



TAFE NSW

CERTIFICATE IV IN LIBRARY AND INFORMATION SERVICES

COURSE CODE:

BSB42115

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

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TAFENSW.EDU.AU
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COURSE CODE
BSB42115
QUALIFICATION
Certificate IV in Library and Information Services
CAREER AREA
Library and Record Management
TRAINING PACKAGE ENTRY REQUIREMENTS:
There are no entry requirements for this qualification



- **Traineeship Allowed**
- **Blended, Full Time, Part Time**

OVERVIEW

The Certificate IV in Library and Information services could be for you if you love being surrounded by books, arts and artefacts, or have a passion for art galleries or museums.

Our experienced TAFE NSW teachers will provide you with in-depth knowledge on how to:

- Organise and maintain library collections
- Search library databases
- Use advanced cataloguing tools
- Use and support multi-media equipment

Face-to-face customer service skills will be also be developed as well as the ability to use social media to communicate with customers and colleagues.

Depending on your career goals, you can choose electives covering:

- Library and information services
- Museum and gallery services
- Exhibitions
- Information technology
- Collection management or administration

The Certificate IV in Library and Information Services can lead to careers as a:

- Collections Management Assistant
- Curatorial and Library Assistant
- Museum Installation Assistant
- Museum Visitor Services Team Leader
- Small Museum or Gallery Coordinator

CAMPUS	STUDY MODE	START DATE	DURATION	MAX FEE IF ELIGIBLE FOR SUBSIDY	HOURS PER WEEK
Ultimo	Full Time	09 Feb 2021	16 Weeks	\$2,310.00	26.5
Ultimo	Part Time	09 Feb 2021	32 Weeks	\$2,310.00	13

Western NSW multiple locations: Connected	Blended	Anytime	52 Weeks	\$2,310.00	8.4
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