



TAFE NSW

CERTIFICATE IV IN ARTS ADMINISTRATION

COURSE CODE:

CUA40815

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

ENROL TODAY
TAFENSW.EDU.AU
131 601

RT0 90003 | CRICOS 00591E | HEP PRV12049

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COURSE CODE

CUA40815

QUALIFICATION

Certificate IV in Arts Administration

TRAINING PACKAGE ENTRY REQUIREMENTS:**ENTRY REQUIREMENTS**

There are no entry requirements for this qualification. You can enrol now.

Traineeship

TAFE NSW also offers the Certificate IV in Arts Administration as a traineeship. To be eligible to enrol as a trainee you must:

- Be employed in the arts industry as this course is delivered in the workplace
- Have a signed traineeship contract

Thinking about a traineeship? Enquire today.

IS THIS COURSE RIGHT FOR YOU?

To be prepared for this course, we recommend that you have:

- Digital literacy - including some knowledge in computer desktop applications
- Literacy and numeracy skills to a Year 10 level
- Introductory knowledge of 2D and 3D artworks
- Good communication skills

NATIONALLY RECOGNISED
TRAINING

- **Traineeship Allowed**
- **Virtual classroom
off campus**
- **Full Time**

OVERVIEW

The nationally recognised Certificate IV in Arts Administration builds your skills to land you in your dream job as an arts administrator. This course will take you behind the scenes in art galleries, museums and performing arts centres. Get first-hand experience working on leading artistic and cultural events in Sydney and regional NSW.

LEARN NEW SKILLS

Through theory and practical course work learn:

- Creative presentation skills
- Desktop publishing design skills
- Social media and website skills
- Small business planning
- Marketing and promotion strategies

DEVELOP YOUR TALENT

Develop the personal attributes that help you get ahead:

- Organisational and planning skills
- Critical and creative problem solving
- Good communication and interpersonal skills

ACHIEVE YOUR GOALS

Completing this course provides you with:

- A nationally recognised qualification at Certificate IV level
- A strong pathway to continue your study and enhance your career opportunities
- Skills and knowledge to start your own business

Career opportunities:

Pursue a career as a:

- Arts marketing and promotions officer
- Arts event promotions officer
- Events coordinator
- Arts administrator

GROW YOUR CAREER

Take your career further with the:

- Certificate IV in Library and Information Services

CAMPUS	STUDY MODE	START DATE	DURATION	MAX FEE IF ELIGIBLE FOR SUBSIDY	HOURS PER WEEK
Newcastle	Full Time, Virtual classroom off campus	08 Feb 2022	4 months	\$2,310.00	16