| Course Features     | Nationally Recognised Training<br>This training is subsidised by the NSW Government<br>VET Student Loans Available |

## Course Description

The nationally accredited Diploma of Hospitality Management prepares you for management roles, including event and function manager and hotel manager, in the diverse and fast-growth hospitality sector. Learn the essentials of operational and financial hospitality management and refine your people leadership style for results.

### LEARN NEW SKILLS

Through theoretical and practical course work, you will learn to:

- Lead hospitality services in real and simulated environments
- Manage and deliver operational plans
- Enhance customer service experiences
- Prepare and manage budgets
- Manage difficult situations and conflict
- Lead a team of professionals

### DEVELOP YOUR TALENT

Develop the attributes needed to get ahead in this industry:

- An ability to build a positive team culture
- Strong communication skills
- The drive to provide outstanding customer service

### ACHIEVE YOUR GOALS

Completing this course will provide you with:

- A nationally recognised qualification at Diploma level
- Confidence in your leadership approach
- Strong study pathways for career progression

#### **Career outcomes and job roles:**

- Bar manager
- Cafe manager
- Restaurant manager
- Licensed club manager
- Hotel manager

#### **GROW YOUR CAREER**

Take your career further with advanced study pathways:

- Advanced Diploma of Hospitality Management
- Bachelor of Events and Tourism Management - 279JA (in partnership with University of Canberra)
- Bachelor of Business

#### **INDUSTRY DEMAND**

Employment in the hospitality industry is expected to increase by 12.1% in the next five years which means an additional 91,000 jobs. The Diploma of Hospitality Management will prepare you for leadership roles in this exciting, growing and global sector.

## **Entry Requirements**

When you study with TAFE NSW, we want you to succeed. Entry requirements allow us to make sure that you have the right pre-existing knowledge and skills to achieve your chosen qualification. You will need to provide evidence that you meet the requirements listed in this section.

There are no entry requirements for this qualification. You can enrol in this course now.

#### **ADDITIONAL REQUIREMENTS**

With 130 locations across the state, TAFE NSW tailors qualifications to meet the needs of the local community and specific student groups (like apprentices, fast-tracked and online students). To make sure this course is the right fit for you, we will need you to demonstrate that you can meet the additional requirements below.

#### **COURSE ENTRY REQUIREMENTS**

To successfully complete this course, you will need:

- to successfully complete 13 core units and 15 elective units.

## **Information Sessions and more about the course**

## INFORMATION SESSION

To find out more about this course, meet our teachers and receive information about enrolment and next steps, attend an information session.

## IS THIS COURSE RIGHT FOR YOU?

This course offering is designed for people who:

The target participants for this cohort are any Year 12 school leaver and people with industry experience seeking further promotion or people who are making a career change into the Tourism and Hospitality Industry.

Study locally and work globally. Northern Beaches TAFE campus is Australia's premier Hospitality School. Our internationally recognised, state of the art facilities can launch your career in one of the world's most exciting and largest industries. Our courses offer you real life work experience with 100% of our students gaining employment with one of our industry partners before they complete the course. Upon completion of this course you will receive 12 months credit from our Bachelor of our Event Tourism and Hospitality Management.

## SERVICES AND STUDY SUPPORT

We offer student services and study support to ensure you can achieve your goals. Learn about TAFE NSW [Student Services](#)

As a TAFE NSW student in this course, you will have access to:

- LinkedIn Learning (formerly Lynda.com)
- Studiosity - online access to a real life tutor
- Easy computing online short courses
- Access to local TAFE libraries
- Accessibility and Disability Support Services
- Access to Read&Write learning support software at TAFE and at home

## Attendance

To keep you safe while studying, some of our face to face classes may be replaced with online or connected learning. We have also modified our face to face classes to meet physical distancing requirements and increased cleaning on campus. As restrictions ease, the way you attend your class may change again. If work placement and the demonstration of practical skills are requirements of your course, due to the impacts of COVID 19 there may be a delay or modification in being able to undertake these aspects of your course in the planned timeframe. Be assured, we'll keep you informed every step of the way.

This course is currently scheduled on Monday from 03:00pm to 09:30pm, Tuesday from 12:30pm to 04:30pm, Wednesday from 09:00pm to 04:00pm and Thursday 09:00am to 04:00pm. This timetable may change and will be confirmed by your teacher.

## Fee Details

## SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the NSW Government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

Depending on your previous qualifications and experience, your fee may be less than the maximum fee quoted. Your actual fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

For further information about eligibility and explanations of the different fee categories, visit [Are You Eligible?](#)

## PAYMENT OPTIONS AND ASSISTANCE

This course is approved for a Commonwealth VET Student Loan (VSL). If you meet the VSL eligibility and academic suitability requirements, you are able to apply to the Commonwealth for a loan to cover all or part of your course fee. We will ask you whether you would like to apply for a VET Student Loan when you enrol and advise you of the process.

