



TAFE NSW

# CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT

COURSE CODE:

**BSB40520**

## WHY CHOOSE TAFE NSW?



**Opens career doors.** Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



**Global prospects.** TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



**State-of-the-art facilities.** Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



**Industry exposure.** TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



**Recognised and respected.** TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

**ENROL TODAY**  
**TAFENSW.EDU.AU**  
**131 601**

**BE AMBITIOUS**

**COURSE CODE**

BSB40520

**QUALIFICATION**

Certificate IV in Leadership and Management

**TRAINING PACKAGE ENTRY REQUIREMENTS:****ENTRY REQUIREMENTS**

There are no entry requirements for this course. You can enrol today.

**Traineeship**

TAFE NSW also offers the Certificate IV in Leadership and Management as a traineeship.

To be eligible to enrol as a trainee you must:

- Be employed in industry
- Have a signed traineeship contract

Thinking about a traineeship? Enquire today.



- **Traineeship Allowed**
- **Combination,  
Online, Virtual  
classroom on  
campus, Virtual  
classroom off  
campus**
- **Full Time, Part Time**

**CAREER  
OPPORTUNITIES****Sales Team Manager,  
Administrative  
Supervisor,  
Warehouse Team  
Leader, Line Manager****OVERVIEW**

The nationally recognised Certificate IV in Leadership and Management develops your skills so you can provide sound leadership and manage a team in different industries. Refine your leadership style and take your career to the next level with transferable leadership skills.

**LEARN NEW SKILLS**

Through a mix of theory and practical coursework, learn to:

- Lead and manage a team in various environments
- Promote team cohesion
- Communicate effectively within the workplace
- Demonstrate leadership through your own behaviour and high standards of conduct
- Coordinate business operational plans
- Monitor operational performance

**DEVELOP YOUR TALENT**

Develop the attributes to help you get ahead:

- Strong interpersonal and communication skills
- The ability to build successful workplace relationships
- Enjoy managing a diverse group of people at various levels of skill
- An interest in guiding people to meet their goals
- Critical thinking skills
- Attention to detail

**ACHIEVE YOUR GOALS**

Completing this course provides you with:

- A nationally recognised qualification at Certificate IV level

- The opportunity to take your career to the next level and develop your leadership style
- The ability to communicate effectively as a workplace leader

#### Career opportunities:

- Team leader
- Supervisor
- Line manager
- Leading hand
- Frontline leader

#### GROW YOUR CAREER

Take your career further with the:

- Diploma of Leadership and Management
- Advanced Diploma in Leadership and Management
- Bachelor of Business with TAFE NSW Degrees

CAMPUS	STUDY MODE	START DATE	DURATION	MAX FEE IF ELIGIBLE FOR SUBSIDY	HOURS PER WEEK
Any Location (Mon and Wed - Evening classes)	Part Time, Virtual classroom off campus	18 Jul 2022	36 weeks	\$1,850.00	7
Ballina, Any Location	Full Time, Virtual classroom off campus	18 Jul 2022	18 weeks	\$1,850.00	14
Blacktown, Blacktown South	Full Time, Combination	19 Jul 2022	18 weeks	\$1,850.00	15
Blacktown, Blacktown South	Part Time, Combination	19 Jul 2022	36 weeks	\$1,850.00	6
Coffs Harbour, Any Location	Part Time, Virtual classroom off campus	18 Jul 2022	36 weeks	\$1,850.00	7
Kingswood	Part Time, Combination	19 Jul 2022	1 year	\$1,850.00	6
Meadowbank	Full Time, Combination	18 Jul 2022	18 weeks	\$1,850.00	21
Meadowbank	Part Time, Combination	18 Jul 2022	36 weeks	\$1,850.00	8
Murwillumbah Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14

Murwillumbah Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Murwillumbah Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Nambucca Heads Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14
Nambucca Heads Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Nambucca Heads Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Newcastle	Part Time, Combination	19 Jul 2022	36 weeks	\$1,850.00	7
Scone Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14
Scone Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Scone Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Singleton Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14
Singleton Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Singleton Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7

TAFE Digital	Self paced, Online	Anytime	1.5 years	\$1,850.00	7
TAFE Digital (Traineeship)	Self paced, Online	Anytime	1.5 years	\$1,850.00	6
Tomaree Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14
Tomaree Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Tomaree Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Ultimo	Part Time, Combination	18 Jul 2022	36 weeks	\$1,850.00	Enquire
Yamba Connected Learning Centre	Full Time, Virtual classroom on campus	18 Jul 2022	18 weeks	\$1,850.00	14
Yamba Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7
Yamba Connected Learning Centre	Part Time, Virtual classroom on campus	18 Jul 2022	36 weeks	\$1,850.00	7