

COURSE CODE

TAE40116

COURSE

## Certificate IV in Training and Assessment

ENROL TODAY

TAFENSW.EDU.AU or 131 601

### WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

# Certificate IV in Training and Assessment

National Course Code: TAE40116 | TAFE NSW Code: TAE40116-01V01-19MBK-202

Qualification Level	Certificate IV
Study Type	PT Evening
Course Start Date	29 Jul 2019
Hours Per Week	10
Duration	36 Weeks
Delivery Locations	Meadowbank Campus
Course Fees	<b>Subsidised Prices</b> First Qualification: \$1,580.00 Second Qualification: \$1,850.00 Concession: \$240.00 <b>Non-subsidised Prices</b> Full Fee: \$4,910.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government

## Course Description

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

This qualification (or the skill sets derived from units of competency within it) is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

The volume of learning of a Certificate IV in Training and Assessment is typically six months to two years.

### Licensing/Regulatory Information

Achievement of this qualification by trainers is a requirement of the Standards for Registered Training Organisations (RTOs) 2015.

## Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

## Information Sessions and more about the course

## INFORMATION SESSION

If you have further questions about your program of study, you are welcome to attend an orientation session on Tuesday, 25 June 2019 between 1:00pm to 3:00pm or 5:00pm to 7:00pm Sydney Region TAFE, Meadowbank Campus, See Street, Meadowbank, Building J, Level 2, Room 24.

Your first class will start the week beginning 29, July 2019.

## MORE ABOUT THIS COURSE

This qualification is designed for those with industry qualifications and work experience wanting to progress to a training role. Enrolment is by application. You will need to provide your current resume including details of current qualifications and work experience. You must have access to a workplace where you can deliver training or assessment to a workplace group of 8 or more participants.

This is a rigorous and demanding course that requires a commitment to attending each face to face class (10 hours per week). In addition you are expected to complete an estimated 8-10 hours per week on online activities, assessments and additional study.

Did you know as a TAFE NSW student you have unlimited access to Lynda.com which is an online library of video courses in software, design, technology, communication, learning and business. These skills can help you to achieve your study goals. Visit the Student Portal to get started.

## Attendance

You will need to attend approximately 10 hours of class a week over 3 days per week for 36 weeks. An indication of how your weekly timetable may look is: Mondays and Wednesdays 5:00pm to 9:00pm and Tuesdays 6:00pm to 8:00pm.

## Fee Details

Depending on your previous qualifications and experience your fee may decrease from the maximum shown.

Payment by instalment may also be available. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

### SMART AND SKILLED FEES

This course is government-subsidised, meaning you pay a portion of the full course fee to TAFE NSW and the government will pay the balance. However, you must meet certain eligibility criteria for this to apply.

The fee category that will apply to you depends on your eligibility and your individual circumstances. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

### Who is eligible?

Unqualified VET practitioners (trainers and assessors) seeking to obtain this qualification can enrol in the full qualification under Smart and Skilled Targeted Priorities Full Qualification Program and be granted recognition of prior learning (RPL). This includes individuals who:

- Only hold the Assessor Skill Set but not the full qualification and are seeking to also become a qualified trainer
- Have a trainer and assessor qualification that does not meet the minimum qualification requirement under the standards that apply from 31 May 2019, e.g. TAA40104.

For further information about eligibility and explanations of the different fee categories, visit <https://smartandskilled.nsw.gov.au/are-you-eligible>

## PAYMENT OPTIONS AND ASSISTANCE

Fees: <https://www.tafensw.edu.au/enrol/fees>

Payment - funding: <https://www.tafensw.edu.au/enrol/payment-funding>

## RECOGNITION

Recognition is a process of acknowledging previously completed qualifications, skills, knowledge or experience relevant to your course. This may reduce the amount of learning required, reduce your course fees and allow you to achieve your qualification faster.

Find out more about recognition: <https://www.tafensw.edu.au/enrol/recognition-credit-transfers>

# How to Enrol

## GET YOUR UNIQUE STUDENT IDENTIFIER (USI)

Before you enrol you must have a Unique Student Identifier (USI). Visit <http://www.usi.gov.au/students/create-your-usi> to request a USI.

Find out more about [applying and enrolling](#).

# Units

TAEASS401	Plan assessment activities and processes
TAEASS402	Assess competence
TAEASS403	Participate in assessment validation
TAEASS502	Design and develop assessment tools
TAEDEL301	Provide work skill instruction
TAEDEL401	Plan, organise and deliver group-based learning
TAEDEL402	Plan, organise and facilitate learning in the workplace
TAEDES401	Design and develop learning programs
TAEDES402	Use training packages and accredited courses to meet client needs
TAELLN411	Address adult language, literacy and numeracy skills

## Information as of 23 Jul 2019