

COURSE CODE

TAE40116

COURSE

Certificate IV in Training and Assessment

ENROL TODAY

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WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

Certificate IV in Training and Assessment

National Course Code: TAE40116 | TAFE NSW Code: TAE40116-01V01-19SHB-020

Qualification Level	Certificate IV
Study Type	PT Evening
Course Start Date	Enquire Now
Hours Per Week	12
Duration	36 Weeks
Delivery Locations	Shellharbour Campus
Course Fees	Subsidised Prices First Qualification: \$1,580.00 Second Qualification: \$1,850.00 Concession: \$240.00 Non-subsidised Prices Full Fee: \$4,910.00
Course Features	Nationally Recognised Training This training is subsidised by the NSW Government

Course Description

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

This qualification (or the skill sets derived from units of competency within it) is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

The volume of learning of a Certificate IV in Training and Assessment is typically six months to two years.

Licensing/Regulatory Information

Achievement of this qualification by trainers is a requirement of the Standards for Registered Training Organisations (RTOs) 2015.

Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

Information Sessions and more about the course

This part-time course consists of one day per week plus 2 hours per week facilitated online sessions using Moodle/Adobe connect. You can expect to do an additional 8 hours per week of self-directed learning activities, which may include researching information relating to a unit, reviewing notes/learner guides and recordings, planning and organising assessments ready for submission within your workplace environment. Students can contact the trainer to organise additional tutorial support, this can be one to one, small group or in the learning/study centre.

Please bring along paper, pens, folder, and a USB.

To successfully complete this course you should:

Have technology skills to access and navigate the internet and be able to use word processing software

Have access to a laptop to bring to class each week

Be a self-directed learner in the context of a supportive online learning environment

Possess sound language and literacy skills

The expectation is that by enrolling in this qualification you commit to the time frame in which the qualification is being delivered. The proposed study schedule will be discussed and an individual learning plan will be established.

Attendance

Attendance is Tuesdays and Wednesdays 5.30pm - 9.30pm for 36 weeks at TAFE NSW Shellharbour.

Fee Details

Depending on your previous qualifications and experience your fee may decrease from the maximum shown.

Payment by instalment may also be available. Your fee and eligibility for concession/exemption will be calculated and confirmed during the enrolment process.

Who is eligible?

Unqualified VET practitioners (trainers and assessors) seeking to obtain this qualification can enrol in the full qualification under Smart and Skilled Targeted Priorities Full Qualification Program and be granted recognition of prior learning (RPL). This includes individuals who:

- Only hold the Assessor Skill Set but not the full qualification and are seeking to also become a qualified trainer
- Have a trainer and assessor qualification that does not meet the minimum qualification requirement under the standards that apply from 31 May 2019, e.g. TAA40104.

This training is subsidised by the NSW Government, and as a result your fee is determined through Training Services NSW formal eligibility criteria. This criteria will determine your exact fee. Students who meet additional specified criteria, may be eligible for a concession fee or a fee exemption. In claiming the concession or exemption students will be required to supply the required evidence to support the claim in accord with the requirements of Smart and Skilled eligibility.

Payment Plans are available through TAFE NSW for Smart and Skilled eligible qualifications.

To activate your eligibility you must pay the student fee component PRIOR to commencement of the

How to Enrol

Enrolments will open from 14 October 2019 for our February 2020 intake.

To find out more information on this course including the next start date, submit an online enquiry by clicking the **Enquire Now** button on this page, or call 131 601 during business hours* to chat with a member of our friendly customer service team.

*Our customer service team are available from Monday to Friday, 9am to 5pm AEST.

Enrolling with us is easy, though the exact process does depend on your course and any prerequisites that go with it.

Be sure to read your chosen course information carefully to make sure it is the right qualification, location and study type for you.

Enrol and pay online via our secure payment gateway to secure your place.

As you progress through the enrolment process you will be prompted to provide additional information.

If you are interested in studying as a Trainee or Apprentice please call 131 601 for full details.

Units

TAEDS402	Use training packages and accredited courses to meet client needs
TAEDL402	Plan, organise and facilitate learning in the workplace
TAEDL401	Plan, organise and deliver group-based learning
TAEDS401	Design and develop learning programs
TAELN411	Address adult language, literacy and numeracy skills
TAEAS401	Plan assessment activities and processes
TAEAS403	Participate in assessment validation
TAEAS502	Design and develop assessment tools
TAEAS402	Assess competence
TAEDL301	Provide work skill instruction