

COURSE CODE

TAE40116

COURSE

## Certificate IV in Training and Assessment

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### WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

# Certificate IV in Training and Assessment

National Course Code: TAE40116 | TAFE NSW Code: TAE40116-01V01-190RA-007

Qualification Level	Certificate IV
Study Type	PT Evening
Course Start Date	31 Jul 2019
Hours Per Week	6
Duration	36 Weeks
Delivery Locations	Orange College, March Street Campus
Course Fees	<b>Subsidised Prices</b> First Qualification: \$1,580.00 Second Qualification: \$1,850.00 Concession: \$240.00 <b>Non-subsidised Prices</b> Full Fee: \$4,910.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government

## Course Description

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

This qualification (or the skill sets derived from units of competency within it) is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

The volume of learning of a Certificate IV in Training and Assessment is typically six months to two years.

### Licensing/Regulatory Information

Achievement of this qualification by trainers is a requirement of the Standards for Registered Training Organisations (RTOs) 2015.

## Fee Details

Depending on your previous qualifications and experience your fee may decrease from the maximum shown.

Payment by instalment may also be available. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

### Who is eligible?

Unqualified VET practitioners (trainers and assessors) seeking to obtain this qualification can enrol in the

full qualification under Smart and Skilled Targeted Priorities Full Qualification Program and be granted recognition of prior learning (RPL). This includes individuals who:

- Only hold the Assessor Skill Set but not the full qualification and are seeking to also become a qualified trainer
- Have a trainer and assessor qualification that does not meet the minimum qualification requirement under the standards that apply from 31 May 2019, e.g. TAA40104.

## Units

TAEASS401	Plan assessment activities and processes
TAEASS402	Assess competence
TAEASS403	Participate in assessment validation
TAEASS502	Design and develop assessment tools
TAEDEL301	Provide work skill instruction
TAEDEL401	Plan, organise and deliver group-based learning
TAEDEL402	Plan, organise and facilitate learning in the workplace
TAEDES401	Design and develop learning programs
TAEDES402	Use training packages and accredited courses to meet client needs
TAELLN411	Address adult language, literacy and numeracy skills

## Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

## Information Sessions and more about the course

Attend an information session with the teaching staff, discuss the course and get more information about enrolment and next steps.

Date: 27 June 2019

Time: 5:30pm to 6:00pm

Location: Orange TAFE Campus, Student HUB, K.G.26

Teacher: Jodie Moes

INDUCTION WEBINAR: Wednesday 31/07/2019 - 7.00pm-8.00pm (you will be given instructions on accessing the Webinar by your facilitator)

- Classes weekly - 6.00pm - 9.00pm each Wednesday.

- Weekly three-hour Webinar sessions x 36 weeks. Webinars are not conducted over term breaks and will be recorded for ease of use.

- Moodle access to all resources.

- Suggested study time outside of workshops and webinars is around 8-10 hours per week if you do not have any pre-existing experience in the training & assessment sector. Term breaks are not included in

this study timeframe. These hours include Moodle and unsupervised research.

- You are required to note down your assessment due dates in your calendar or diary to ensure you work towards your deadlines. To apply for an extension for any unit assessment, please contact your facilitator.

## How to Enrol

Please contact the TAFE West Region Hotline on 131601.