**To complete your VET Student Loan application, you will need to provide:**

- Your Tax File Number (TFN). If you don't have a TFN, [click here](#) for information on how to apply for one. You can complete your loan application with a Certificate of Application for a TFN, but must provide your TFN as soon as it is issued. If you don't provide your TFN before your first census day, you will need to pay the tuition fees for that unit of study.
- Your Commonwealth Higher Education Student Support Number (CHESSN). If you have previously accessed a loan via the Higher Education Loan Program (HELP), either at TAFE or university, you will already have a CHESSN. You must use the same CHESSN whenever you access a student loan. If you don't have CHESSN, we will allocate one on your behalf.

**To be eligible for a VET Student Loan, you will need to be assessed as academically suitable to undertake high level VET study. You will need to provide:**

- A copy of your Australian Year 12 Certificate; OR
- A copy of a certificate showing that you have been awarded a qualification at level 4 or above in the Australian Qualifications Framework (where the language of instruction was English). If you previously completed a Certificate IV or higher qualification at TAFE NSW, just let us know where and when you studied in your application; OR
- Display competence at Exit Level 3 in the Australian Core Skills Framework in both reading and numeracy through an approved Language, Literacy and Numeracy test. We will let you know if this is required once you apply.

If you intend to apply for a VET Student Loan, it's important you know your [student obligations](#).

## ADDITIONAL RESOURCES

You will need to provide the following resources which is retained on completion of study:  
The course includes "Responsible Service of Alcohol" training. This is an additional cost of \$85.00

Find out more about [VET Student Loans](#)

Direct payment by Unit of Study instalments is available for this course.

The Units of Study and associated fees for this course are detailed above. Fees are charged on the census day for each Unit of Study. To secure a loan for part or all of your course, you must be eligible and submit a valid application to the Commonwealth for a VET Student Loan. You may withdraw prior to the census date without incurring a fee.

## READ BEFORE YOU ENROL

Learn about TAFE NSW [Fees](#)

Learn about TAFE NSW [Payment/Funding](#)

## RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Learn about Recognition at TAFE NSW [Recognition](#)

### Incidental Cost

- Student Association - \$20.00

## How to Enrol

Enquire now for Semester 2 2020 and be notified when enrolments open.

TAFE NSW is open for business so to find out more information on this course including when it will start and how it will be delivered (face-to-face, in a virtual classroom, self-paced, online or a mixture), submit an online enquiry by clicking the Enquire Now button on this page. You can also call 131 601 during business hours\* to chat with a member of our friendly customer service team.

**\* Our customer service team are available from Monday to Friday, 9am to 5pm AEST.**

## Units

|            |  |
|------------|--|
| BSBDIV501  | Manage diversity in the workplace                      |
| SITXGLC001 | Research and comply with regulatory requirements       |
| SITXMGT002 | Establish and conduct business relationships           |
| BSBMGT517  | Manage operational plan                                |
| SITXCOM005 | Manage conflict  |
| SITXHRM002 | Roster staff   |
| SITXFIN004 | Prepare and monitor budgets                            |
| SITXCCS007 | Enhance customer service experiences                   |
| SITXFIN003 | Manage finances within a budget                        |
| SITXWHS003 | Implement and monitor work health and safety practices |
| SITXCCS008 | Develop and manage quality customer service practices  |
| SITXHRM003 | Lead and manage people                                 |
| SITXMGT001 | Monitor work operations                                |
| SITHFAB004 | Prepare and serve non-alcoholic beverages              |

|            |  |
|------------|--|
| SITXHRM001 | Coach others in job skills                                       |
| SITHACS008 | Provide accommodation reception services                         |
| SITTTSL007 | Process reservations   |
| SITHFAB005 | Prepare and serve espresso coffee                                |
| SITHFAB002 | Provide responsible service of alcohol                           |
| SITHFAB003 | Operate a bar  |
| SITHFAB014 | Provide table service of food and beverage                       |
| SITXWHS001 | Participate in safe work practices                               |
| SITHACS003 | Prepare rooms for guests   |
| BSBSUS401  | Implement and monitor environmentally sustainable work practices |
| SITXHRM004 | Recruit, select and induct staff                                 |
| SITHIND004 | Work effectively in hospitality service                          |
| SITXFSA001 | Use hygienic practices for food safety                           |
| SITHFAB007 | Serve food and beverage  |

## Career Opportunities

Possible job titles include:

banquet or function manager

bar manager

cafe manager

chef de cuisine

chef patissier

club manager

executive housekeeper

front office manager

gaming manager

kitchen manager

motel manager

restaurant manager

sous chef