

CERTIFICATE IV IN RETAIL MANAGEMENT



COURSE CODE:

SIR40316

WHY CHOOSE TAFE NSW?



Opens career doors. Our industry relationships lead many students directly into work with a range of employers including agencies, studios, galleries and fashion houses.



Global prospects. TAFE NSW graduates possess the technical knowledge, creative-thinking and specialised skills that are highly sought after by employers around the world.



State-of-the-art facilities. Purpose-built creative studios and industry standard software mean you will master the same tools of the trade as leading professionals.



Industry exposure. TAFE NSW partners with industry to provide you with hands-on experience through networking, sponsor programs, competitions, talks, lectures and other creative industry events.



Recognised and respected. TAFE NSW has built its reputation on delivering trusted, industry aligned and nationally recognised training for over 130 years.

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QUALIFICATION

Certificate IV in Retail Management

CAREER AREA

Business and Management

TRAINING PACKAGE ENTRY REQUIREMENTS:

To be selected for this course, you will need to demonstrate that you have:

- Achieved a Certificate III in Retail and can provide your transcript as evidence, or
- Relevant industry employment experience and can provide your resume as evidence

Traineeship

TAFE NSW also offers the Certificate IV in Retail Management as a traineeship. To be eligible for this course as a trainee, you must:

- Meet the above entry requirements
- Be employed in the retail industry as this course is delivered in the workplace
- Have a signed traineeship contract

COURSE SUCCESS REQUIREMENTS

During your study, you will need to meet specific requirements that are necessary for you to complete your course work and be successful.

You will need to meet the following success requirements to be able to undertake work placement within industry. Your teacher will let you know when you need to provide evidence of:

- Criminal History Check

WORK PLACEMENT

Work placement provides you with opportunities to practise responding to situations and circumstances that cannot be replicated in a learning or simulated environment. Work placement strengthens your training and supports continued learning and assessment in the workplace.

There is no work placement requirement for trainees taking this qualification, as you will gain your experience on-the-job with your employer.

Non-trainees will need to be in either relevant employment or will be provided access to simulated workplace environments to complete the learning and assessment requirements.

IS THIS COURSE RIGHT FOR YOU?

To be prepared for this course, it is recommended that you:

- Are comfortable with fast-paced shift work
- Have a friendly personality
- Are a great communicator

NATIONALLY RECOGNISED
TRAINING

- **Traineeship Allowed**
- **Blended, Full Time, Part Time Day**

CAREER OPPORTUNITIES

store manager,
department manager
and assistant store
manager

- Have a curious spirit and are a good problem solver.

OVERVIEW

Climb to the top of the ladder in your retail career. Build on your existing retail training or customer service experience with this nationally recognised Certificate IV in Retail Management, providing you with the skills and experience you'll need to operate at management level.

Taught by professionals with up-to-date industry knowledge, you will learn:

- How to manage a small shop or a section or department of a larger retail operation
- Skills to manage technical financial duties
- Staff management and hiring
- Training and supervision
- How to manage inventory
- How to position a business to operate at a profit
- E-commerce skills
- How to manage a retail operation during downtime periods

Both business-to-client and business-to-business retail management skills will be taught.

Successful completion of the Certificate IV in Retail Management can lead to management roles in a wide range of retail businesses.

This retail training course is usually studied on-campus and full-time but there may be flexible options available. It may be suitable to study as part of a Traineeship.

CAMPUS	STUDY MODE	START DATE	DURATION	MAX FEE IF ELIGIBLE FOR SUBSIDY	HOURS PER WEEK
Armidale	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Ballina	Part Time Day	11 Feb 2021	36 Weeks	\$1,840.00	19.8
Bankstown	Full Time	03 Feb 2021	18 Weeks	\$1,840.00	16
Bathurst	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Bourke Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Coffs Harbour Education CHEC	Full Time	08 Feb 2021	20 Weeks	\$1,840.00	13.7
Coonabarabran Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Cowra	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Dubbo, Myall Street	Blended	Anytime	36 Weeks	\$1,840.00	2.8

Forbes	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Glen Innes Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Grafton	Part Time Day	10 Feb 2021	36 Weeks	\$1,840.00	19.8
Granville	Full Time	01 Feb 2021	18 Weeks	\$1,840.00	16
Grenfell Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Gunnedah	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Inverell	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Kingscliff	Part Time Day	09 Feb 2021	36 Weeks	\$1,840.00	19.8
Lismore	Part Time Day	08 Feb 2021	36 Weeks	\$1,840.00	19.8
Lithgow	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Moree	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Mudgee	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Narrabri	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Orange, March Street	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Parkes	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Port Macquarie	Full Time	10 Feb 2021	20 Weeks	\$1,840.00	13.6
Quirindi Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Shellharbour	Part Time Day	21 Apr 2021	27 Weeks	\$1,840.00	11
Tamworth	Blended	Anytime	36 Weeks	\$1,840.00	2.8
Taree	Full Time	10 Feb 2021	20 Weeks	\$1,840.00	13.6
Tenterfield Connected Learning Centre	Blended	Anytime	36 Weeks	\$1,840.00	2.8